

BOARD OF HEALTH MEETING



Public Health
Prevent. Promote. Protect.

Canton City Health District

**Monday, April 24, 2017
@ 12:00pm**



Board of Health Meeting
Monday, April 24, 2017 @ 12:00pm – Board Room
Agenda – Amended

1. Call to Order and Roll Call
2. Approve March 13, 2017 Board of Health Meeting Minutes
3. Approve List of Bills: \$285,281.03
4. Executive Session to Discuss the Compensation of a Public Employee
5. Approve Personnel:
 - a. Probationary Period Ending for Samuel Norman, Effective March 12, 2017
 - b. Resignation of Julie Edwards, Effective April 14, 2017
 - c. Gina Premier, Nurse Practitioner, Reclassifying from a Full-Time Employee to a Part-Time Employee Effective April 15, 2017
 - d. Resignation of Gina Premier, Nurse Practitioner, Effective May 2, 2017
 - e. Hiring of Two Part-Time Public Health Technicians (PT11)
 - f. Re-Classification of LaToya Dickens, Project Coordinator (PT 6), to Nurse Practitioner (PT10) When She is Assigned to Nursing Clinic Activities
 - g. Air Pollution Control Monitoring and Inspections Technician Position Description
 - h. Air Pollution Control Monitoring and Inspections Supervisor Position Description
 - i. Air Pollution Control Technician Part-Time Position Description
 - j. Family Nurse Practitioner Part-Time Position Description
 - k. Staff Nurse III Position Description
6. Approve 2016 Moral Obligations
7. Approve Resolutions:
 - a. 2017-09: Abatement of Public Nuisances
 - b. Approve Recommendations of Hearing Officer for March 27, 2017
 - c. Approve Recommendations of Hearing Officer for April 24, 2017
8. Approve Additional Grant Money for the FY17 HIV Prevention Grant in the Amount of \$19,357.00 Making the New Grant Amount of \$319,796.00 (Grant Period from 01/01/2017 – 12/31/2017) Along with Additional Money to the Following Grantees:
 - a. Alliance City Health Department – An additional amount of \$1,735.00 (New Grant Total of \$11,735.00)
 - b. Mahoning County Health Department – An additional amount of \$4,492.00 (New Grant Total of \$83,858.00)
 - c. New Philadelphia Health Department – An additional amount of \$4,435.00 (New Grant Total of \$24,460.00)
9. Approve Additional Grant Money for the FY17 Public Health Emergency Preparedness (PHEP) Grant in the Amount of \$48,924.00 Making the New Grant Amount of \$264,760.00 (Grant Period from 07/01/2016 – 06/30/2017) with Additional Money to the Following Grantee:
 - a. Stark County Health Department – An additional amount of \$12,609.00 (New Grant Total of \$125,867.00)

Board of Health Agenda

Monday, April 24, 2017

Page (2)

10. Approve Additional Grant Money for the FY17 Personal Responsibility Education Program (PREP) Grant in the Amount of \$14,691.13 Making the New Grant Amount of \$174,000.00 (Grant Period from 08/01/2016 – 07/31/2017)
11. Approve Agreement with the Hospital Council of Northwest Ohio to support THRIVE implementing the Pathways Community HUB Model at an Amount not to Exceed \$210,000.00 for a Period of 12 Months Following Approval by Both Parties
12. Approve Agreement with Care Coordination Systems to Provide User Licenses and Service Fees for the Pathways Community Hub Model at an Amount not to Exceed \$25,000.00 for the Period of April 30, 2017 to April 30, 2022
13. Approve Mercy Medical Center's Maternity Licensure Application
14. Approve Travel Authorization
 - a. James Adams, Health Commissioner, for Travel from 5/15/17 to 5/17/17, Ohio Public Health Combined Conference in Worthington, OH at a Cost not to Exceed \$604.50 (1001)
 - b. Amanda Archer, Epidemiologist II, for Travel from 6/11/17 to 6/17/17, 2017 MCH Epi Training Course in Clearwater, Florida at a Cost not to Exceed \$732.72 (2314)
 - c. Annie Butusov, Epidemiologist I, for Travel from 6/18/17 to 6/23/17, Annual Summer Program in Population Health in Columbus, Ohio at a Cost not to Exceed \$2,750.65 (2314)
 - d. Linda Morckel, Air Pollution Control Monitoring and Inspections Supervisor, for Travel from 5/2/17 to 5/3/17, Dispersion Modeling in Columbus, Ohio at a Cost not to Exceed \$280.50 (2331)
 - e. Samuel Norman, Air Pollution Control Engineer, for Travel from 5/2/17 to 5/3/17, Dispersion Modeling in Columbus, Ohio at a Cost not to Exceed \$280.50 (2331)
15. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC
 - c. Laboratory
 - d. OPHI/Surveillance
 - e. Environmental Health
 - f. Air Pollution Control
 - g. Vital Statistics
 - h. Fiscal
 - i. Health Commissioner
 - j. Accreditation Team
 - k. Quality Improvement
16. Other Business
17. Next Meeting: Monday, May 22, 2017 at 12:00pm
18. Adjournment



Public Health
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Canton City Health District

Board of Health Meeting

Monday, March 13, 2017 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, March 13, 2017 at 12:02 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Ms. Snell and Mayor Bernabei were present. Dr. Lakritz arrived during executive session. Also present were Canton City Law Director Joseph Martuccio, James Adams, Christi Allen, and Robert Knight.

Approve February 27, 2017 Board of Health Meeting Minutes

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the February 27, 2017 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$38,276.24

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the list of bills totaling \$38,276.24. Motion passed unanimously.

Public Hearing to Consider the Rehiring of the Health Commissioner Pursuant to Section 145-1-79 of the Ohio Administrative Code

Dr. Hickman called to order a public hearing to consider the rehiring of the health commissioner pursuant to section 145-1-79 of the Ohio Administrative Code at 12:05 PM

There being no one present who wished to speak on the matter, Dr. Hickman ended the public hearing at 12:07 PM.

Executive Session to Discuss the Compensation of a Public Employee and to Discuss Imminent Court Action

Mr. Wyatt moved and Ms. Snell seconded a motion to enter executive session to discuss the compensation of a public employee and to discuss Imminent Court Action. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Ms. Snell – Yes

Also present were Mayor Bernabei and Law Director Martuccio.

Motion passed unanimously. The Board entered executive session at 12:09 PM. The Board returned from executive session at 12:55 PM.

Dr. Lakritz arrived during executive session.

Approve Personnel

a. Hiring of a WIC Peer Helper

Ms. Snell moved and Mr. Wyatt seconded a motion approve the appointment of Angela Anderson as the WIC Peer Helper (PT13) at \$10.64 an hour with a ½ step pay increase to \$10.86 an hour after a 90-day probationary period with a start date to be determined and either Sarah Mann or Jessica Taxis in the event that Angela Anderson does not accept the position. Motion passed unanimously.

Board of Health Minutes

March 13, 2017

Page (2)

b. Julie Carman, Laboratory Technician, Reclassifying from a Full-Time Employee to a Part-Time Employee

Dr. Lakritz moved and Ms. Snell seconded a motion to approve Julie Carman reclassifying from a full-time employee, Laboratory Technician (R4), at \$47,197.00 per year to a part-time employee, Laboratory Technician (PT4), at \$22.69 an hour effective June 24, 2017. Motion passed unanimously.

c. Ashley Archer, Clinic Assistant, Reclassifying from a Part-Time Employee to a Full-Time Employee

Ms. Snell moved and Dr. Lakritz seconded a motion to approve Ashley Archer reclassifying from a part-time employee, WIC PT Clinic Assistant (PT2), at \$16.47 an hour to a full-time employee, WIC Clinic Assistant (R2), at \$32,124.00 a year effective March 13, 2017. Motion passed unanimously.

d. Notification of Amanda Archer, Epidemiologist II, Appointment of Adjunct Graduate Faculty at Northeast Ohio Medical University

The board was notified of Amanda Archer's appointment of Adjunct Graduate Faculty at Northeast Ohio Medical University.

e. Approve Resignation and Reemployment of Health Commissioner Effective April 1, 2017

Mr. Wyatt moved to approve Resolution 2017-08 – A resolution approving and reemploying the health commissioner pursuant to section 145-1-79 of the Ohio Administrative Code. Dr. Lakritz seconded the motion. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Ms. Snell – Yes

Dr. Lakritz – Yes

Also present were Mayor Bernabei and Law Director Martuccio.

Motion passed unanimously.

Election of Board of Health Officers

Mr. Wyatt moved and Ms. Snell seconded a motion to elect Dr. Hickman as President Pro-Tem and Dr. Fiorentino as Vice-President of the Board of Health. Motion passed unanimously.

Approve Resolutions

2017-07: 800-017-P_New Hire Recruiting

The board discussed several revisions to the policy including small language revisions and typographical corrections. Mr. Wyatt moved and Ms. Snell seconded a motion to approve resolution 2017-07 adopting 800-017-P_New Hire Recruiting Policy pending revisions previously discussed. Motion passed unanimously.

2017-08: Reemployment of the Health Commissioner Pursuant to Section 145-1-179 of the Ohio Administrative Code

Mr. Wyatt moved and Ms. Snell seconded a motion to approve resolution 2017-08 approving reemployment of James Adams, Health Commissioner, pursuant to section 145-1-179 of the Ohio Administrative Code. Motion passed unanimously.

Approve Aultman Birth Center's Maternity Licensure Application

Dr. Lakritz moved and Ms. Snell seconded a motion to approve Aultman Birth Center's maternity licensure application. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Ms. Snell – Yes

Board of Health Minutes

March 13, 2017

Page (3)

Dr. Lakritz – Yes

Motion passed unanimously.

Approve the Health Improvement and Wellness, Health Services STD Prevention Program for the Period of July 1, 2017 through June 30, 2018 from the Ohio Department of Health (\$0 cost)

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the Health Improvement and Wellness, Health Services STD Prevention Program for the period of July 1, 2017 through June 30, 2018 from the Ohio Department of Health. Motion passed unanimously.

Approve the FY17 Immunization Action Plan Grant for the Period of April 1, 2017 through June 30, 2018 Awarded by the Ohio Department of Health in the Amount of \$138,760.00 Along with the Following Grantees:

- a. Alliance City Health Department in the Amount of \$26,207.00
- b. Stark County Health Department in the Amount of \$40,398.00

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the FY17 Immunization Action Plan Grant for the period of April 1, 2016 through June 30, 2018 awarded by the Ohio Department of Health in the amount of \$138,760.00 with the above grantees. Motion passed unanimously.

Discussion of a Proposal to Revise the Canton City Health Code to Include a Provision for Employees to Reimburse Training Costs if an Employee Voluntarily Terminates Their Employment Within Two Years After Probation

The Board of Health discussed with Terri Dzienis a proposal to revise the Canton City Health Code to include a provision for employees to reimburse training costs if an employee voluntarily terminates their employment within two years after probation. The board supported the concept but suggested that the proposal needed some revisions.

Approve Travel Authorization

- a. Sam Norman, APC Engineer, for Travel from 4/26/17 to 4/28/17, NACT 26 Fugitive VOC Emissions Inspections/NACT 230.40 Graphic Arts in Louisville, Kentucky at a Cost not to Exceed \$498.00 (2331)
- b. Gus Dria, Staff Sanitarian III, for Travel from 4/5/17 to 4/7/17, OEHA – AEC Meeting in Worthington, Ohio at a Cost Not to Exceed \$249.10 (1001)

Ms. Snell moved and Mr. Wyatt seconded a motion to approve the above out of district travel. Motion passed unanimously.

Dr. Lakritz left at this time – 1:37 PM.

Acceptance of Division Reports

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – Nothing additional to report.
- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Nothing additional to report.
- e. Environmental Health – Nothing additional to report.
- f. Air Pollution Control – Some citizens are concerned about emissions at Republic Steel and want to have a public hearing about this. The division is working on scheduling a meeting, currently this is set for 4/1/17.
- g. Vital Statistics – Nothing additional to report.

Board of Health Minutes

March 13, 2017

Page (4)

- h. Fiscal – The department’s proposed budget was approved with only one very small change to the utilities.
- i. Health Commissioner – Ohio EPA recently release a report concerning lead in the state’s water supply. Canton’s water has no known sources of lead and no known lead connections to homes.
- j. Accreditation Team – The department will be submitting our statement of intent to apply to PHAB either this week or next.
- k. Quality Improvement – Nothing additional to report.

Mr. Wyatt moved and Ms. Snell seconded a motion to accept the Division reports. Motion passed unanimously. Dr. Hickman was not present for this vote.

Other Business

The THRIVE Project provided a position statement on the use of baby boxes as a safe sleep environment. Canton-Stark County THRIVE does not endorse the use of baby boxes, citing concerns with the devices and the availability of alternative safe sleep devices.

Announcement of Next Meeting: Monday, April 24, 2017 at 12:00 PM

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, April 24, 2017 at 12:00 PM.

Adjourn

Ms. Snell moved and Mr. Wyatt seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:44 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1001 - General Operating										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
18352 - DOMAIN REGISTRY OF AMERICA	128066	2 Year renewal for cantonhealth.org (4/26/17 - 4/26/18)	Paid by Check # 616994		03/15/2017	03/15/2017	03/24/2017		03/24/2017	80.00
51568 - THE KARCHER GROUP INC	33433	SSL Certificate, Domain Registry for CCHD	Edit		03/23/2017	04/04/2017	04/04/2017			693.00
13363 - VERIZON WIRELESS	9782904053	Monthly hot spot fee - 1st Qtr 2017 (Jan-Mar)	Paid by Check # 617768		03/26/2017	04/04/2017	04/11/2017		04/11/2017	40.17
Account 705.05 - Professional Services Computer Access Line Fees Totals								Invoice Transactions 3		<u>\$813.17</u>
Account 705.06 - Professional Services Other Professional Services										
34563 - RICHARD L DEAN	Indigent Reimb.	Indigent Cremation: P Kensom, DOD 1/26/17 - L. Long, DOD 2/11/17	Paid by Check # 616993		03/10/2017	03/15/2017	03/24/2017		03/24/2017	990.00
20114 - LEXISNEXIS	1702220341 (1)	1st Qtr 2017 Database Services	Paid by Check # 617054		02/28/2017	03/15/2017	03/27/2017		03/27/2017	134.50
50615 - RHODEN FUNERAL HOME	Indigent Reimb.	Indigent Cremation: Robin Allmond, DOD 02/05/2017	Paid by Check # 617009		03/10/2017	03/15/2017	03/24/2017		03/24/2017	495.00
34563 - RICHARD L DEAN	S.Nalley Indigen	Indigent Cremation: Shane Nalley; DOD 03/07/2017	Paid by Check # 617296		03/16/2017	03/21/2017	04/04/2017		04/04/2017	495.00
50276 - MARK VRABEL FUNERAL HOME	T.Stevens Indig	Indigent Cremation: Timothy Stevens, DOD: 03/10/2017	Edit		03/23/2017	03/27/2017	03/27/2017			495.00
20114 - LEXISNEXIS	1703220069 (1)	1st Qtr 2017 Database Services	Edit		03/31/2017	04/11/2017	04/11/2017			134.50
40242 - U-SHREDD-IT	14331	Shredding of CCHD documents, as needed in 2017	Edit		04/10/2017	04/19/2017	04/19/2017			60.00
Account 705.06 - Professional Services Other Professional Services Totals								Invoice Transactions 7		<u>\$2,804.00</u>
Account 705.13 - Professional Services Building Maintenance										
27986 - R & G JANITORIAL, INC.	2844	Snow plowing on parking lot of 5th and Cherry, as needed in 2017	Paid by Check # 617961		03/31/2017	04/10/2017	04/18/2017		04/18/2017	110.00
Account 705.13 - Professional Services Building Maintenance Totals								Invoice Transactions 1		<u>\$110.00</u>
Account 705.14 - Professional Services Maintenance Contracts										
27986 - R & G JANITORIAL, INC.	2842	Cleaning of CCHD offices, 1st Qtr 2017	Paid by Check # 617961		03/31/2017	04/10/2017	04/18/2017		04/18/2017	1,900.00
Account 705.14 - Professional Services Maintenance Contracts Totals								Invoice Transactions 1		<u>\$1,900.00</u>
Account 706.18 - Contract Service Car Wash										
1597 - RED CARPET CAR WASH	GF Feb Car Wash	Cleaning of CCHD Vehicles, as needed in 2017	Paid by Check # 617067		02/28/2017	03/15/2017	03/27/2017		03/27/2017	12.75



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Mar17 Car Washes	Cleaning of CCHD Vehicles, as needed in 2017	Edit		03/31/2017	04/11/2017	04/11/2017			12.75	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 2	<u>\$25.50</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	Feb17 VS Postage	Postage for Admin/Vital Statistics, as needed in 2017	Paid by Check # 617331		03/15/2017	03/22/2017	04/04/2017		04/04/2017	475.00	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$475.00</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
34628 - I PRINT TECHNOLOGIES	472845	Printer Cartridges, as needed in 2017	Paid by Check # 617302		03/08/2017	03/21/2017	04/04/2017		04/04/2017	42.00	
905 - INDEPENDENCE BUSINESS SUPPLY	1363702-0	Box Sealing Tape, Clear, 6/pack	Paid by Check # 617304		03/16/2017	03/21/2017	04/04/2017		04/04/2017	11.14	
34628 - I PRINT TECHNOLOGIES	475031	Printer Cartridges, as needed in 2017	Edit		03/27/2017	04/10/2017	04/10/2017			138.00	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 3	<u>\$191.14</u>
Account 734.12 - Supplies Outside Printing											
50058 - USA QUICKPRINT	306251	Vital Statistics Applications, 5,000 - 2 color	Paid by Check # 617332		03/16/2017	03/21/2017	04/04/2017		04/04/2017	265.13	
19650 - DOCUMENT CONCEPTS INC.	0091730	CCHD Envelopes with Return Address (2,500 = 5 boxes of 500)	Edit		03/30/2017	04/04/2017	04/04/2017			130.00	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 2	<u>\$395.13</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1945 - TREASURER STATE OF OHIO	17201829	1st Quarter 2017 Tech Fees - Vital Statistics	Paid by Check # 617970		04/06/2017	04/10/2017	04/18/2017		04/18/2017	65,437.28	
1364 - OHIO DIVISION OF REAL ESTATE	Mar17 Burial Per	Reimbursement to the state for Burial Permits for 2017	Paid by Check # 617955		04/11/2017	04/11/2017	04/18/2017		04/18/2017	377.50	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 2	<u>\$65,814.78</u>
Account 772.20 - Travel Registration/Tuition											
36077 - OHIO PUBLIC HEALTH ASSOCIATION	Accred. Reg. Tra	Accreditation Readiness Training: R. Knight, C. Allen 5/8/17	Edit		04/19/2017	04/19/2017	04/19/2017			90.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$90.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 23	<u>\$72,618.72</u>
Department 303001 - Nurses											
Account 705.05 - Professional Services Computer Access Line Fees											
177 - AT&T	330454766403	Service for 2nd fax line in Nursing, 2017	Paid by Check # 617249		03/16/2017	03/28/2017	04/03/2017		04/03/2017	39.28	



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

13363 - VERIZON WIRELESS	9782751518	Surface 3 service for 2017	Paid by Check # 617771	03/23/2017	04/04/2017	04/11/2017	04/11/2017	80.34
				Account 705.05 - Professional Services Computer Access Line Fees Totals		Invoice Transactions 2		\$119.62
Account 705.06 - Professional Services Other Professional Services								
41842 - DUTCH GIRL CLEANERS	5 Lab Coats	Cleaning service for lab coats, as needed in 2017	Edit	03/28/2017	04/10/2017	04/10/2017		28.75
51158 - JON ELIAS M D	Mar17 Invoice	1st Qtr 2017 Medical Director Services plus Travel Costs	Edit	04/03/2017	04/18/2017	04/18/2017		1,000.00
				Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 2		\$1,028.75
Account 705.14 - Professional Services Maintenance Contracts								
39134 - RICOH USA INC	5047881246	Maintenance on MCP3503 machine for 2017, Nursing	Paid by Check # 617962	04/01/2017	04/10/2017	04/18/2017	04/18/2017	129.71
				Account 705.14 - Professional Services Maintenance Contracts Totals		Invoice Transactions 1		\$129.71
Account 734.58 - Supplies Miscellaneous Supplies								
304 - BUGS-BEE-GONE EXTERMINATING	3/17/2017	Exterminating services for clinic areas, as needed in 2017	Paid by Check # 617292	03/17/2017	03/21/2017	04/04/2017	04/04/2017	20.00
				Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 1		\$20.00
				Department 303001 - Nurses Totals		Invoice Transactions 6		\$1,298.08
Department 304001 - Lab								
Account 705.06 - Professional Services Other Professional Services								
23071 - ACCU MEDICAL WASTE SERVICE INC	165701	Infectious Waste Pick-Up and Disposal, as needed in 2017	Paid by Check # 616978	02/28/2017	03/15/2017	03/24/2017	03/24/2017	83.00
34284 - REAM & HAAGER LABORATORY	430743, 430776,	430802	Paid by Check # 617318	03/15/2017	03/22/2017	04/04/2017	04/04/2017	168.00
31944 - BEST WATER TREATMENT OF OHIO, INC	19883	DI Tank Exchange, monthly fee	Edit	03/29/2017	04/11/2017	04/11/2017		55.00
51563 - STERICYCLE	1007397008	Infectious Waste Disposal	Edit	03/31/2017	04/11/2017	04/11/2017		83.00
34284 - REAM & HAAGER LABORATORY	431150, 431232	Laboratory Testing Services for Water Samples, as needed in 2017	Edit	04/06/2017	04/19/2017	04/19/2017		76.00
				Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 5		\$465.00
Account 734.13 - Supplies Freight								
50645 - HOLOGIC	35240708.	Supplies for STI Testing, as needed in 2017	Paid by Check # 616695	01/26/2017	03/10/2017	03/20/2017	03/20/2017	6.57
51603 - AEROBIOLOGY INSTRUCTION AND RESEARCH LLC	CanOH 17-01	Pollen and Sport Reference Slide Set, Lab	Edit	04/06/2017	04/19/2017	04/19/2017		5.50
7835 - FISHER HEALTH CARE	5215873, 6931147	7521098, 6760828	Edit	03/27/2017	04/19/2017	04/19/2017		176.71



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 304001 - Lab											
Account 734.13 - Supplies Freight Totals										Invoice Transactions 3	\$188.78
Account 734.58 - Supplies Miscellaneous Supplies											
50645 - HOLOGIC	35240708.	Supplies for STI Testing, as needed in 2017	Paid by Check # 616695		01/26/2017	03/10/2017	03/20/2017		03/20/2017	6,220.16	
1183 - MICROFLEX	IN 1733355	Personal Protection Equipment (LAB), as needed in 2017	Paid by Check # 616701		01/27/2017	03/10/2017	03/20/2017		03/20/2017	234.80	
905 - INDEPENDENCE BUSINESS SUPPLY	1363014-0	Bleach for the Lab (KIKBLEACH3)	Paid by Check # 617305		03/15/2017	03/22/2017	04/04/2017		04/04/2017	15.74	
51603 - AEROBIOLOGY INSTRUCTION AND RESEARCH LLC	CanOH 17-01	Pollen and Sport Reference Slide Set, Lab	Edit		04/06/2017	04/19/2017	04/19/2017			103.00	
7835 - FISHER HEALTH CARE	5215873, 6931147	7521098, 6760828	Edit		03/27/2017	04/19/2017	04/19/2017			447.31	
Account 734.58 - Supplies Miscellaneous Supplies Totals										Invoice Transactions 5	\$7,021.01
Department 304001 - Lab Totals										Invoice Transactions 13	\$7,674.79
Department 307001 - Environmental Health Administration											
Account 772.20 - Travel Registration/Tuition											
41531 - COLTON MASTERS	Tuition Reimb.	Reimbursement for attending college, Per Health Code 207.13	Paid by Check # 617207		03/22/2017	03/22/2017	03/30/2017		03/30/2017	400.00	
12208 - GUS DRIA	Travel Reimb.	OEHA - EH Leadership Class, 02/22/17, Columbus	Paid by Check # 617747		04/04/2017	04/04/2017	04/11/2017		04/11/2017	50.00	
41531 - COLTON MASTERS	Travel Reimburse	EH Leadership Class, 2/22/17, Columbus, Ohio	Paid by Check # 617756		04/04/2017	04/04/2017	04/11/2017		04/11/2017	50.00	
12208 - GUS DRIA	17 Travel Reimb	OEHA Mtg, 4/5/17 - 4/7/17, Worthington, Ohio	Edit		04/19/2017	04/19/2017	04/19/2017			150.00	
Account 772.20 - Travel Registration/Tuition Totals										Invoice Transactions 4	\$650.00
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
12208 - GUS DRIA	17 Travel Reimb	OEHA Mtg, 4/5/17 - 4/7/17, Worthington, Ohio	Edit		04/19/2017	04/19/2017	04/19/2017			249.10	
Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals										Invoice Transactions 1	\$249.10
Department 307001 - Environmental Health Administration Totals										Invoice Transactions 5	\$899.10
Fund 1001 - General Operating Totals										Invoice Transactions 47	\$82,490.69



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2312 - V.D. - I03 Gonorhea (VD)											
Department 301001 - Health - Administration											
Account 706.36 - Contract Service Health Contract Grant Expend											
1109 - MAHONING CO.HEALTH DEPT.	Feb17 STD Reimb	Contract service for DIS partner services	Paid by Check # 617003		03/10/2017	03/15/2017	03/24/2017		03/24/2017	733.78	
1109 - MAHONING CO.HEALTH DEPT.	Mar17 STD Reimb	Contract service for DIS partner services	Edit		04/10/2017	04/18/2017	04/18/2017			831.35	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 2	<u>\$1,565.13</u>
Account 713.13 - Utilities Telephone											
13363 - VERIZON WIRELESS	9782740461	Cell phone service for DIS for 2017	Paid by Check # 617769		03/23/2017	04/04/2017	04/11/2017		04/11/2017	19.84	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$19.84</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$1,584.97</u>
									Fund 2312 - V.D. - I03 Gonorhea (VD) Totals	Invoice Transactions 3	<u>\$1,584.97</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2313 - Local Health Dept Prev Support										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
177 - AT&T	8276106305	Internet upgrade monthly charge	Paid by Check # 617170		03/05/2017	03/21/2017	03/30/2017		03/30/2017	276.00
							Account 705.05 - Professional Services Computer Access Line Fees Totals		Invoice Transactions 1	<u>276.00</u>
Account 705.06 - Professional Services Other Professional Services										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	931843	Electronic medical record system maintenance fees	Edit		04/01/2017	04/04/2017	04/04/2017			94.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>94.00</u>
Account 705.14 - Professional Services Maintenance Contracts										
50938 - THE BALDWIN GROUP INC	117048	HDIS - 1 Year Maintenance Agreement 4/1/17 - 3/31/18	Paid by Check # 617373		04/01/2017	03/21/2017	04/05/2017		04/05/2017	1,753.37
							Account 705.14 - Professional Services Maintenance Contracts Totals		Invoice Transactions 1	<u>\$1,753.37</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 3	<u>\$2,123.37</u>
							Fund 2313 - Local Health Dept Prev Support Totals		Invoice Transactions 3	<u>\$2,123.37</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
50540 - CLEO LUCAS	Feb17 Reimb	FY17 FIMR/OEI Admin. Assist. (CFHS)	Paid by Check # 616767		03/02/2017	03/14/2017	* 03/21/2017		03/21/2017	107.60	
50540 - CLEO LUCAS	Feb17 Reimburse.	FY17 FIMR/OEI Administrative Assistant (MCH Grant)	Paid by Check # 616767		03/02/2017	03/14/2017	03/21/2017		03/21/2017	513.80	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$621.40</u>
Account 734.12 - Supplies Outside Printing											
50058 - USA QUICKPRINT	305695	Booklets for Community Conversations (Minority Health)	Paid by Check # 617020		03/09/2017	03/15/2017	03/24/2017		03/24/2017	471.05	
50058 - USA QUICKPRINT	306508	Printing of Report Booklets for the Local Conversations Report	Edit		04/11/2017	04/19/2017	04/19/2017			334.44	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 2	<u>\$805.49</u>
Account 734.58 - Supplies Miscellaneous Supplies											
51336 - FLORIDA STATE UNIVERSITY	B9377	Partners for Healthy Baby Handouts & mats for Com Health Workers	Edit		03/13/2017	03/27/2017	03/27/2017			840.00	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$840.00</u>
Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000)											
51486 - SISTERS OF CHARITY FOUNDATION OF CANTON	Copier Reimb.	Copier/Printer for THRIVE use	Paid by Check # 617011		03/13/2017	03/15/2017	03/24/2017		03/24/2017	1,663.21	
									Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000) Totals	Invoice Transactions 1	<u>\$1,663.21</u>
Account 773.43 - Lease and Rental Payments Other Rentals											
51594 - SCF DEVELOPMENT LTD	April-Sept RENT	Lease office Space, 02/01/17 - 12/31/17 for THRIVE Offices	Paid by Check # 617529		03/22/2017	03/22/2017	04/06/2017		04/06/2017	12,780.00	
									Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$12,780.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 7	<u>\$16,710.10</u>
									Fund 2314 - Family Health (476) Totals	Invoice Transactions 7	<u>\$16,710.10</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
50073 - TIME WARNER CABLE	0102032743880	Customer Code: 9371	Paid by Check		03/09/2017	03/14/2017	* 03/16/2017		03/16/2017	124.99	
	1		# 616603								
50073 - TIME WARNER CABLE	_01020	327438801-1001	Paid by Check		04/09/2017	04/11/2017	* 04/19/2017		04/19/2017	124.99	
			# 618016								
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 2	\$249.98
Account 706.36 - Contract Service Health Contract Grant Expend											
1121 - MASSILLON CITY HEALTH DEPT	Feb17 WIC Reimb	Massillon Health WIC program expenses for FY17	Paid by Check		03/01/2017	03/14/2017	03/27/2017		03/27/2017	9,838.95	
			# 617057								
1800 - STARK COUNTY HEALTH DEPARTMENT	Feb17 WIC Reimb.	Stark County WIC program expenses for FY17	Paid by Check		03/03/2017	03/14/2017	03/27/2017		03/27/2017	27,864.71	
			# 617070								
85 - ALLIANCE CITY HEALTH DEPT	Feb17 WIC Reimb	Alliance WIC program expenditure reimbursement for FY17	Paid by Check		03/14/2017	03/22/2017	04/03/2017		04/03/2017	10,986.33	
			# 617245								
1121 - MASSILLON CITY HEALTH DEPT	Mar17 WIC Reimb	Massillon Health WIC program expenses for FY17	Edit		04/19/2017	04/19/2017	04/19/2017			10,069.45	
1800 - STARK COUNTY HEALTH DEPARTMENT	Mar17 WIC Reimb.	Stark County WIC program expenses for FY17	Edit		04/06/2017	04/19/2017	04/19/2017			34,295.88	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 5	\$93,055.32
Account 713.13 - Utilities Telephone											
13363 - VERIZON WIRELESS	9780915206	FY17 WIC Cell PHone for Peers	Paid by Check		02/23/2017	03/15/2017	* 03/23/2017		03/23/2017	122.40	
			# 616974								
13363 - VERIZON WIRELESS	9782716500	FY17 WIC Cell PHone for Peers	Paid by Check		03/23/2017	04/04/2017	* 04/13/2017		04/13/2017	122.40	
			# 617863								
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 2	\$244.80
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	Feb17 WIC Postag	FY17 WIC Postage Costs	Paid by Check		03/15/2017	03/22/2017	* 04/04/2017		04/04/2017	96.33	
			# 617331								
34429 - US POSTAL SERVICE	Mar17 WIC Postag	FY17 WIC Postage Costs	Paid by Check		04/04/2017	04/10/2017	* 04/19/2017		04/19/2017	132.54	
			# 618017								
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 2	\$228.87
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	60457 8781	027661 4	Paid by Check		03/10/2017	03/22/2017	04/04/2017		04/04/2017	116.83	
			# 617326								
43051 - SYNCB/AMAZON	097970464309	WIC Office Suplies, as needed FY17	Edit		04/10/2017	04/19/2017	04/19/2017			124.40	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 2	\$241.23



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 734.12 - Supplies Outside Printing											
50058 - USA QUICKPRINT	306398	Business Cards for Laura Roach, (500)	Edit		03/31/2017	04/11/2017	04/11/2017			29.00	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1	<u>\$29.00</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	6045 78781	0276614	Paid by Check		03/10/2017	03/22/2017	04/04/2017		04/04/2017	416.88	
			# 617326								
43051 - SYNCB/AMAZON	001575722310	WIC Medical, Program & Educational Suplies, as needed FY17	Edit		04/10/2017	04/19/2017	04/19/2017			93.53	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$510.41</u>
Account 772.20 - Travel Registration/Tuition											
50635 - JENNIFER HAYDEN	17 Travel Reimb.	OLCA's Annual Breastfeed Conf, 3/17-3/18/17, Dublin, OH	Paid by Check		04/04/2017	04/04/2017	04/11/2017		04/11/2017	301.25	
			# 617753								
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$301.25</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
42453 - JESSICA BOLEY	Travel Reimb.	Nutrition and Breastfeeding Advisory Council, Columbus, Ohio	Paid by Check		03/21/2017	03/21/2017	04/03/2017		04/03/2017	9.00	
			# 617254								
50635 - JENNIFER HAYDEN	17 Travel Reimb.	OLCA's Annual Breastfeed Conf, 3/17-3/18/17, Dublin, OH	Paid by Check		04/04/2017	04/04/2017	04/11/2017		04/11/2017	158.33	
			# 617753								
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 2	<u>\$167.33</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 19	<u>\$95,028.19</u>
									Fund 2316 - WIC Supplemental Health - FY 77 Totals	Invoice Transactions 19	<u>\$95,028.19</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - Local Aids Prevention											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
20114 - LEXISNEXIS	1702220341 (2)	FY17 Database Services (split between GF)	Paid by Check # 617054		02/28/2017	03/15/2017	03/27/2017		03/27/2017	134.50	
20114 - LEXISNEXIS	1703220069 (2)	FY17 Database Services (split between GF)	Edit		03/31/2017	04/11/2017	04/11/2017			134.50	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$269.00</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Feb17 HIV Reimb.	2017 HIV Prevention Expenditures	Paid by Check # 617025		03/03/2017	03/14/2017	03/27/2017		03/27/2017	846.26	
26624 - SANDRA L GUIST	JanFebMar Reimb.	2017 Reimbursement for HIV Expenditures	Paid by Check # 617270		03/20/2017	03/21/2017	04/03/2017		04/03/2017	84.04	
1109 - MAHONING CO.HEALTH DEPT.	Feb17 HIV Reimb	2017 Reimbursement for HIV Expenditures	Paid by Check # 617306		03/10/2017	03/22/2017	04/04/2017		04/04/2017	6,080.99	
85 - ALLIANCE CITY HEALTH DEPT	Mar17 HIV Reimb	2017 HIV Prevention Expenditures	Paid by Check # 617928		04/04/2017	04/11/2017	04/18/2017		04/18/2017	667.63	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Mar17 HIV Reimb	2017 Reimbursement for HIV Expenditures	Paid by Check # 617951		03/31/2017	04/11/2017	04/18/2017		04/18/2017	1,566.52	
1484 - PLANNED PARENTHOOD	Mar17 HIV Reimb	2017 Reimbursement for HIV Prevention Expenditures	Paid by Check # 617957		04/03/2017	04/11/2017	04/18/2017		04/18/2017	1,746.85	
1109 - MAHONING CO.HEALTH DEPT.	Mar17 HIV Reimb	2017 Reimbursement for HIV Expenditures	Edit		04/10/2017	04/18/2017	04/18/2017			6,804.44	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 7	<u>\$17,796.73</u>
Account 713.13 - Utilities Telephone											
13363 - VERIZON WIRELESS	9782740461	Cell phone service for DIS for 2017	Paid by Check # 617769		03/23/2017	04/04/2017	04/11/2017		04/11/2017	11.73	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$11.73</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 10	<u>\$18,077.46</u>
									Fund 2318 - Local Aids Prevention Totals	Invoice Transactions 10	<u>\$18,077.46</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2320 - Nursing Clinic Activity Fund										
Department 303002 - Travel Clinic										
Account 734.58 - Supplies Miscellaneous Supplies										
24836 - MCKESSON MEDICAL - SURGICAL	95539931,	95478423, Credit Memo of \$58.63	Paid by Check # 617004		03/02/2017	03/15/2017	03/24/2017		03/24/2017	519.80
28833 - MERCK & COMPANY INC	7010040447	Travel Immunizations	Edit		04/03/2017	04/11/2017	04/11/2017			1,338.14
16175 - GLAXOSMITHKLINE PHARM	33890666	Immunization Vaccinations	Edit		04/04/2017	04/18/2017	04/18/2017			660.10
Account 734.58 - Supplies Miscellaneous Supplies Totals								Invoice Transactions	3	<u>\$2,518.04</u>
Department 303002 - Travel Clinic Totals								Invoice Transactions	3	<u>\$2,518.04</u>
Fund 2320 - Nursing Clinic Activity Fund Totals								Invoice Transactions	3	<u>\$2,518.04</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2321 - Immunization Action Grant										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
85 - ALLIANCE CITY HEALTH DEPT	Feb17 IAP Reimb	2nd Half 2016 IAP Grant	Paid by Check # 617025		03/06/2017	03/15/2017	* 03/27/2017		03/27/2017	245.55
1800 - STARK COUNTY HEALTH DEPARTMENT	Jan/Feb17 IAP Re	FY16 IAP grant services (extended grant to 3/31/17)	Paid by Check # 617855		03/20/2017	04/04/2017	* 04/13/2017		04/13/2017	1,040.84
85 - ALLIANCE CITY HEALTH DEPT	Mar17 IAP Reimb.	2nd Half 2016 IAP Grant	Paid by Check # 617981		04/04/2017	04/10/2017	* 04/19/2017		04/19/2017	451.07
Account 706.36 - Contract Service Health Contract Grant Expend Totals								Invoice Transactions	3	\$1,737.46
Account 734.10 - Supplies Postage										
34429 - US POSTAL SERVICE	IAP Postage	2016 IAP postage	Paid by Check # 616925		03/08/2017	03/15/2017	* 03/22/2017		03/22/2017	183.43
34429 - US POSTAL SERVICE	Postage for IAP	Postage for IAP grant	Paid by Check # 616925		02/08/2017	03/15/2017	03/22/2017		03/22/2017	123.40
Account 734.10 - Supplies Postage Totals								Invoice Transactions	2	\$306.83
Department 301001 - Health - Administration Totals								Invoice Transactions	5	\$2,044.29
Fund 2321 - Immunization Action Grant Totals								Invoice Transactions	5	\$2,044.29



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2322 - Dental Sealant 132T Grant											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
20238 - MEREDITH ROBESON, D.D.S	Mar17 Reimb	FY2017 Dentist services	Paid by Check # 617279		03/20/2017	03/21/2017	04/03/2017		04/03/2017	200.00	
40279 - ALISON GIAMMARCO	Mar17 Reimb	FY17 Dental Hygienist Services plus Mileage	Paid by Check # 617267		03/24/2017	03/24/2017	04/03/2017		04/03/2017	965.79	
38676 - ANNA MAYLE	Mar17 Reimb	FY17 Dental Hygienist Services plus Mileage	Paid by Check # 617273		03/24/2017	03/24/2017	04/03/2017		04/03/2017	961.61	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$2,127.40</u>
Account 734.13 - Supplies Freight											
9242 - HENRY SCHEIN INC.	38105312.	Dental supplies, as needed FY17	Paid by Check # 616694		01/20/2017	03/10/2017	03/20/2017		03/20/2017	10.23	
5752 - PLAK SMACKER	CD 60155980	Dental supplies, as needed FY17	Paid by Check # 616707		01/20/2017	03/10/2017	03/20/2017		03/20/2017	7.99	
5752 - PLAK SMACKER	CD60178276	Dental Sealant Program - Crest Toothpaste	Edit		03/29/2017	04/04/2017	04/04/2017			7.99	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 3	<u>\$26.21</u>
Account 734.58 - Supplies Miscellaneous Supplies											
9242 - HENRY SCHEIN INC.	38105312.	Dental supplies, as needed FY17	Paid by Check # 616694		01/20/2017	03/10/2017	03/20/2017		03/20/2017	333.60	
5752 - PLAK SMACKER	CD 60155980	Dental supplies, as needed FY17	Paid by Check # 616707		01/20/2017	03/10/2017	03/20/2017		03/20/2017	1,417.01	
50289 - WISE OWL	3748	Teacher incentive gift cards for dental sealant program 2017	Edit		03/22/2017	03/29/2017	03/29/2017			100.00	
5752 - PLAK SMACKER	CD60178276	Dental Sealant Program - Crest Toothpaste	Edit		03/29/2017	04/04/2017	04/04/2017			499.95	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 4	<u>\$2,350.56</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 10	<u>\$4,504.17</u>
									Fund 2322 - Dental Sealant 132T Grant Totals	Invoice Transactions 10	<u>\$4,504.17</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2323 - Personal Responsibility Ed Pr Fd											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
13363 - VERIZON WIRELESS	9782670018	iPad Services for PREP grant, FY17 (Deliverable 1)	Paid by Check # 617770		03/23/2017	04/04/2017	* 04/11/2017		04/11/2017	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$40.17</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	Mar17 PREP Posta	PREP Grant Postage FY17 (Delieverable 4)	Paid by Check # 618017		04/04/2017	04/10/2017	* 04/19/2017		04/19/2017	27.03	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$27.03</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 2	<u>\$67.20</u>
									Fund 2323 - Personal Responsibility Ed Pr Fd Totals	Invoice Transactions 2	<u>\$67.20</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2326 - Healthy Start										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
33322 - IMMIX TECHNOLOGY	127753	Kronos - Workforce Activities Addition	Edit		03/31/2017	04/11/2017	04/11/2017			5,940.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$5,940.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$5,940.00</u>
							Fund 2326 - Healthy Start Totals		Invoice Transactions 1	<u>\$5,940.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2327 - Lead Assessment Fund											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
50260 - ACCURATE ANALYTICAL TESTING	L86730, L88991,	L101090	Paid by Check # 617479		03/09/2017	03/22/2017	04/06/2017		04/06/2017	128.00	
50260 - ACCURATE ANALYTICAL TESTING	L101632, L101402	L101830, L102317, L102633	Edit		04/13/2017	04/19/2017	04/19/2017			240.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$368.00</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	Feb/Mar17 Lead P	Postage for Lead Program, FY17	Paid by Check # 617972		04/04/2017	04/10/2017	04/18/2017		04/18/2017	30.29	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$30.29</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$398.29</u>
									Fund 2327 - Lead Assessment Fund Totals	Invoice Transactions 3	<u>\$398.29</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2328 - Public Health Infrastructure										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
1800 - STARK COUNTY HEALTH DEPARTMENT	Feb17	Fy17 PHEP Contract Expense Reimb.	Paid by Check # 617014		03/08/2017	03/15/2017	03/24/2017		03/24/2017	8,703.31
1800 - STARK COUNTY HEALTH DEPARTMENT	Feb17 Ebola Reim	EBOLA Grant, extended to June 30, 2017	Paid by Check # 617014		03/08/2017	03/15/2017	03/24/2017		03/24/2017	648.80
1800 - STARK COUNTY HEALTH DEPARTMENT	Mar17 PHEP Reimb	Fy17 PHEP Contract Expense Reimb.	Edit		04/13/2017	04/18/2017	04/18/2017			8,845.60
1800 - STARK COUNTY HEALTH DEPARTMENT	Mar17 Ebola Reim	EBOLA Grant, extended to June 30, 2017	Edit		04/13/2017	04/18/2017	04/18/2017			1,761.02
Account 706.36 - Contract Service Health Contract Grant Expend Totals							Invoice Transactions	4		<u>\$19,958.73</u>
Account 734.13 - Supplies Freight										
51575 - IMMEDIATE RESPONSE TECHNOLOGIES LLC	59362	ISO-PAD Advantage Plus (Ebola Supp. Grant)	Edit		03/31/2017	04/11/2017	04/11/2017			140.00
Account 734.13 - Supplies Freight Totals							Invoice Transactions	1		<u>\$140.00</u>
Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000)										
51575 - IMMEDIATE RESPONSE TECHNOLOGIES LLC	59362	ISO-PAD Advantage Plus (Ebola Supp. Grant)	Edit		03/31/2017	04/11/2017	04/11/2017			15,972.00
Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000) Totals							Invoice Transactions	1		<u>\$15,972.00</u>
Department 301001 - Health - Administration Totals							Invoice Transactions	6		<u>\$36,070.73</u>
Fund 2328 - Public Health Infrastructure Totals							Invoice Transactions	6		<u>\$36,070.73</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
43457 - ELECTRO-ANALYTICAL	0295331-IN,	0295532-IN, 0295557-IN	Edit		03/27/2017	03/29/2017	03/29/2017			210.00	
36075 - TISCH ENVIRONMENTAL INC	00016594	Certification of Lead offices, Lead monitoring	Edit		03/21/2017	03/29/2017	03/29/2017			410.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$620.00</u>
Account 705.11 - Professional Services EQ/Office Equipment Repair											
42568 - MESA LABS	INV-110412	Maintenance of PM2.5 equipment - 2017	Paid by Check # 617005		01/17/2017	03/15/2017	03/24/2017		03/24/2017	530.00	
51533 - ST CROIX SENSORY INC	9503	APC Training and odor complaints	Edit		03/21/2017	03/28/2017	03/28/2017			99.00	
									Account 705.11 - Professional Services EQ/Office Equipment Repair Totals	Invoice Transactions 2	<u>\$629.00</u>
Account 705.13 - Professional Services Building Maintenance											
105 - AMERICAN ELECTRIC POWER	DWMS0000036 7364	New overhead electric service construction costs	Paid by Check # 617165		03/22/2017	03/28/2017	03/30/2017		03/30/2017	503.59	
									Account 705.13 - Professional Services Building Maintenance Totals	Invoice Transactions 1	<u>\$503.59</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Feb APC Car Wash	Car washes as needed - 2017	Paid by Check # 617067		02/28/2017	03/15/2017	03/27/2017		03/27/2017	4.25	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>\$4.25</u>
Account 713.12 - Utilities Electric											
1366 - OHIO EDISON CO.	1100338 72497	Electric Service for APC Monitoring Site, 2017	Paid by Check # 616962		03/08/2017	03/15/2017	03/23/2017		03/23/2017	99.23	
1366 - OHIO EDISON CO.	11003387 2497	Electric Service for APC Monitoring Site, 2017	Edit		04/07/2017	04/18/2017	04/18/2017			156.51	
									Account 713.12 - Utilities Electric Totals	Invoice Transactions 2	<u>\$255.74</u>
Account 734.10 - Supplies Postage											
34429 - US POSTAL SERVICE	Feb17 APC Postag	Postage for 2017, as needed	Paid by Check # 617331		03/15/2017	03/22/2017	04/04/2017		04/04/2017	51.93	
34429 - US POSTAL SERVICE	Mar17 APC Postag	Postage for 2017, as needed	Paid by Check # 617972		04/04/2017	04/10/2017	04/18/2017		04/18/2017	120.31	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 2	<u>\$172.24</u>
Account 734.13 - Supplies Freight											
42568 - MESA LABS	INV-116458	Machine parts and supplies for 2017, as needed	Paid by Check # 617307		02/08/2017	03/15/2017	04/04/2017		04/04/2017	25.00	
42568 - MESA LABS	INV-110412	Maintenance of PM2.5 equipment - 2017	Paid by Check # 617005		01/17/2017	03/15/2017	03/24/2017		03/24/2017	30.00	
445 - COLE-PARMER INSTRUMENT CO	1069151	Quality control checks for PM2.5 monitors, APC	Paid by Check # 617294		03/13/2017	03/21/2017	04/04/2017		04/04/2017	19.41	



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 734.13 - Supplies Freight											
11757 - SHIELDS LABORATORIES	111860	Recertification of millivol meter, APC lab Equipment	Paid by Check # 617323		03/07/2017	03/22/2017	04/04/2017		04/04/2017	30.00	
1989 - UPS	0000E11A07097	Freight and shipping for 2017, as needed	Paid by Check # 617330		03/04/2017	03/22/2017	04/04/2017		04/04/2017	33.45	
51533 - ST CROIX SENSORY INC	9503	APC Training and odor complaints	Edit		03/21/2017	03/28/2017	03/28/2017			25.00	
36075 - TISCH ENVIRONMENTAL INC	00016594	Certification of Lead orfices, Lead monitoring	Edit		03/21/2017	03/29/2017	03/29/2017			19.00	
1909 - THERMO ENVIRONMENTAL INST., INC.	404128	Monitoring equipment parts and supplies - 2017	Edit		03/29/2017	04/11/2017	04/11/2017			10.91	
43051 - SYNCB/AMAZON	098119595316	098119183366	Edit		04/10/2017	04/19/2017	04/19/2017			7.24	
1989 - UPS	0000E11A07117	0000R11A07127	Edit		03/25/2017	04/19/2017	04/19/2017			43.54	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 10	\$243.55
Account 734.52 - Supplies Uniform Supplies											
1598 - RED WING SHOE STORE	000000001-524	Non-insulated safety boots for CLR	Edit		03/21/2017	03/29/2017	03/29/2017			159.99	
									Account 734.52 - Supplies Uniform Supplies Totals	Invoice Transactions 1	\$159.99
Account 734.57 - Supplies Machine Parts and Supplies											
42568 - MESA LABS	INV-116458	Machine parts and supplies for 2017, as needed	Paid by Check # 617307		02/08/2017	03/15/2017	04/04/2017		04/04/2017	850.00	
445 - COLE-PARMER INSTRUMENT CO	1069151	Quality control checks for PM2.5 monitors, APC	Paid by Check # 617294		03/13/2017	03/21/2017	04/04/2017		04/04/2017	165.00	
11757 - SHIELDS LABORATORIES	111860	Recertification of millivol meter, APC lab Equipment	Paid by Check # 617323		03/07/2017	03/22/2017	04/04/2017		04/04/2017	180.00	
51533 - ST CROIX SENSORY INC	9503	APC Training and odor complaints	Edit		03/21/2017	03/28/2017	03/28/2017			345.00	
1909 - THERMO ENVIRONMENTAL INST., INC.	404128	Monitoring equipment parts and supplies - 2017	Edit		03/29/2017	04/11/2017	04/11/2017			490.00	
									Account 734.57 - Supplies Machine Parts and Supplies Totals	Invoice Transactions 5	\$2,030.00
Account 734.58 - Supplies Miscellaneous Supplies											
21121 - GRAINGER	9376866571	Misc parts and supplies for 2017, as needed	Paid by Check # 617000		03/03/2017	03/15/2017	03/24/2017		03/24/2017	275.70	
10292 - HOME DEPOT	7030744	Misc parts and supplies for 2017, as needed	Edit		03/13/2017	03/28/2017	03/28/2017			13.85	



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2331 - Air Pollution (134)										
Department 301001 - Health - Administration										
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	098119595316	098119183366	Edit		04/10/2017	04/19/2017	04/19/2017			183.80
							Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 3	\$473.35
Account 772.20 - Travel Registration/Tuition										
39909 - LINDA MORCKEL	Travel Reimburse	Region 5 Air Monitor QA Mtg, 3/21-3/23/17, Chicago, IL	Paid by Check # 617758		04/04/2017	04/04/2017	04/11/2017		04/11/2017	680.82
							Account 772.20 - Travel Registration/Tuition Totals		Invoice Transactions 1	\$680.82
Account 772.40 - Travel Meals, Lodging, Plane, etc.										
36379 - TERRI A DZIENIS	Travel Reimb.	OLAPCOA Meeting, 3/6/17, Columbus, OH	Paid by Check # 617191		03/22/2017	03/22/2017	03/30/2017		03/30/2017	6.00
							Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals		Invoice Transactions 1	\$6.00
Account 773.43 - Lease and Rental Payments Other Rentals										
50054 - AIRGAS USA LLC	9942929078	Gas cylinder rental for 2017	Paid by Check # 616979		02/28/2017	03/15/2017	03/24/2017		03/24/2017	51.68
50054 - AIRGAS USA LLC	9943663496	Gas cylinder rental for 2017	Edit		03/31/2017	04/19/2017	04/19/2017			36.62
							Account 773.43 - Lease and Rental Payments Other Rentals Totals		Invoice Transactions 2	\$88.30
							Department 301001 - Health - Administration Totals		Invoice Transactions 33	\$5,866.83
							Fund 2331 - Air Pollution (134) Totals		Invoice Transactions 33	\$5,866.83



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2335 - EARLY HEAD START										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
20238 - MEREDITH ROBESON, D.D.S	Feb/Mar17 EHS Re	F17 Early Headstart Grant, Dental Screenings	Paid by Check # 617594		03/23/2017	03/28/2017	04/07/2017		04/07/2017	901.96
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1		<u>\$901.96</u>
Account 734.58 - Supplies Miscellaneous Supplies										
24836 - MCKESSON MEDICAL - SURGICAL	96540188	Early Headstart FY17 Grant Supplies	Edit		03/20/2017	04/04/2017	04/04/2017			411.74
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1		<u>\$411.74</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions 2		<u>\$1,313.70</u>
							Fund 2335 - EARLY HEAD START Totals	Invoice Transactions 2		<u>\$1,313.70</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/09/17 - 04/19/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2351 - Food Service (055)											
Department 301001 - Health - Administration											
Account 705.14 - Professional Services Maintenance Contracts											
50938 - THE BALDWIN GROUP INC	117048	HDIS - 1 Year Maintenance Agreement 4/1/17 - 3/31/18	Paid by Check # 617373		04/01/2017	03/21/2017	04/05/2017		04/05/2017	675.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$675.00</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1945 - TREASURER STATE OF OHIO	Feb17 FSO Reimb.	Food Service Feb 2017 Reimbursement to the State	Paid by Check # 617328		03/21/2017	03/21/2017	04/04/2017		04/04/2017	5,008.00	
1941 - TREASURER STATE OF OHIO	Feb17 RFE Reimb.	Retail Food Establishment Feb 2017 Reimb to the State	Paid by Check # 617327		03/21/2017	03/21/2017	04/04/2017		04/04/2017	2,352.00	
1941 - TREASURER STATE OF OHIO	Mar17 RFE Reimb	March 2017 - RFE State Reimbursement	Edit		04/19/2017	04/19/2017	04/19/2017			630.00	
1945 - TREASURER STATE OF OHIO	Mar17 FSO Reimb	March 2017 - FSO State Reimbursement	Edit		04/19/2017	04/19/2017	04/19/2017			1,878.00	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 4	<u>\$9,868.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 5	<u>\$10,543.00</u>
									Fund 2351 - Food Service (055) Totals	Invoice Transactions 5	<u>\$10,543.00</u>
									Grand Totals	Invoice Transactions 159	<u>\$285,281.03</u>

* = Prior Fiscal Year Activity



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, April 24 @ 12:00pm – Board Room
Resolutions for Approval

1. 2017-09: Abatement of Public Nuisances

Resolution 2017- 09

A resolution by the Board of Health of the Canton City Health District, State of Ohio authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances.

BE IT RESOLVED BY the Board of Health of the Canton City Health District that the President and Secretary of the Board on behalf of the Board of Health, be and are hereby authorized and directed to certify the attached list marked as exhibit A of costs and expenses for the purification and abatement of nuisances to the Stark County Auditor to be entered upon the tax duplicate for the subject properties to be a lien upon such land from the date of entry and to be collected as other taxes and assessments pursuant to sections 3707.01 and 3707.02 of the Ohio Revised Code.

ADOPTED by the Board of Health of the Canton City Health District this **24th** day of **April, 2017**.

APPROVED

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health

Exhibit A – Page 1
List of Properties for Certification to the Stark County Auditor
for expenses related to the purification of the properties
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
January 1, 2017 – March 31, 2017

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
212 Belden Ave SE 208164 Monie and Traci Mayle	20150077 02/23/2015 1/4/17	192.30
2313 – 13 th St NE 229857 Karen Jolly	20130338 04/22/2013 1/4/17	199.06
816 The O’Jays Pkwy NE 213241 David Elliot III	20161428 12/19/2016 1/18/17	192.20
2051 Harvey Pl SE 230737 Irene Shurman	20160611 12/19/2016 1/18/17	192.20
712 – 7 th St NE 244859 Jason Kreitzer	20161457 12/19/2016 1/18/17	192.20
2313 – 7 th St SW 219299 Marilyn Rhodes	20161390 11/28/2016 1/19/17	196.03
1417 Roslyn Ave SW 205475 Maximize Properties LLC	20161441 12/19/2016 1/19/17	192.40
1607 – 14 th St SE 201368 Jack Moore and Linda McKnight	20160901 07/25/2016 1/25/17	194.42
212 Belden Ave SE 208164 Monie and Traci Mayle	20150077 02/23/2015 1/25/17	194.42
502 Schwalm Ave NE 214896 Vincent Hill	20140178 04/24/2014 2/2/17	196.13
1206 Sherlock Pl NE 231546 John Vitale	20161132 08/29/2016 2/7/17	201.27
816 – 10 th St NW 202415 Violet Bender – Estate	20170170 02/27/2017 3/20/17	190.74

Total **2333.37**

Exhibit A – Page 2
 List of Properties for Certification to the Stark County Auditor
 for expenses related to the purification of the properties
 pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code
January 1, 2017 – March 31, 2017

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
1747 – 5 th St SE	20170174	
227517	02/27/2017	190.66
Louis Sherman	3/23/17	
1816 – 5 th St SE	20170175	
205619	02/27/2017	190.66
Minnie Carthon - Estate	3/23/17	
Total		381.32
		Overall 2714.69



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, April 24, 2017 @ 12:00pm – Board Room
Miscellaneous Items

1. Air Pollution Control Monitoring and Inspections Technician Position Description
2. Air Pollution Control Monitoring and Inspections Supervisor Position Description
3. Air Pollution Control Technician Part-Time Position Description
4. Mercy Medical Center Maternity Licensure Application



Position Description

Position Title:	Air Pollution Control Monitoring & Inspection Technician	Position #:	846
Working Title:	APC M&I Technician	CS Status:	Classified
Division or Unit:	Air Pollution Control (APC)	Reports to:	APC M&I Supervisor
Employment Status:	Full-time	Pay Grade:	5
Funding Source:	Ohio EPA APC contract funded with anticipated annual renew.		

Position Summary: Responsible to function at the professional and technical level to support the implementation of Federal and Ohio EPA regulations and guidelines that apply to air pollution issues in Stark County, Ohio. Performs various duties related to field surveillance activities and operation of ambient air monitoring network. Perform a variety of administrative and field activities in support of enforcement operations including routine inspections, complaint handling and investigation, identification of violations and application of appropriate enforcement procedures. Repetitious work is expected to be performed independently with supervision needed only on unusual problems.

- Essential Duties & Responsibilities:**
- 40% Ambient Air Monitoring Operator: Install, operate, maintain, troubleshoot, diagnose, repair, and calibrate the ambient air monitors and electronic data acquisition equipment (data loggers, strip chart recorders, etc.); Participate in all external quality assurance audits required by US EPA and Ohio EPA; Assist in ambient air monitoring data collection and evaluation; perform quality control activities on ambient air monitors (i.e. bi-weekly precision checks on continuous analyzers, flow checks on particulate samplers, etc). Requires use and understanding of monitor manufacturer software (BGI, SASS, etc.) and data acquisition software (EDAS).
 - 18% Asbestos Program Coordinator: Perform duties to implement the asbestos program including field inspections, asbestos complaint response, documentation reviews, guidance interpretation, annual asbestos landfill inspections, and outreach activities. This includes inspections of residential, commercial, and industrial facilities, which may include support of Ohio EPA permit system requirements. Requires use and understanding of Ohio EPA statewide facility tracking system (STARS2), statewide notification tracking database (ANTS) and internal complaint database (CID2).
 - 16% Complaint Program (non-asbestos): Documents complaints and pursues complaint investigations with the objective of identifying legitimate complaints, satisfying the complainant's request, and identifying violations. This includes inspections of residential, commercial, and industrial facilities, which may include support of Ohio EPA permit system requirements. Requires use and understanding of Ohio EPA statewide facility tracking system (STARS2) and internal complaint database (CID2).
 - 12% Enforcement Program: Performs enforcement tasks including identification of violations, reporting and serving violation notices, preparing documentation and evidence for use in legal actions and testifying as a witness in court as required. Some cases may escalate and lead to criminal enforcement.
 - 8% Stack Test Program: Performs observations of industrial facility stack testing for proper methodology and the collection of source samples as applicable. Requires use and understanding of Ohio EPA statewide facility tracking system (STARS2).

Position Description

- 2% Anti-Tampering Program: Performs vehicle anti-tampering inspections in accordance with State requirements and guidance.
- 2% Open Burning Permissions Program: Reviews open burning notifications and requests and prepares/issues responses, permissions, or denials. Requires use and understanding of Ohio EPA public notice software.
- 2% Perform City vehicle safety inspections on a regular basis and take vehicle to be serviced as needed.

Other Duties & Responsibilities:

- Participation in professional organizations and workgroups with Ohio EPA, USEPA, etc.
- Provide support functions in response to public health emergencies as directed by the Health Commissioner.
- Other Duties as assigned

Minimum Qualifications:

- Graduated from an accredited college or university with at least a Baccalaureate Degree in environmental science, electronics, mathematics, chemistry, physics, biology, physical sciences, or related field.
- Must be computer proficient and able to work efficiently in a heavily computerized PC environment using various Office Suite and database applications, including web-based collaboration tools, email, etc.
- Must have a valid Ohio driver’s license with good driving record.

Preferred Qualifications:

- Work experience in environmental inspections (asbestos, phase I & II, etc.)
- Work experience in environmental electronic/mechanical equipment operations and maintenance (continuous emissions monitor, stack testing, landfill gas monitor, etc.)

Minimum Credentials:

- The following credentials must be acquired and maintained prior to initial hire:
- Valid Ohio driver’s license with good driving record

The following credentials must be acquired and maintained. These credentials are not required upon initial hire, but are required to be acquired after hiring within 6 months. Training will be provided for the all of these credentials.

- Method 9 Opacity Reader certification.
- If asbestos responsibility is assigned: ODH Asbestos Hazard Evaluation Specialist License.
- If asbestos responsibility is assigned: Respirator fit testing and ability to wear respirator as verified by annual medical physical and physician approval.
- If anti-tampering responsibility assigned: Ohio EPA anti-tampering inspector certification.

Key Competencies:

The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1B3, 1B4, 1B5, 1B6, 1A7, 1B8, 1A9, 1B10, 1A14
- Policy Development and Program Planning Skills: 2A1, 2A2, 2A4, 2A6, 2A7, 2A8, 2A10, 2A11
- Communication Skills: 3A2, 3A4, 3A5, 3A6, 3A7
- Cultural Competency Skills: 4A4
- Community Dimensions of Practice Skills: 5A1, 5A4, 5A5, 5A6, 5A7, 5A8, 5A9

Position Description

- Public Health Sciences Skills: 6B3, 6B4, 6A4, 6A5
- Financial Planning and Management Skills: 7A1, 7A3, 7A6, 7A10, 7A11, 7A12, 7A13
- Leadership and Systems Thinking Skills: 8A1, 8A6, 8A7, 8A9

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6
- Emergency Preparedness: 6A1, 6A2, 6A3

The following Professional Competencies from the MARAMA National Air Quality Training Project (March 2012) apply to this position:

- Ambient Monitoring, QA/QC, & Data Analysis: S2.1.1-S2.1.8.
- Inspection & Enforcement: S7.1.1-S7.1.11, S7.2.11 (source sampling).
- Air Toxics / Hazardous Air Pollutants: S8.1.1-S8.1.11.

- Work Environment:**
- Daily work environment includes both general office setting (temperature controlled) and field setting (industrial, commercial, residential, and outdoors). Also includes driving City vehicle to field destinations. All work requires mental focus.
 - Office setting includes sitting for long periods of time and viewing a computer screen for long periods of time; standing at work bench to complete detailed mechanical troubleshooting using fine motor skills and vision; and exposure to constant noise from running equipment.
 - Must have the ability to perform inspection duties in the field outdoors. Must have the following minimum abilities to perform these inspection duties: lift/hoist 50 lbs or more; carry field equipment; walk on uneven/unimproved surfaces for long periods of time; climb ladders and stairs; work at substantial heights; and tolerance of extreme outdoor weather conditions.
 - This position will be required to work with hazardous materials like asbestos, lead, and compressed gases if assigned those duties. Use of appropriate personal protection equipment will be required, including the use of respirators and other personal protective equipment. Must have ability to wear a respirator to perform these duties.
 - This position may require scheduling of duties at night, on weekends, or other non-traditional work hours.
 - Work performed may be subject to challenging interactions with community members.
 - Travel will be required to other area offices, the Ohio Environmental Protection Agency, the Ohio Department of Health, and other trainings and meetings. Some out of state travel may be required.

Approval: This position description was approved by the Board of Health on:

Revision History: Dates of prior approved versions: 09/28/2015, 01/23/2012



Position Description

Canton City Health District
FINAL

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Position Description

Position Title:	Air Pollution Control Monitoring & Inspection Supervisor		Position #:	838
Working Title:	APC M&I Supervisor		CS Status:	Classified
Division or Unit:	Air Pollution Control (APC)		Reports to:	APC Administrator
Employment Status:	Full-time	Pay Grade:	6	FLSA Status: Exempt
Funding Source:	Ohio EPA APC contract funded with anticipated annual renew.			

Position Summary: This position works under general supervision and requires considerable knowledge of ambient air monitoring, air pollution control inspections, and Federal and Ohio EPA laws, regulations and guidelines that apply to air pollution issues in Stark County, Ohio. This position plans, supervises, performs and implements the program activities and operations of the Monitoring & Inspections group of the APC Division. This position is responsible for supervising the activities of subordinate employees, providing technical support of M&I programs, and ensuring air monitoring data collected is accurate and valid.

- Essential Duties & Responsibilities:**
- 5% Supervise M&I staff: Assign duties; Approve work schedules; Complete employee evaluations; Oversee work product accuracy and completeness; Conduct monthly status meetings; Provide or recommend training necessary for staff to meet the work requirements; and Supervise and provide technical support for air monitoring and inspections programs.
 - 12% Manage Inspections Program which includes complaints, asbestos, anti-tampering, open burning permissions, and stack test observations: Review and assure compliance with all air regulations, policies and procedures, and contract requirements; Direct, coordinate and review inspections work and ensure timeliness of work; Develop and maintain standard operating procedures for inspections work; Maintain liaison with other agencies through correspondence and participation in professional organizational meetings; Maintain detailed and accurate records of all data and reports; Recommend purchases of related equipment; and Review staff work product (CID2, etc). Requires use and understanding of Ohio EPA statewide facility tracking system (STARS2) and internal complaint database (CID2).
 - 10% Manage Ambient Air Monitoring Program: Review and assure compliance with all air quality monitoring regulations, policies and procedures, and contract requirements; Direct, coordinate and review the air monitoring work plan and ensure timeliness of work; Develop and maintain standard operating procedures, including quality assurance (QA) & quality control (QC) procedures; Assure the development, daily operation and maintenance of the air monitoring network and the uninterrupted generation and reporting of quality assured accurate and valid ambient air data; Assure the separation of personnel conducting data generation versus quality assurance activities; Maintain liaison with other monitoring organizations through correspondence and participation in professional organizational meetings; When required, set up monitoring site, electricity and communications; Maintain detailed records of all data, reports and annual surveys; Recommend purchases of major equipment; and Review staff work product (logbooks, etc). Requires use and understanding of monitor manufacturer

Position Description

software (BGI, SASS, etc.), data acquisition software (EDAS) and air quality system database (AQS).

- 43% Ambient Air Monitoring Quality Assurance Management: Prepare Precision/Accuracy Reports and air quality data for electronic transmission into the US EPA's Air Quality System database (AQS); Ensure that certifications for all calibration and air lab equipment are maintained; Obtain, edit, verify, validate and quality assure all continuous and intermittent sampler air quality data; Analyze data using control charts and other tools to ensure accurate and valid; Report daily air quality index (AQI) and air quality alerts as needed to the public; and Oversee internal QA/QC program covering monitoring equipment, data collection, data analysis, data reporting, record keeping and corrective actions. Requires use and understanding of monitor manufacturer software (BGI, SASS, etc.), data acquisition software (EDAS) and air quality system database (AQS).
- 30% Perform the duties of APC Monitoring and Inspections Technician (incorporated herein by reference) regularly and as needed for coverage of workload.

Other Duties & Responsibilities:

- Participate in professional organizations and workgroups with Ohio EPA, USEPA, etc.
- Provide support functions in response to public health emergencies as directed by the Health Commissioner.
- Other Duties as assigned

Minimum Qualifications:

- Graduated from an accredited college or university with at least a Baccalaureate Degree in environmental science, electronics, mathematics, chemistry, physics, biology, physical sciences, or related field.
- At least two years of work experience in air pollution control.
- Must be computer proficient and able to work efficiently in a heavily computerized PC environment using various Office Suite and database applications, including web-based collaboration tools, email, etc.
- Must have a valid Ohio driver's license with good driving record.

Preferred Qualifications:

- At least two years work experience supervising one or more employees.
- At least two years of work experience in air pollution control specifically in ambient air monitoring.
- Work experience in environmental inspections (asbestos, open burning, odor, etc.)
- Work experience in environmental electronic/mechanical equipment operations and maintenance (ambient air monitors, continuous emissions monitor, stack testing, landfill gas monitor, etc.)

Minimum Credentials:

- The following credentials must be acquired and maintained prior to initial hire:
- Valid Ohio driver's license with good driving record.

The following credentials must be acquired and maintained. These credentials are not required upon initial hire, but are required to be acquired after hiring within 6 months. Training will be provided for the all of these credentials.

- Method 9 Opacity Reader certification.

Position Description

- If asbestos responsibility is assigned: ODH Asbestos Hazard Evaluation Specialist License.
- If asbestos responsibility is assigned: Respirator fit testing and ability to wear respirator as verified by annual medical physical and physician approval.
- If anti-tampering responsibility assigned: Ohio EPA anti-tampering inspector certification.

Key Competencies: The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1C3, 1B4, 1C5, 1C6, 1B7, 1C8, 1C9, 1C10, 1B14
- Policy Development and Program Planning Skills: 2A1, 2B2, 2A4, 2B6, 2B7, 2B8, 2B9, 2B10, 2B11, 1B12
- Communication Skills: 3B2, 3A4, 3B5, 3B6, 3B7
- Cultural Competency Skills: 4A4
- Community Dimensions of Practice Skills: 5A1, 5A4, 5A5, 5A6, 5B8, 5A8, 5A9
- Public Health Sciences Skills: 6C3, 6B4, 6B5, 6A5
- Financial Planning and Management Skills: 7B1, 7B3, 7A4, 7B5, 7A5, 7A6, 7A7, 7A9, 7A10, 7B13, 7B14, 7B15, 7A14
- Leadership and Systems Thinking Skills: 8B1, 8B6, 8B7, 8B9
- All the Core Competencies listed in the position description for APC Monitoring and Inspections Technician also apply to this position and are herein incorporated by reference.

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5, 1B1, 1B3, 1B4
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8, 2B1, 2B2, 2B3, 2B4, 2B5, 2B6, 2B7
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5, 3B1, 3B5, 3B6
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4B1, 4B2, 4B3, 4B4, 4B5, 4B6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6, 5B1, 5B2, 5B3, 5B4
- Emergency Preparedness: 6A1, 6A2, 6A3

The following Professional Competencies from the MARAMA National Air Quality Training Project (March 2012) apply to this position:

- Ambient Monitoring, QA/QC, & Data Analysis: S2.2.1-S2.2.9.
- Inspection & Enforcement: S7.1.1-S7.1.11, S7.2.3, S7.2.11 (source sampling), S7.2.14.
- Air Toxics / Hazardous Air Pollutants: S8.1.1-S8.1.12.

Work Environment:

- Daily work environment includes both general office setting (temperature controlled) and field setting (industrial, commercial, residential, and outdoors). Also includes driving City vehicle to field destinations. All work requires mental focus.
- Office setting includes sitting for long periods of time and viewing a computer screen for long periods of time; standing at work bench to complete detailed mechanical troubleshooting using fine motor skills and vision; and exposure to constant noise from running equipment.



Position Description

- Must have the ability to perform inspection duties in the field outdoors. Must have the following minimum abilities to perform these inspection duties: lift/hoist 50 lbs or more; carry field equipment; walk on uneven/unimproved surfaces for long periods of time; climb ladders and stairs; work at substantial heights; and tolerance of extreme outdoor weather conditions.
- This position will be required to work with hazardous materials like asbestos, lead, and compressed gases if assigned those duties. Use of appropriate personal protection equipment will be required, including the use of respirators and other personal protective equipment. Must have ability to wear a respirator to perform these duties.
- This position may require scheduling of duties at night, on weekends, or other non-traditional work hours.
- Work performed may be subject to challenging interactions with community members.
- Travel will be required to other area offices, the Ohio Environmental Protection Agency (EPA), the Ohio Department of Health, and other trainings and meetings. Some out of state travel may be required.

Approval: This position description was approved by the Board of Health on:

Revision History: Dates of prior approved versions: 09/28/2015, 02/22/2010

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Public Health
Prevent. Promote. Protect.

Canton City Health District

Position Description

Canton City Health District
DRAFT

Position Title:	Air Pollution Control Technician PT			Position #:	
Working Title:	APC Technician PT			CS Status:	n/a
Division or Unit:	Air Pollution Control (APC)			Reports to:	APC Administrator
Employment Status:	Part Time, Seasonal	Pay Grade:	PT11	FLSA Status:	Non-exempt
Funding Source:	Ohio EPA APC contract funded with anticipated annual renew.				

Position Summary: The APC Technician provides support to the APC program by performing various office, field, and other duties as assigned under supervision. This individual is a dependable, highly detailed, and motivated person. This position is under the supervision of the APC Administrator or their designee.

Essential Duties and Responsibilities:

- 50% Data and records handling: Review data/records, collect data, evaluate data/records, data entry from records into databases; scanning/saving records, organizing records; shredding records
- 20% Field duties: Field surveillance of small sources, complaint investigations, and outreach/education of regulated community
- 10% Office and storage areas organization, which includes records, equipment, and objects relocation and packaging.
- 10% Permitting: Small source permitting including PBRs and general permits, emission estimations and de minimis determinations
- 6% Shadowing existing APC staff to experience the various portions of the APC Program, which includes at a minimum, ambient air monitoring, complaint inspections, stack test observations, and permit facility inspections.
- 2% Perform City vehicle safety inspections on a regular basis and take vehicle to be serviced as needed.
- 2% Perform monitoring site maintenance of grass trimming and building cleaning

Other Duties and Responsibilities:

- Various other duties as assigned by the Air Pollution Control Administrator

Minimum Qualifications:

- Currently enrolled in a College or University pursuing a Bachelor’s degree in environmental, engineering, science, math, or related technical field with a minimum of one year successfully completed.
- Must be computer proficient and able to work efficiently in a heavily computerized PC environment using various Office Suite and database applications, including web-based collaboration tools, email, etc.
- Must have a valid Ohio driver’s license with good driving record

Preferred Qualifications: n/a

Minimum Credentials: The following credentials must be acquired and maintained prior to initial hire:

- Valid Ohio driver’s license with good driving record



Position Description

Key Competencies: The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1A3, 1A4, 1A5, 1A6, 1A7, 1A8, 1A9, 1A10, 1A14
- Policy Development and Program Planning Skills: 2A1, 2A2, 2A4, 2A6, 2A7, 2A8, 2A10, 2A11
- Communication Skills: 3A2, 3A4, 3A5, 3A6, 3A7
- Cultural Competency Skills: 4A4
- Community Dimensions of Practice Skills: 5A1, 5A4, 5A5, 5A6, 5A7, 5A8, 5A9
- Public Health Sciences Skills: 6A3, 6A4, 6A4, 6A5
- Financial Planning and Management Skills: 7A1, 7A3, 7A6, 7A10, 7A11, 7A12, 7A13
- Leadership and Systems Thinking Skills: 8A1, 8A6, 8A7, 8A9

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6
- Emergency Preparedness: 6A1, 6A2, 6A3

No Professional Competencies apply to this position.

- Work Environment:**
- This position is classified as part-time and seasonal. Therefore, it is limited to 30 work hours per week average, and a maximum of 12 weeks per year. This position is typically filled during the summer months.
 - This position is limited to daytime and weekday work hours only.
 - Daily work environment includes both general office setting (temperature controlled) and field setting (industrial, commercial, residential, and outdoors). Also includes driving City vehicle to field destinations. All work requires mental focus.
 - Office setting includes sitting for long periods of time and viewing a computer screen for long periods of time; standing at work bench to complete detailed record review or scanning using fine motor skills and vision; and exposure to constant noise from running equipment.
 - Must have the ability to perform inspection duties in the field outdoors. Must have the following minimum abilities to perform these inspection duties: lift/hoist 50 lbs or more; carry field equipment; walk on uneven/unimproved surfaces for long periods of time; climb ladders and stairs; work at substantial heights; and tolerance of extreme outdoor weather conditions.

Approval: This position description was approved by the Board of Health on:

Revision History: Dates of prior approved versions: 6/29/2012



Public Health
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Canton City Health District

Position Description

Canton City Health District
DRAFT

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Position Description

Position Title:	Family Nurse Practitioner			Position #:	
Working Title:	Family Nurse Practitioner				
Agency Unit:	Nursing		Reports to:	Director of Nursing	
Employment Status:	Full Time	Pay Range:	PT-10	FLSA Status:	Exempt

Position Summary: Under general supervision from the Director of Nursing, health commissioner or other administrative supervisor, develops, plans and coordinates major public health nursing program or performs complex or specialized direct public health nursing services and assists in planning, implementing and evaluating public health nursing program, oversees nursing division activities in designated areas, independently provides direct nursing care in clinics, provides advanced nursing care and treatment to patients, performs physical examinations, orders diagnostic tests, develops treatment plans and prescribes drugs or other therapies, functions as lead worker and represents agency in community and/or health improvement projects. Provides supervision to nursing staff. Plans and directs public health nursing programs.

- Essential Duties:**
- Prescribe medication dosages, routes, and frequencies based on patients' characteristics such as age and gender. Prescribe medications based on efficacy, safety, and cost as legally authorized. Counsel patients about drug regimens and possible side effects or interactions with other substances such as food supplements, over-the-counter (OTC) medications, and herbal remedies.
 - Analyze and interpret patients' histories, symptoms, physical findings, or diagnostic information to develop appropriate diagnoses. Develop treatment plans based on scientific rationale, standards of care, and professional practice guidelines.
 - Initiates and maintains a medical record containing documentation of consent, emergency contact, screening performed, test referrals and their results, and follow-up of medical problems. Ensures that documentation is organized so that the status of the client's medical care and any follow-up efforts by staff can be determined at any point in time.
 - Educate patients about self-management of acute or chronic illnesses, tailoring instructions to patients' individual circumstances
 - Demonstrates skill in the use of computer software such as word processing and database applications. Ability to collect and organize data sufficient to maintain accurate and complete records, and to prepare reports in accordance with state and federal guidelines. Submit reports in a timely manner
 - May direct the activities of lower level nursing staff or clerical support staff.
 - Provides and participates in professional education activities.

Position Description

Other Duties & Responsibilities

- Meets all job safety requirements and all applicable OSHA safety standards that pertain to the essential functions of the position and all agency safety procedures.
- Remains informed of current developments and procedures pertinent to duties; may be required to attend seminars/training.
- Assists in planning and participating in community health crisis activities as needed.
- Maintains privacy and confidentiality in all services provided to clients.
- Demonstrates regular and predictable attendance.
- Maintains records and statistics of clinic activities.
- Accepts responsibility in epidemiological investigation of diseases and conditions, and proper reporting of same diseases and conditions.
- Identifies health problems or conditions detrimental to health of individuals, groups or the community, and institutes measures to correct same.
- Demonstrates and teaches health maintenance and disease prevention to the individuals, family and groups. Interprets and utilizes community resources where applicable.
- Shares responsibility in maintaining supplies and equipment.
- Maintains records and statistics of field activities and assists in same for the division.

Minimum Qualifications:

- Completion of coursework required to achieve Ohio Registered Nurse.
- Master's Degree (MSN) or higher preferred; Must hold current Ohio Certified Nurse Practitioner License to care for all aged populations. Must complete mandated requirements of continuing education for CNP licensure. A minimum of one year of advanced practice nursing is preferred; completion of direct supervision hours for prescriptive authority is required.
- Current CPR certification with renewal.
- Training in Emergency Preparedness to be completed upon hiring.
- Ohio Certified Nurse Practitioner (CNP) required.
- Valid Ohio driver's license required.

Key Competencies:

The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1C1, 1C2, 1C3, 1B4, 1C5, 1C6, 1C7, 1C8, 1C9, 1C10, 1C11, 1C 12, 1B13, 1C14, 1C15
- Policy Development and Program Planning Skills: 2B2, 2B3, 2B4, 2B5, 2B6, 2B7, 2B8, 2B9, 2C10, 2C11, 2B11, 2C13, 2B13
- Communication Skills: 3B1, 3C2, 3B3, 3B4, 3B5, 3B6, 3B7
- Cultural Competency Skills: 4B1, 4B2, 4B3, 4B4, 4B5, 4B6, 4B7, 4B8



Position Description

- Community Dimensions of Practice Skills: 5A1, 5A2, 5B3, 5B4, 5B5, 5B6, 5B7, 5B8, 5B10, 5B11
- Public Health Sciences Skills: 6B5, 6A5, 6B7, 6B9, 6A9
- Financial Planning and Management Skills: 7A4, 7B5, 7A5, 7B8, 7A7, 7A9, 7A10, 7A11, 7B14, 7A13, 7A14
- Leadership and Systems Thinking Skills: 8B1, 8B4,

Canton City Health District has adopted the following Organizational Competencies that all employees are expected to achieve:

- Customer Focus
- Accountability
- Equity, Ethics and Fairness
- Continuous Quality Improvement
- Occupational Health and Safety
- Emergency Preparedness

Work Environment:

- CCHD is a smoke free building; employees are prohibited from smoking anywhere on the property.
- Mobility to access records, examine clients, greet public, visit client's homes, and operate equipment is required.
- Driving to visit other offices, client's homes, and to present information to groups and agencies in various locations and settings.
- Frequent telephone conversations, face to face discussions, and contract with others.
- Potential exposure to blood born pathogens and other infectious agents.
- May be required to respond to public health emergencies.

Approvals:

Date

04/24/2017

By

Board of Health

04/24/2017



Health Commissioner

Revision History:

Date

4/4/2017

Revision

Changed to part-time position and added Key Competencies



Position Description

Canton City
Public Health

Employee Statement:

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. Additional duties may be assigned as needed. I hereby acknowledge that I have received a copy of this position description on this date.

Signature

Printed Name

Date



Position Description

Position Title:	Staff Nurse III	Position #:	From HR
Working Title:	Nursing Supervisor/Program Manager		
Division or Unit:	Nursing	Reports to: Diane Thompson	By title Director of Nursing
Employment Status:	FT	Pay Grade: 6	From position class
Funding Source:	General Fund		
FLSA Status:	Exempt		

Position Summary: Provides administrative oversight and supervision in generalized nursing activities in both the community setting and in the clinic area. The employee will assist in planning and participating in community and/or health improvement projects. Forges partnerships with community members and stakeholders. This position provides guidance and leadership with department advocacy and policy issues related to work areas. Recruits, trains, and provides direct and indirect supervision of personnel. Directs infectious disease surveillance, investigation, and follow-up on all reportable infectious disease, outbreaks, and unusual incidences of infectious disease. Manages budgets, contracts and other resources related to the writing and execution of grants.

Essential Duties & Responsibilities:

- 35% Oversee clinical services provided at Canton Public Health including but not limited to childhood and adult immunizations based on the Advisory Committee on Immunization Practices (ACIP), sexually transmitted infection testing and treatment based on the Centers for Disease Control and Prevention (CDC) Guidelines, tuberculosis testing, and HIV testing **OR** Oversee community based programs provided by Canton Public Health including but not limited to Bureau for Children with Medical Handicaps (BCMh), Early Head Start Outreach, jurisdictional territory follow-up, community education and health fairs, liaison with nursing programs, and Medicaid Administrative Claiming program.
- 25% Function in the capacity of full supervision in the absence of the director of nursing and directly supervise up to five professional staff (RNs) including the completion of performance evaluations timely.
- 20% Guides the investigation of infectious disease both naturally occurring and bioterrorist incidents. Enters case information into the Ohio Disease Reporting System (ODRS). Interprets and implements local, state and federal guidelines related to infectious disease control. Effectively prevents disease and promotes health with focus on population health, including but not limited to: community assessment, health risk assessment and disease control. Also uses infectious disease surveillance systems to identify significant disease trends and early detection of emerging infectious diseases.
- 15% Knowledge of writing, coordinating, overseeing and management of grant activities.
- 5% Participates in required public health team emergency preparedness training and exercises.

Other Duties & Responsibilities: Ability to efficiently multi-task on a daily basis. Proficiency with use of PC hardware and basic software (i.e., Microsoft Office), email, and office equipment (i.e., copier, fax, scanner,

Position Description

telephone, etc.). Good customer service, verbal and written communication skills, and effective presentation skills, good interpersonal relationship skills including cultural sensitivity and competence. Ability to be flexible for weekends and evenings if needed. Participate in quality improvement team projects and quality improvement training initiatives as applicable/required and incorporate the principles of quality improvement into daily work activities.

**Minimum
Qualifications:**

Graduate of an accredited school of nursing with a Bachelor of Science in Nursing (BSN) and an active R.N. license in Ohio. Current certification of Healthcare provider CPR. Must have a valid driver's license.

**Preferred
Qualifications:**

Should have at least 3 years of direct nursing care experience and, ideally, some managerial experience. General awareness of public health level of care and Canton Public Health services is helpful. Understanding of OAC and ORC law regarding nursing scope of practice and delegation, as well as medication storage, administration and dispensing. Knowledgeable of community services and resources and able to appropriately interact with a diverse population. Strong communication and computer skills are also required. Background in sexual health or infectious disease is preferred.

Key Competencies:

The following Council on Linkages Core Competencies (Adopted May 2010) for this position include:

- Analytical/Assessment Skills (1B1, 1B2, 1B3, 1B4, 1B5, 1B6, 1B7, 1B8, 1B9, 1B10, 1B11, 1B12, 1B13, 1B14, 1B15)
- Policy Development/Program Planning Skills (2B1, 2B2, 2B3, 2B4, 2B5, 2B6, 2B7, 2B8, 2C9, 2C10, 2B11, 2C12, 2C13)
- Communication Skills (3C1, 3B2, 3B3, 3C4, 3B5, 3C6, 3B7, 3B8)
- Cultural Competency Skills (4B1, 4B2, 4B3, 4C4, 4C5, 4C6, 4B7, 4C8)
- Community Dimensions of Practice Skills (5B1, 5C2, 5B3, 5B4, 5B5, 5C6, 5B7, 5B8, 5C9, 5C10, 5B11)
- Public Health Sciences Skills (6B1, 6C2, 6B3, 6B4, 6B5, 6C6, 6C7, 6C8, 6C10)
- Financial Planning and Management Skills (7B1, 7B2, 7C3, 7B4, 7A5, 7B5, 7A6, 7B7, 7B9, 7B10, 7B11, 7B12, 7B13, 7B14, 7C15, 7C16)
- Leadership and Systems Thinking Skills (8B1, 8C2, 8B3, 8B4, 8C5, 8C6, 8B7, 8C8, 8C9, 8B10)

Canton City Health District has adopted the following Organizational Competencies that all employees are expected to achieve:

- Customer Focus
- Accountability
- Equity and Fairness
- Continuous Quality Improvement
- Occupational Health and Safety
- Emergency Preparedness



Position Description

Work Environment: General office setting or clinical setting in the health department facility requiring sedentary to light work, which may include walking, climbing, reaching, and talking. Ability to carry up to 25 lbs.

Approvals:	Date	By
	04/24/2017	Board of Health
	04/24/2017	<u>James M. Adams, RS, MPH</u> Health Commissioner

Revision History:	Date	Revision
--------------------------	-------------	-----------------

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Signature

Printed Name Date

Maternity Licensure Application

As defined in Chapter 3701-7 of the Ohio Administrative Code

4130117

ID # 0064 MAT

Application Type

<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Renewal	Non-Refundable Application Fee
<input type="checkbox"/> Level I Obstetrical/Neonatal Care Services		\$1250
X Level II Obstetrical/Neonatal Care Services X Sub Level II A <input type="checkbox"/> Sub Level II B		\$1750
<input type="checkbox"/> Level III Obstetrical/Neonatal Care Services <input type="checkbox"/> Sub Level II A <input type="checkbox"/> Sub Level II B <input type="checkbox"/> Sub Level III C		\$2250
<input type="checkbox"/> Freestanding Children's Hospital - Level III Neonatal Care Service		\$2250
<input type="checkbox"/> Maternity Home		\$750

ODH/OHIAL
 LICENSURE OPERATIONS
 2017 MAR 14 PM 4:39

Hospital/Home Name Mercy Medical Center		
Address 1320 Mercy Drive NW		
City Canton	Zip 44708	County Stark
Telephone Number 330-489-1039	Name of Local Health Department with Jurisdiction Canton City Health Department	
Maternity Manager Name Stacy Kovacs	Maternity Manager E-mail Address Stacy.kovacs@cantonmercy.org	Maternity Manager Telephone Number 330-580-4760
Unit/Home Contact Person	Unit/Home Contact Person E-mail Address	Unit/Home Contact Person Telephone Number

Mailing Address Not Applicable

Name		
Address		
City	State	Zip

Capacity/Floor Location

Obstetrical Capacity	<u>27</u>	Floor Location	<u>2nd</u>
Neonatal Care Capacity	<u>56</u>	Floor Location	<u>2nd</u>
Neonatal intensive care unit	<u>05h 3/9/17</u>		
Special care unit	<u>8</u>		
Well-baby/holding nursery	<u>480h 3/9/17</u>		

I hereby certify that the provisions of chapter 3711. Of the Ohio Revised Code and the rules adopted in Chapter 3701-7 of the Ohio Administrative Code relating to licensed maternity units, newborn care nurseries or maternity homes will be faithfully observed, and that this unit or home will be maintained with due regard for the health, safety and welfare of its respective patients or residents.

Print/Type Authorized Representative Name
Mr. Thomas E. Cecconi

Signature *Thomas E. Cecconi* Date 2/10/17



Public Health
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Canton City Health District

Board of Health Meeting
Monday, April 24, 2017 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance
5. Environmental Health – **No report**
6. Air Pollution Control
7. Vital Statistics
8. Fiscal
9. Health Commissioner
10. Accreditation Team
11. Quality Improvement Team

Canton City Health Department

March 2017 Report (Meeting 4/24/17)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	6	29	88
Tuberculosis (TB) Mantoux	7	13	41
Travel	5	20	58
S.T.I.	8	87	263
C.T.S.	5	4	28
Field/Outreach Testing		0	1
Crew Testing	0	0	0

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	344	1098	199	657

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	64	200	0	3
Results Given	62	198	0	3

HIV INFECTION

	Month	YTD	Total HIV Infected	Deaths for Month	Deaths for Year	Total Living with HIV Infection
Canton City	1	12	414	0	0	399
Stark County *	0	2	580	0	0	575

* excludes Canton City Residents

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			2	15
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	2	5	15	92
Immunization Action Plan – Assessment, Feedback, Incentives, and Exchange (AFIX) – Goal 7 per year	0	0		
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 10 per year	0	0		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 5 per year	0	0		
DIS Interviews and/or Visits	7	20		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	0	4		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY16: 2, 740

Assigned Stark Project Caseload FY16: 6,852

WIC Fiscal Year 2016 <i>October 2015 – September 2016</i>		
	Canton City	Total for Stark Project
July 2016	2,378	6,306
August 2016	2,398	6,361
September 2016	2,400	6,344

Assigned Caseload for Canton WIC FY17: 2, 496

Assigned Stark Project Caseload FY16: 6,547

WIC Fiscal Year 2017 <i>October 2016 – September 2017</i>		
	Canton City	Total for Stark Project
October 2016	2,371	6,322
November 2016	2,362	6,286
December 2016	2,252	6,113
January 2017	2,246	6,085
February 2017	2,196	6,009
March 2017	2,186	5,922

Canton City Health Department

April 2017 Report (Meeting 04/24/2017)

WIC DIVISION

1. WIC Fiscal Year (FY) 2018: Grant Application is in Progress

- a. WIC FY18 timeframe: October 1, 2017 – September 20, 2018
- b. This Continuation Grant Application was posted April 10th
 - i. Submission deadline is May 22, 2017.
- c. Funding Detail
 - i. All Ohio WIC Projects were assigned the same funding level as FY17 (flat-funded).
 - ii. The State WIC office asked Local Director's to draft a plan for a 5% budget decrease in preparation for possible future cuts. Currently, we remain under Continued Resolution Funding and anticipate further updates from USDA & ODH.
- d. SMART Objectives listed in the Application focus on:
 - i. Child Retention Rates
 1. FY17 Goal was to increase the number of active child participants on the program by 2%.
 - ii. Targeted Nutrition Education for Clients identified as having high weight gain during pregnancy
 1. Staff are currently tracking a streamlined method of Nutrition Education & reporting data to the State Office on all WIC Quarterly Activity Reports.

2. Miscellaneous Clinic Updates

- a. Kent State-Stark Campus- over 3,500 Diapers were donated to our WIC Project!!
 - i. These will be divided among all Stark WIC Clinics for distribution as soon as possible.
- b. Plans for the 2017 WIC Farmer's Market Voucher Distributions are underway
 - i. FY16 Redemption Rates were extremely low (59% of vouchers were used, resulting in \$6,590 in revenue for local, WIC-contracted farmers when a total of \$11,140 in vouchers was distributed for use).
- c. CCHD WIC Clinic Closings for Project-wide Staff Meetings & Trainings
 - i. Friday, June 16th- location pending
 - ii. Friday, September 22nd – Goodwill Campus
 1. Morning Staff Meeting will be followed by the 3rd Annual WIC Community Partners Forum.
 - a. Save-the-Date information will be sent to Community Partners before the end of July.

Canton City Health Department

March 2017 (Meeting 4/24/2017)

LABORATORY

Program	Samples Tested	Samples Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
WATER:						
Private	156	35	0	337	96	0
Public	46	4	0	126	13	0
Commercial	0	0	0	0	0	0
Other	0	0	0	0	0	0
FOOD SERVICES:						
Frozen Desserts	25	5	0	87	9	0
Other Exams	0	0	0	0	0	0
CLINICAL:						
Gonorrhea-smear	23	5	0	59	9	5
N.G.U.	23	12	0	59	38	0
Gonorrhea-culture	58	5	0	166	9	5
Oxidase Reflex	38	7	0	125	13	2
Culture Gram Stain Reflex	7	5	0	13	11	2
Sugar Confirmation Reflex	6	5	0	12	9	2
Gonorrhea-Gene amp.	62	0	0	184	8	5
Chlamydia-Gene amp.	62	4	0	184	13	5
Syphilis Serology Qualitative	73	1	0	209	5	0
Syphilis Serology Quantitative	1	1	0	5	5	0
Candida	19	1	2	67	10	2
Gardnerella	19	7	2	67	29	2
Trichomonas	19	5	2	67	13	2
Pregnancy-urine	6	0	1	11	0	1
HIV screen	64	0	0	200	3	0
Blood Lead	22	0	0	28	1	2
MISCELLANEOUS:						
Pollen counts	0	0	0	0	0	0
Other Exams	1	0	0	1	0	0
Misc. (insects, etc.)	1	0	0	2	0	0

EPI GRAM March, 2017

A Monthly Publication of the Stark Public Health Infrastructure Coalition

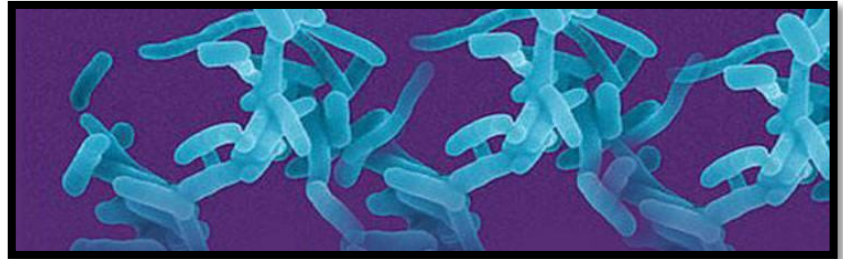
EPI Gram is a monthly publication of the Stark County Public Health Infrastructure Coalition. It contains a summary of provisional communicable disease reports and other key public health indicators, with summary tables for Stark County, Ohio. Some reportable conditions may be under investigation and, at any given time, data may fluctuate from month to month for a specific category. **If you have any questions please contact Julia Wagner at 330.493.9914 or Wagnerj@starkhealth.org, or Amanda Archer at 330.489.3327 or aarcher@cantonhealth.org.**



Monthly Highlight: Shigellosis

Shigellosis is a diarrheal disease caused by a group of bacteria called *Shigella*. There are four species of *Shigella*; however, *Shigella sonnei* is the most common illness-causing species in the United States. Symptoms of shigellosis typically start 1–2 days after exposure and include:

- Diarrhea (sometimes bloody)
- Fever
- Abdominal pain
- Tenesmus (a painful sensation of needing to pass stools even when bowels are empty)



The rate of shigellosis in Ohio was 5.1 cases per 100,000 in 2014. The National rate was 4.8 cases per 100,000 in 2013. Stark County’s five year average rate is 9.97 cases per 100,000, mostly due to a higher than expected number of cases and institutional and community outbreaks in 2013 and 2014.

In 2017, the Ohio Department of Health updated the Infectious Disease Control Manual (IDCM) to reflect changes in the case definitions for cases/outbreaks of shigellosis. Under Laboratory Criteria for Diagnosis, there is the addition of *Supportive Laboratory Evidence* that includes detection of *Shigella species* or *Shigella/enteroinvasive E. coli* (EIEC) in a clinical specimen using culture independent diagnostic testing (CIDT). Confirmatory laboratory evidence remains the same and includes isolation of *Shigella species* from a clinical specimen. This change is important for the case classifications, as a Probable case now includes meeting the above supportive laboratory criteria for diagnosis OR a clinically compatible case that is epi-linked to a case that meets either the supportive or confirmatory laboratory criteria for diagnosis.

Because of increased multidrug resistance seen among *Shigella*, it is recommended that state and local public health agencies make efforts to encourage reflexive culturing by clinical laboratories that use CIDT methods. It is beneficial for cultured isolates to be submitted to state laboratories for further molecular typing (PFGE and whole genome sequencing), which can be instrumental in outbreak investigation and additional antimicrobial susceptibility testing.

Furthermore, it is recommended that susceptibility testing be completed before treatment due to the multidrug resistance of *Shigella*. Historically, shigellosis has been treated with ampicillin or Bactrim; however, resistance to both antibiotics is common globally. Recent reports of antibiotic-resistant shigellosis resistant to ciprofloxacin and azithromycin are occurring in the United States.

Table 1 Summary of Air Quality Index, Pollen, and Mold Counts for Stark County, Ohio, including historical data.

	March 2017				April 2016			
	Monthly High	Monthly Low	Monthly Median	Counts in highest reported health risk category	Monthly High	Monthly Low	Monthly Median	Counts in highest reported health risk category
Pollen Count	Data collected seasonally and currently not available				430	3	30	N/A
Mold Count	Data collected seasonally and currently not available				1630	50	310	Low
Air Quality Index	63	37	43	(3) Moderate	114	37	46	(2) Unhealthy for Sensitive Groups

**See the following websites for updated Air Quality Index and mold index terminology and color coding: <http://www.airnow.gov/index.cfm?action=aqibasics.aqi> https://pollen.aaaai.org/nab/index.cfm?p=reading_charts. Data source for this table is the Air Quality Division of the Canton City Health Department.

Table 2 Select Vital Statistics for Stark County

	March 2017	YTD 2017	2016
Live Births	306	943	4190
Births to Teens	24	71	263
Deaths	331	1139	4356

* Birth and death data may include non county residents.

Table 3 Stark County Crude Birth Rate and Death Rates

	2011	2012	2013	2014	2015
Birth	10.8	10.9	11.2	12.0	12.3
Death	11.3	11.4	11.3	11.4	11.6

*Source: Ohio Department of Health Data Warehouse. Rates are per 1,000 population.

Table 4: Jurisdictional Summary of Reportable Diseases in Stark County, OH (Provisional Data)

	Alliance City		Canton City		Massillon City		Stark County		All Departments	
	Mar	YTD	Mar	YTD	Mar	YTD	Mar	YTD	Mar	YTD
Amebiasis	0	0	0	0	0	1	0	0	0	1
Campylobacteriosis	0	0	1	6	0	0	5	8	6	14
Chlamydia infection	4	27	74	220	16	56	49	169	143	472
Cryptosporidiosis	0	0	0	1	0	0	4	4	4	5
E. coli, Shiga Toxin-Producing	0	0	0	1	0	0	1	1	1	2
Giardiasis	0	0	0	0	0	1	2	4	2	5
Gonococcal infection	0	3	23	85	4	11	13	42	40	141
Haemophilus influenzae	0	0	0	0	0	0	1	3	1	3
Hepatitis A	0	0	0	0	0	1	2	4	2	5
Hepatitis B - Perinatal Infection	0	0	0	0	0	0	0	2	0	2
Hepatitis B - acute	0	1	0	0	0	0	0	0	0	1
Hepatitis B - chronic	0	0	4	8	0	1	3	11	7	20
Hepatitis C - acute	1	1	1	1	0	0	0	0	2	2
Hepatitis C - chronic	6	14	10	39	4	14	9	39	29	106
Immigrant Investigation	0	0	0	0	0	0	1	1	1	1
Influenza-associated hospitalization	6	17	22	71	2	19	46	158	76	265
Legionellosis	0	1	0	1	0	0	0	0	0	2
Lyme Disease	0	0	0	0	0	0	2	5	2	5
Meningitis - aseptic/viral	0	0	1	3	0	0	1	5	2	8
Mumps	0	0	0	1	0	0	0	0	0	1
Pertussis	0	0	1	1	0	0	2	3	3	4
Salmonellosis	0	0	0	2	0	0	1	3	1	5
Shigellosis	0	0	0	1	0	0	1	1	1	2
Streptococcal - Group A -invasive	0	0	1	2	0	0	3	8	4	10
Streptococcal - Group B - in newborn	0	0	0	0	0	0	0	1	0	1
Streptococcus pneumoniae - invasive antibiotic resistance unknown or non-resistant	1	2	0	5	0	1	2	6	3	14
Streptococcus pneumoniae - invasive antibiotic resistant/intermediate	1	2	1	2	0	1	2	2	4	7
Syphilis, Total	1	1	0	0	0	0	0	3	1	4
> Syphilis, Primary, Secondary and Early Latent	1	1	0	0	0	0	0	1	1	2
Varicella	0	0	1	2	0	0	1	1	2	3
Vibriosis (not cholera)	0	0	0	0	0	0	1	2	1	2
Yersiniosis	0	0	0	1	0	0	0	5	0	6
Total	21	70	140	453	26	106	152	492	339	1121

Source: Ohio Disease Reporting System, downloaded 04/07/2017.



Alliance City Health
Department
cityofalliance.com/health



Promoting and Protecting Health Since 1849

Canton City Health
Department
cantonhealth.org



Massillon City Health
Department
massillonohio.com/health



Stark County Health
Department
starkhealth.org

Table 5 – Summary Table of Diseases Reported in the Previous 5 years within Stark County (Provisional Data)

	March 2017	March 2016	YTD 2017	YTD 2016	All of 2016	5 Yr Annual Average	Rate
Amebiasis	0	0	1	0	0	0.2	0.053
Anaplasmosis	0	0	0	0	1	0.4	0.107
Babesiosis	0	0	0	0	0	0.2	0.053
Brucellosis	0	0	0	0	0	0.2	0.053
Campylobacteriosis	6	3	14	13	83	69.4	18.499
Chlamydia	143	161	472	493	1899	1611.4	429.518
Coccidioidomycosis	0	0	0	0	1	0.6	0.160
Creutzfeldt-Jakob Disease	0	0	0	0	2	0.6	0.160
Cryptosporidiosis	4	1	5	5	47	35.4	9.425
Cyclosporiasis	0	0	0	0	4	1.2	0.320
Dengue	0	0	0	0	0	0.2	0.053
Escherichia coli , Shiga Toxin Producing	1	0	2	1	16	4.0	1.065
Giardiasis	2	1	5	3	25	28.6	7.623
Gonorrhea	40	75	141	187	678	594.8	158.544
Haemophilus influenzae , Invasive	1	1	3	2	5	6.8	1.813
Hemolytic Uremic Syndrome (HUS)	0	0	0	0	0	0.2	0.053
Hepatitis A	2	0	5	0	3	6.2	1.653
Hepatitis B, Perinatal	0	0	2	0	4	1.6	0.426
Hepatitis B, Acute	0	0	1	1	4	4.8	1.279
Hepatitis B, Chronic	7	3	20	13	55	39.2	10.449
Hepatitis C, Acute	2	0	2	2	7	7.0	1.866
Hepatitis C, Chronic	29	22	106	73	326	279.0	74.367
Hepatitis E	0	0	0	0	1	0.2	0.053
Influenza-associated hospitalization	76	71	265	100	196	273.8	72.981
Influenza-associated pediatric mortality	0	0	0	0	0	0.2	0.053
LaCrosse virus disease	0	0	0	0	1	0.4	0.107
Legionellosis	0	0	2	2	16	15.6	4.158
Listeriosis	0	0	0	0	1	1.2	0.320
Lyme Disease	2	1	5	3	26	16.4	4.371
Malaria	0	0	0	1	1	0.6	0.160
Measles (indigenous to Ohio)	0	0	0	1	1	2.0	0.533
Meningitis, Aseptic	2	2	8	6	30	28.4	7.570
Meningitis, Other Bacterial	0	0	0	1	5	3.8	1.013
Meningococcal Disease	0	0	0	0	0	1.0	0.267
Mumps	0	0	1	1	2	2.4	0.640
Pertussis	3	2	4	4	31	37.4	9.969
Q fever, acute	0	0	0	0	0	0.4	0.107
Salmonellosis	1	1	5	8	51	44.8	11.941
Shigellosis	1	0	2	0	8	35.6	9.489
Spotted Fever Rickettsiosis	0	0	0	0	0	0.0	0.000
Staphylococcal aureus - intermediate resistance to vancomycin (VISA)	0	0	0	0	1	0.2	0.053
Streptococcal Dis, Group A, Invasive	4	2	10	3	10	12.8	3.412
Streptococcal Dis, Group B, in Newborn	0	0	1	0	4	1.8	0.480
Streptococcal Toxic Shock Syndrome	0	0	0	0	1	1.0	0.267
Streptococcus pneumoniae - invasive antibiotic resistance unknown or non-resistant	3	7	14	19	37	36.0	9.596
Streptococcus pneumo - inv antibiotic resistant/intermediate	4	2	7	8	16	117.8	4.745
Syphilis, Total	1	5	4	5	21	12.0	3.195
➤ Syphilis, Primary, Secondary and Early Latent	1	2	2	2	15	7.6	2.024
Toxic Shock Syndrome (TSS)	0	0	0	0	0	0.8	0.213
Tuberculosis	0	0	0	0	2	1.2	0.320
Thyphoid Fever	0	0	0	0	0	0.4	0.107
Varicella	2	3	3	16	35	29.4	7.837
Vibriosis - other (not cholera)	1	0	2	0	4	1.8	0.480
Vibrio parahaemolyticus infection	0	0	0	0	0	0.2	0.053
West Nile Virus	0	0	0	0	0	0.6	0.160
Yersiniosis	0	0	6	1	9	4.6	1.226
Zika virus infection	0	0	0	2	5	1.0	0.267

Source: Ohio Disease Reporting System, downloaded 04/07/2017. Rates are per 100K population and based on 5 yr average incidence '12-'16.

Canton City Health Department

March Report (Meeting 4/24/2017)

ENVIRONMENTAL HEALTH

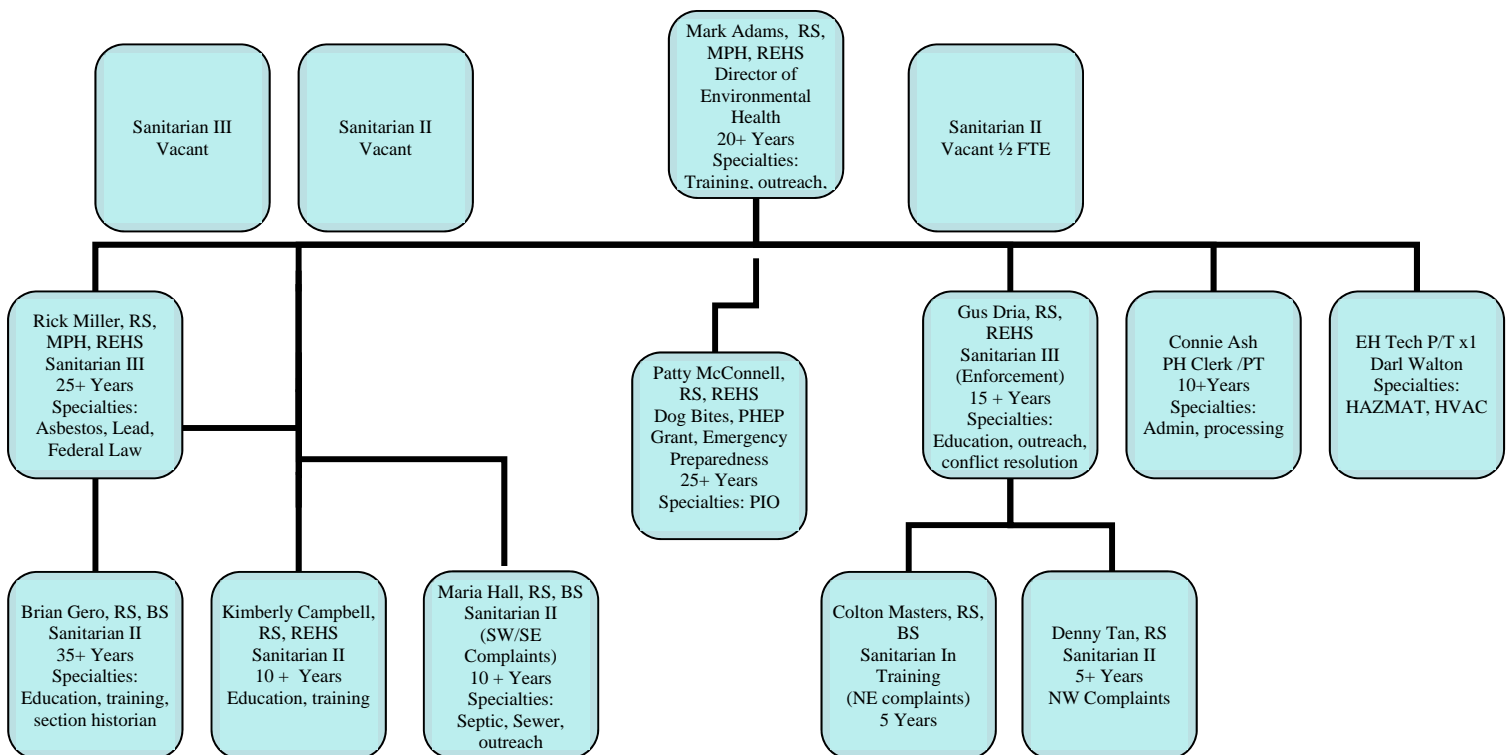
Environmental Summary Numbers (Activity Comparison)

Summary Statistics	2017	2016	2015	2014	2013
Nuisance Activities	302	571	691	867	776
Food Service Activities	110	72	79	93	122
Animal Bite Activities	51	58	61	88	73

Nuisance Section (Community Services) – It was reported that the solid waste district spent only 13,100 dollars to dispose of HHW. This is in direct contrast to the 2.1 million they used to spend before Canton Health's involvement in the program. Truly these are remarkable numbers and continue to prove that environmental health is having a direct and positive impact in the program. Our involvement is necessary to ensure cleaner water and air for the future by continuing to keep things out of the local landfills that should not be there.

Food Protection (Consumer Services and Licensing Activities) – Gearing up for our survey this summer. Also receiving many plan reviews for the upcoming HOF projects.

Indoor Environmental Protection (Special Services) – Continuing to whittle down lead requests and inquiries from the State. There has been a push to reevaluate the program state-wide due to backlash in Cleveland.





CANTON-STARK COUNTY THRIVE NEWSLETTER



Public Health
Prevent. Promote. Protect.

Canton City Health District

Toward Health Resiliency for Infant Vitality & Equity

April 2017

You're invited to a Baby Shower!



Moms-To-Be, Join Us.
Free Giveaways & Prizes,
Pregnancy Tips, Experts &
Resources
No reservations needed

Date: Saturday, April 29

Date: Saturday, May 20

Time: 1:00-3:00pm

Time: 1:00-3:00pm

Location: Canton Cultural Center
1001 Market Ave. N #1
Canton, OH 44702

Location: Alliance Community Hospital
200 E. State St.
Alliance, OH 44601



Sponsored in part by:



Community Health Workers

THRIVE Community Health Workers (CHWs) work one-on-one with pregnant women to support and assist through pregnancy and the first year of the baby's life. CHWs provide a wide range of services including:

- Identify and remove barriers to prenatal care e.g. insurance, transportation, and childcare
- Make valuable connections to community programs: tobacco cessation, substance abuse recovery, newborn home visits by a public health nurse, and early education and care for infants and children
- Help pregnant women understand their health choices and advocate for their care
- Educate on the ABCs of Safe Sleep and ensure there is a safe place for baby to sleep
- Help mom and family prepare for baby with referrals to birthing classes, breastfeeding support, parenting resources, and access to fresh, healthy foods

Locations & Contact Information

Access Health Stark County (330) 437-3715

www.accesshealthstark.org

- dellis@accesshealthstark.org
- ewilliams@accesshealthstark.org

Alliance Family Health Center (330) 596-7581

- brendaj@alliancefamilyhealth.org
- turquoise@alliancefamilyhealth.org

Stark County Health Department (330) 493-9914

www.starkcountyohio.gov/public-health/nursing-services/keep-our-babies-alive-k-o-b-a

- warfieldj@starkhealth.org
- owensa@starkhealth.org

CommQuest (330) 453-8252, www.commquest.org

- ashleyp@questrs.org

YWCA Canton (330) 453-7644, www.ywacacanton.org

- fnicholson@ywacacanton.org



April Owens, Sandy Marinchick, Draya Ellis, Felicia Nicholson, Turquoise Hatcher, Ashley Perry, Brenda Johnson, Danielle Massey, Donna Daniels, Jamie Warfield, Stacy Freeman, Sharon Menges, Elonda Williams

PROGESTERONE PROMOTION PROJECT

OHIO PERINATAL QUALITY COLLABORATIVE

A statewide quality improvement collaborative effort in Ohio conducted over 26 months was associated with a sustained reduction in births before 32 weeks of gestation.



The Ohio Perinatal Quality Collaborative initiated a quality improvement project in 2014 working with clinics at 20 large maternity hospitals, Ohio Medicaid, Medicaid insurers, and service agencies to use quality improvement methods to identify eligible women and remove treatment barriers. Locally, Dr. Michael A. Krew, physician at Aultman Maternal Fetal Medicine and Aultman OB clinic participated in the project. System-level changes were made to expand Medicaid eligibility, maintain Medicaid coverage during pregnancy, improve communication, and adopt uniform data collection and efficient treatment protocols. Results of the project showed that

- Births before 32 weeks of gestation decreased in all hospitals by 6.6% and in participating hospitals by 8.0%
- Births before 32 weeks of gestation to women with prior preterm birth decreased by 20.5% in all hospitals, by 20.3% in African American women, and by 17.1% in women on Medicaid

An article detailing the project can be found in *Obstetrics & Gynecology*, http://mobile.journals.lww.com/greenjournal/Abstract/2017/02000/A_Statewide_Progestogen_Promotion_Program_in_Ohio.14.aspx

- 1 Have a written breastfeeding policy that is routinely communicated to all health care staff.
- 2 Train all health care staff in the skills necessary to implement this policy.
- 3 Inform all pregnant women about the benefits and management of breastfeeding.
- 4 Help mothers initiate breastfeeding within one hour of birth.
- 5 Show mothers how to breastfeed and how to maintain lactation, even if they are separated from their infants.
- 6 Give infants no food or drink other than breast-milk, unless medically indicated.
- 7 Practice rooming in - allow mothers and infants to remain together 24 hours a day.
- 8 Encourage breastfeeding on demand.
- 9 Give no pacifiers or artificial nipples to breastfeeding infants.
- 10 Foster the establishment of breastfeeding support groups and refer mothers to them on discharge from the hospital or birth center.



FIRST STEPS for healthy babies

First Steps for Healthy Babies is a breastfeeding initiative by the Ohio Department of Health and Ohio Hospital Association that recognizes hospitals that take the first steps toward promoting, protecting, and supporting breastfeeding. Stars are awarded for every two steps achieved in the *Ten Steps for Successful Breastfeeding*, defined by the World Health Organization and Baby-Friendly USA.

Congratulations to Mercy Medical Center for earning a 2 Star Rating!



More information about the program can be found at: <http://www.odh.ohio.gov/ohiofirststeps>
 More information about Mercy's 2 Star Rating can be found at: <https://www.cantonmercy.org/newsroom/press-releases/oha-odh-recognize-mercy-maternity-services-breastfeeding-initiatives>



In October 2016, the Alliance Family Health Center (Center) opened its doors, offering a full scope of obstetrical and gynecological services to the women of Alliance. Two THRIVE Community Health Workers are employed and available to assist Center patients and non-patients to remove barriers to care, access community resources, provide health education and encourage self-empowerment. In the fall the Center will begin offering the CenteringPregnancy® (Centering) Program. Centering is group prenatal care where 8-10 women, due to give birth around the same month participate in group activities and discussion on topics such as nutrition, labor and delivery, breastfeeding and infant care. Their "belly checks" and private time with a medical



Centering Pregnancy

provider occur during the same scheduled time. CenteringPregnancy® allows moms-to-be to take an active role in their health and the health of their baby. This evidence-based model leads to better birth outcomes.



An interview with Amelia Kocher, Executive Director of the Alliance Family Health Center can be found on The Review, Alliance, OH: http://s3.amazonaws.com/newscloud-production/the-review/e-edition/2017/03/2017-03-01-px31932/B-08-px836450/Review-03012017-B-08/Review-03012017-B-08_original.pdf



On February 18th, the Stark County Fatherhood Coalition hosted an event at the Pro Football Hall of Fame for 200 children and their fathers. Participants enjoyed a football mini-clinic, an interactive scavenger hunt with prizes, and the opportunity to see the video "A Game for Life" in the holographic theatre. After the video, dads and kids talked with local football star and former line-backer for the New England Patriots, Shawn Crable, about how the message of "A Game for Life" is not just about football, it's about life.

85% of youth in prison come from fatherless homes

71% of youth who drop out of high school come from fatherless homes



The purpose of the Stark County Fatherhood Coalition is to encourage fathers to take an active and positive role in their child's life, and to promote and sponsor activities designed to strengthen families. The Fatherhood Coalition is representative of 25 community agencies, non-profits, schools, and universities.

Scott Barwick, Fatherhood Coalition Program Administrator, scott.barwick@jfs.ohio.gov

Stark County Mental Health and Addiction Recovery and the Stark County Cultural Competence Committee invites cross-system partners to learn and explore best practices for serving and engaging populations in Stark County's continuum of care.

Upcoming population series:

- June 8, 2017 Cultural Influences with Youth and Young Adults
- Sept. 14, 2017 Cultural Influences in the Hispanic/Latino Community
- Dec. 14, 2017 Cultural Influences in the Appalachian Community



Cultural influences and health care

The infant mortality rate for African American babies is over two and a half times higher than the rate for White babies in Stark County. On March 9th, Stark MHAR spoke to Community Health Workers, Leadership Staff, Social Workers, Counselors, Educators, and more about African American culture and how we can provide the best, culturally competent health care.



Details can be found at: http://starkmhar.org/event/cultural-influences-and-health-care-series-african-american-culture-and-community/?instance_id=1648



BABY & ME™ Tobacco Free

Stark County Health Department

9% of Ohio preterm births are attributable to smoking

www.ncbi.nlm.nih.gov/pubmed/27485494

BABY & ME™ Tobacco Free Program is a national smoking cessation program designed to help women quit smoking during pregnancy and maintain a smoke-free life style once baby arrives. Quitting smoking significantly reduces the risk of babies being born premature and low-birth weight. Women who quit smoking are less likely to have premature and low-birth weight babies.

Locally, the Stark County Health Department administers the BABY & ME Tobacco Free program and services the women in Stark County. Moms can enroll in the program by contacting:

Tiffany Belknap, RN at the Stark County Health Department, (330) 493-9934 ext. 103.

BABY & ME program details can be found at: <http://www.babyandmetobaccofree.org>

How does BABY & ME Tobacco Free work?

1. Pregnant woman who smokes enrolls in the program by calling Stark County Health Department.
2. She meets with a facilitator, trained in specialized tobacco cessation counselling for an initial visit and three additional prenatal visits for support and carbon monoxide monitoring.
3. After baby is born, mom returns for monthly carbon monoxide monitoring and receives a \$25 monthly diaper voucher if proven to be smoke-free for up to a year.
4. One other household member is eligible to earn a \$25 monthly diaper voucher when they complete the program and test smoke-free.

FAITH-BASED AND GRASSROOTS ORGANIZATIONS REQUEST FOR PROPOSALS

Beginning April 27th the Canton City Health Department, on behalf of Canton-Stark County THRIVE is requesting funding proposals. Eligible grassroots and faith-based organizations (IRS 501(c)(3)) and churches with annual operating budgets of less than \$300,000 are encouraged to apply. The purpose of the grant opportunity is to implement or expand programming resulting in measurable change to improve infant mortality and disparity rates. Programming must focus on residents living in eastern Alliance (Wards 1 & 2), central Massillon (44646 & 44647), or Canton (44701-44705, 44707 & 44714). The Department expects to award up to 10 grants that will range from \$10,000 - \$25,000 per award. Organizations may apply for up to 2 years of funding. A total of \$200,000 is available over the two years. Deadline for proposals is May 22nd and awards will be announced by July 1st. Program period begins July 1, 2017.

Funds will be awarded to support community-based programs that are largely volunteer-driven. The programs must be designed to meet the health, education, or human service needs of black/African American women of childbearing age and/or black/African American men/fathers. Generally, the grants will not be awarded for salaries, stipends, or other forms of compensation, or annual events or one-time efforts that have no lasting benefit and no ongoing program or service delivery components

Three information sessions will be held prior to the grant proposal deadline of May 22nd. All nonprofit organizations and churches **intending to apply for funding are encouraged to attend one of the three workshops** to learn about the funding opportunity guidelines and ask questions of the Canton City Health Department staff to clarify the grant application process. Refreshments will be served.

Canton - Monday, April 24th

Edward "Peel" Coleman (SE Community Center)
1400 Sherrick Rd. SE, Canton, Ohio 44707

5:30 pm to 7:30 pm

Massillon - Tuesday, April 25th

Community Services of Stark County/Quest Recovery and Prevention Services
412 Lincoln Way E. Massillon, OH 44646

5:30 pm to 7:30 pm

Alliance - Wednesday, April 26th

Family Matters Resource Center
1150 E. State St. Alliance, Ohio (College Plaza next door to Metro PCS store)

5:30 pm to 7:30 pm

Seats may be reserved by emailing Rochelle Reamy, THRIVE Executive Assistant, reamy@cantonhealth.org, or calling (234) 410-3087. More information on the program is available at www.cantonhealth.org.



Canton City Health Department

March Report (Meeting 4/24/2017)

ENVIRONMENTAL HEALTH

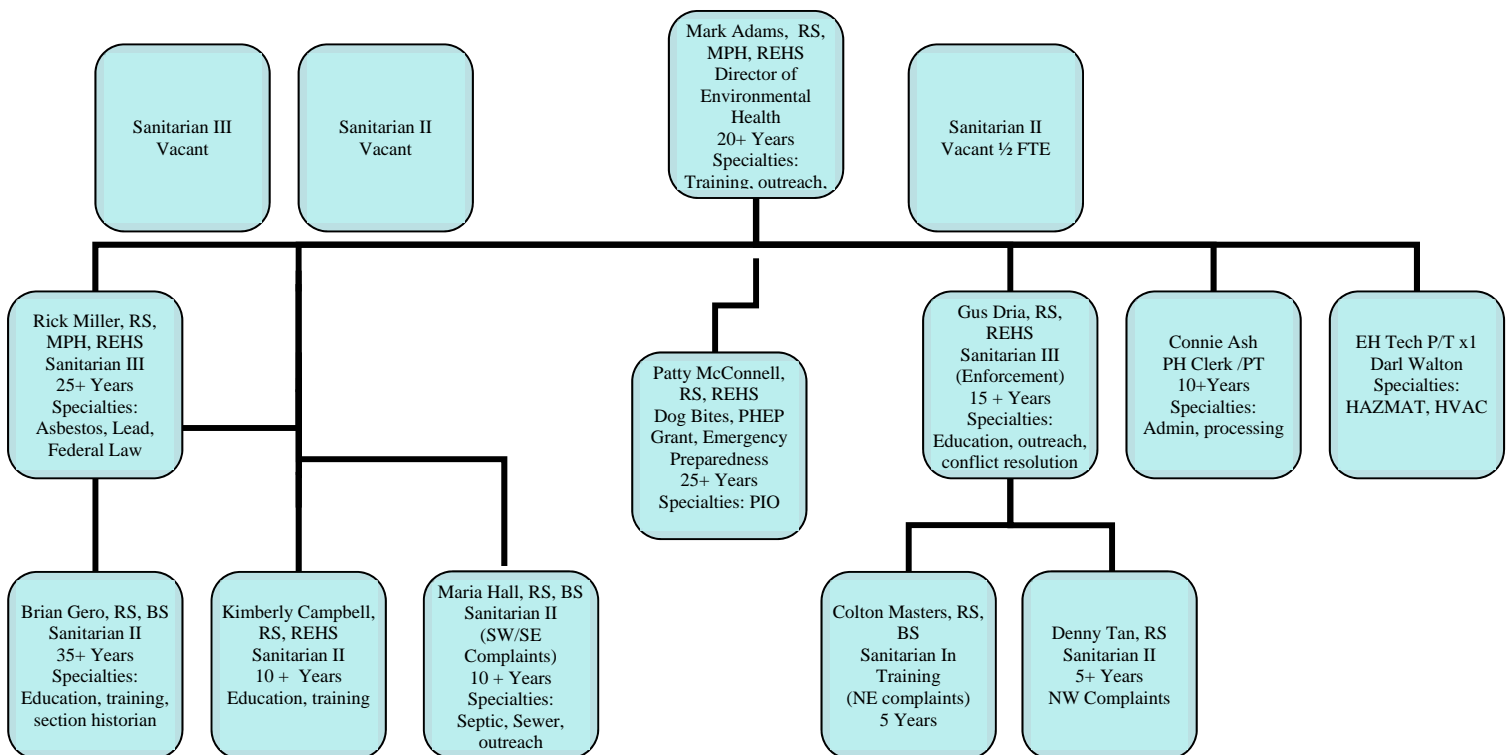
Environmental Summary Numbers (Activity Comparison)

Summary Statistics	2017	2016	2015	2014	2013
Nuisance Activities	302	571	691	867	776
Food Service Activities	110	72	79	93	122
Animal Bite Activities	51	58	61	88	73

Nuisance Section (Community Services) – It was reported that the solid waste district spent only 13,100 dollars to dispose of HHW. This is in direct contrast to the 2.1 million they used to spend before Canton Health's involvement in the program. Truly these are remarkable numbers and continue to prove that environmental health is having a direct and positive impact in the program. Our involvement is necessary to ensure cleaner water and air for the future by continuing to keep things out of the local landfills that should not be there.

Food Protection (Consumer Services and Licensing Activities) – Gearing up for our survey this summer. Also receiving many plan reviews for the upcoming HOF projects.

Indoor Environmental Protection (Special Services) – Continuing to whittle down lead requests and inquiries from the State. There has been a push to reevaluate the program state-wide due to backlash in Cleveland.



Canton City Health Department

March 2017 Report (Meeting 04/24/17)

AIR POLLUTION CONTROL

AIR MONITORING:

Air Pollution Laboratory Report

*Suspended Particulates PM2.5- Comparison of Monthly Averages**
(in micrograms per cubic meter of air)

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

*Note: Due to data availability averages are reported for previous month

Location	February 2013	February 2014	February 2015	February 2016	February 2017
#1 Health Department	10.6	16.6	9.8	8.4	8.2
#15 Fire Station #8	12.9	18.1	12.6	9.6	9.9

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	March 2013	March 2014	March 2015	March 2016	March 2017
# of AQI Reporting Days	20	21	22	22	23
Highest AQI Value	38	29	35	47	63
# of Days in Good Category	20	21	22	22	19
# of Days in Moderate Category	0	0	0	0	4
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	0	0
# of Days in Unhealthy Category	0	0	0	0	0

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	1997/2006-Attainment 2012-Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8

- *Monitoring Network Details:*

- The ozone season started 03/01/2017. The monitoring staff successfully completed setup and startup of ozone equipment at the sites before the 03/01/2017 start date. Please note this season start date is 1 month earlier than in previous years due to change in the regulations that went into effect in 2016.

- PM2.5 sampler audits completed by Ohio EPA: all samplers passed with the exception of continuous PM2.5 sampler which was unable to be verified at the time of the audit due to failure of Ohio EPA's audit equipment. However, a leak was detected and verified by J. Hupp and C. Rusnak and the continuous PM2.5 sampler (SHARP) was repaired and passed a valid quality control check on 3/16/17. Due to the leak, data collected during the leak time period will be invalidated.

SIGNIFICANT OTHER EVENTS:

- 03/20/17: Terri Dzienis attended a meeting with the Ohio EPA Director and the Local Air Agency (LAA) Director's to discuss the forthcoming funding reductions and potential solutions to manage those reductions. The Ohio EPA Director views the relationship between Ohio EPA and LAAs as a partnership and plans to work with the LAA to develop solutions for the next contract cycle.
- 03/22-23/17: Linda Morckel attended a Quality Assurance meeting at US EPA Region 5 offices in Chicago, IL. Region 5 provided updates for the Ambient Air Monitoring offices and the meeting provided beneficial networking and sharing of best practices among peers from Indiana, Minnesota, Wisconsin, Illinois, and Michigan.
- Proposal for merging of Ohio EPA and Ohio Department of Health (ODH) asbestos programs was announced during State Budget Call in late January. It is now up to the State Legislature to decide if they approve this proposal as part of the State Budget approval no later than June 2017. The Ohio EPA Director provided testimony on the State budget to the Legislature, and there was no opposition discussed to this proposal. In anticipation of this proposal being approved, Ohio EPA and ODH are working together to prepare for the merge. The current concept is ODH program/staff will become part of Ohio EPA's program, so regulations need revised and staff need trained on the changes.

PERSONNEL:

- 03/30/17: Julie Edwards, APC Public Health Clerk II, turned in her resignation 2-week notice. Her last day is scheduled for April 14, 2017. The position will be evaluated to determine if it is still needed as is or if changes to the position classification are necessary to fulfill the needs of the division.

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities table on the next page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 03/07/17: Courtney Rusnak sent a significant non-compliance Notice of Violation (NOV) letter to Timothy Beck regarding open burning violations at 3039 12th St NW, Canton. The burn area measured 6 feet in diameter. The burn area contained burned pallets, metal debris, aluminum cans, and leaves. This was considered significant because this was the third open burning violation at this property within one year. A written compliance plan was requested from Timothy Beck regarding how the open burning regulations will be followed in the future. Timothy Beck submitted this plan on April 3, 2017. An ROV was sent to Timothy Beck on April 11, 2017.

- 03/07/17: Courtney Rusnak sent a significant non-compliance NOV letter to Andrew Kibler regarding open burning violations at 6945 Parks Ave NE, Alliance. The burn area measured 10 feet in diameter. The burn area contained a lot of garbage items including but not limited to plastic, glass, aluminum and metal cans. Metal debris and burned furniture debris were also observed in the burn area. Five burn barrels were observed by the burn area full of burnt garbage. This was considered significant because of the size and the material being burned for disposal purposes. A written compliance plan was requested from Andrew Kibler regarding how he will comply with the open burning regulations in the future. As of April 11, 2017 a compliance plan has not been received from Andrew Kibler.
- 03/09-10/17: Ron Jones, Linda Morckel, Courtney Rusnak, and Jaclyn Hupp, were on site at NTV facility, Atmosphere Annealing (fka Gerda), located at 1501 Raff Road SW, Canton, to observe a stack test of their scrubber system controlling their metal parts pickling and coating operation. The pollutants tested were PE, SO₂, sulfur acid, and opacity. The stack test results report is due by 04/10/17.
- 03/10/17: Greg Clark conducted opacity observations at Title V Facility, Republic Steel, located at 2633 8th St NE, Canton, after other APC staff witnessed visible emissions coming from the facility. Greg completed Method 9 observations of the visible emissions and found they were in compliance with their visible emission limitations in their permits.
- 03/21/17: Jaclyn Hupp sent a significant non-compliance NOV letter to Arick's Environmental Management Services and City of Alliance for significant asbestos work practice and paperwork violations at three residential urban demolition sites located in Alliance. The asbestos located at the sites was removed after the violations were discovered and prior to demolition.
- 03/22/17: Courtney Rusnak sent a Resolution of Violation (ROV) letter to Kiko Meats located at 1548 Union Ave, Minerva for the significant non-compliance NOV sent on January 27, 2017. A compliance plan was submitted by Kiko Meats on March 16, 2017. Their compliance plan explained that they now have garbage service through Burwell trash service. This was also confirmed by doing a drive by inspection by Canton APC.
- 03/28-29/17: Carl Safreed, Courtney Rusnak, and Jaclyn Hupp, were on site at FEPTIO facility, Ball Metal Food Container, located at 2121 Warner Road SE, Canton, to observe a stack test of their regenerative thermal oxidizer and permanent total enclosure control system for their metal parts coating operation. The pollutants tested were VOC. On 3/28/17, the facility had troubles operating their process, so the test was canceled and completed the following day on 03/29/17. The stack test results report is due by 04/29/17.
- 03/28/17: Greg Clark and Ron Jones made an unannounced inspection at Title V Facility, Republic Steel, located at 2633 8th St NE, Canton. The intent was to determine their compliance with their permit allowing production of leaded steel in their CBCF continuous caster line as a result of citizen concerns. Greg and Ron discovered paperwork violations only, such as reporting and failing to have written procedures. The permittee produced documentation to support that they are not in violation of their emission limitations. An NOV letter will be sent in the near future.
- Quarterly Inspection Goals Status (Jan-Mar): We achieved 100% of the quarterly goal for high priority facility inspections, anti-tampering inspections, and asbestos landfill inspections. We achieved 24% quarterly asbestos inspection rate, which is higher than the goal of 15%, so we anticipate to achieve the yearly goal.

APC Compliance Monitoring Activities

March 2017

Activity	Month Totals					Quarter Goal	Quarter Totals		CYTD Totals	
	Received	Investigated		Recd	Inv	Recd	Inv	Recd	Inv	
<i>INSPECTIONS</i>										
1. High Priority facilities inspected (FCE)	0					3	3		3	
2. High Priority facility Site Visits conducted	5						8		8	
3. Non-High Priority facilities inspected	0					0	0		0	
4. Non-High Priority facility Site Visits conducted	2						4		4	
5. Site Visits conducted at Non-Facilities	2						3		3	
6. Performance tests observed	2						2		2	
7. Opacity observations made	1						1		1	
8. Anti-tampering inspections	0					1	1		1	
<i>COMPLAINTS</i>										
9. Complaints received & investigated (total of a-e)	18	10					40	30	40	30
a. Open burning	15	8					28	19	28	19
b. Related to a High Priority Facility	2	2					3	3	3	3
c. Related to a Non-High Priority Facility	0	0					2	2	2	2
d. Asbestos	0	0					2	2	2	2
e. Other	1	0					5	4	5	4
<i>ASBESTOS</i>										
10. Demo/Renovation notifications received	26						49		49	
11. Demo/Renovation inspections performed	6					15%	12		12	
12. Non-Notifier inspections performed	0						1		1	
13. Asbestos Landfill inspection performed	0					0	0		0	
<i>OPEN BURNING ISSUANCE</i>										
14. Open Burning Notifications	0		0				1	1	1	1
15. Open Burning Permissions	0		1				3	3	3	3
<i>ENFORCEMENT</i>										
	OB	Asb	Fac	Ot	Total					
16. Warning actions taken	3	0	1	0	4		6		6	
17. General NC enforcement actions taken	6	0	0	0	6		14		14	
18. Significant NC enforcement actions taken	2	1	0	0	3		6		6	
19. GNC Resolved without further action – Local	6	0	3	0	9		18		18	
20. SNC Resolved without further action – Local/OEPA	1	0	0	0	1		2		2	
21. Enforcement Action Referral to Ohio EPA	0	0	0	0	0		3		3	
22. Final Enforcement Action Issued by OEPA/AGO	0	0	0	0	0		3		3	

Abbreviations: OB = open burning; Asb = asbestos; Fac = facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

PERMITTING:**Facility Universe in Stark County (APC Jurisdiction)**

	February 2017 End Balance	Facilities shutdown in March 2017	New Facilities in March 2017	Facilities changed type in March 2017	March 2017 End Balance
# of Title V Facilities	20	0	0	0	20
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	180	0	+1	0	181
# of PBR Facilities	277	0	+3	0	280

Summary of Permit Activity for March 2017

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued* Permits
TVPTI-Initial Installation	1	0	0
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	0	0	0
NTVPTIO-Ch31 Modification	0	0	0
Total Installation Permits	1	0	0
TVPTO-renewal	0	1	0
FEPTIO-renewal	0	0	0
PTIO-renewal	0	0	1
Total-Renewals	0	0	1
TVPTI - Admin Modification	1	0	0
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
Total other permits	1	0	0
PBR-Initial Installation	2	n/a	1
PBR-Replace Renewal	0	n/a	0
PBR-Other	3	n/a	3
Total PBRs	5	n/a	4
GRAND TOTAL	7	1	5

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

Summary of Permit Goals and Status for CYTD 2017

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	2	15

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	0	1	1	1	0	6

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	0	0	n/a	100%
% of Admin Mod Permits issued final within 180 days	4	4	100%	100%

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2017.

- Permit Issuance Goals and Status:** The quantity of installation permit applications is reduced, so we have been able to focus on processing the renewal permits in the month of February. 1 TVPTO for Timken Gambrinus Steel Plant was issued PPP in March; we are waiting the completion of the 15 day public comment period and anticipate its PP issuance in end of April or early May. All staff members are working very hard toward achieving their goals.
- Benchmark Determination:** Historically we have used SWDO as our low benchmark. However, at the end of 2016, SWDO DAPC was dissolved and their work was reassigned to other field offices. This required us to re-evaluate the benchmark field offices that we use to compare our performance. As part of that evaluation, data of the total number of facilities, geographical jurisdiction, number of permit writing staff and number of permit writing full time equivalents (FTE) was collected for all the field offices. Field offices were then compared to Canton APC. No office was found to be an exact match to Canton APC. Toledo, who is also a LAA, was found to have the same total # of facilities, but more TV & FEPTIO facilities, the same size geographical area (1 county), more permit writing staff and about the same permit writing FTE. Toledo was set as our High benchmark. Portsmouth, who is also a LAA, was found to have less total # of facilities, but only slightly less TV & FEPTIO facilities, a larger geographical area (4 counties), less permit writing staff and slightly less permit writing FTE. Portsmouth was set as our Low benchmark. These benchmarks' will be effective from 2017 forward.

Summary of Final Issued Permits for 1st Quarter 2017 Compared to Benchmarks

	Final Issued Permits*		
	Canton	Benchmark-High: Toledo	Benchmark-Low: Portsmouth
TVPTI-Initial Installation	0	0	0
TVPTI-Ch31 Modification	0	1	0
FEPTIO-Initial Installation	0	1	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	0	4	0
NTVPTIO-Ch31 Modification	0	0	0
Total Installation Permits	0	6	0
TVPTO-renewal	0	1	1
FEPTIO-renewal	1	0	0
NTVPTIO-renewal	2	1	0
Total Renewals	3	2	1
TVPTI - Admin Modification	6	1	2
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
Total Other Permits	6	1	2
Total PBRs	5	1	0
GRAND TOTAL	14	10	3

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- Quarterly Benchmark Comparison:* We have two Benchmarks: Toledo, which is about the same size jurisdiction with more staff; and Portsmouth which is a slightly smaller jurisdiction with about the same staff. Our goal is to achieve performance at the same level as our high benchmark, but to never fall below our low benchmark. This quarter we have maintained our high performance compared to the last quarter and maintained a position above our high benchmark, which is a great accomplishment! The last time we achieved this was the last 2 quarters (4th and 3rd 2016) and then 4th Quarter 2014. Our improved performance is primarily due to Terri's focus on getting backlogged permit reviews completed and staff having more experience so less time is spent on some permit reviews. There are still some permit reviews backlogged which will be a priority for the next quarter in order to maintain our performance levels.

Canton City Health Department

March Report 2017(Meeting 04/24/2017)

VITAL STATISTICS

Certificates Issued	MAR 2017	2017 YTD	2016 YTD
Death Certificates Issued	616	1,918	1,629
Birth Certificates Issued	1,155	2,980	2,599

*Births Total Residents & Nonresidents	MAR 2017	2017 YTD	2017 YTD
Births	319	955	
Unmarried Parent Births	162	484	51%
Births to Mothers aged 14 and under	-	-	-
Births to Mothers aged 15 - 17	7	23	2%
Births to Mothers aged 18 - 19	20	57	6%
Births to Mothers aged 20 - 24	76	231	24%
Births to Mothers aged 25 - 29	102	329	34%
Births to Mothers aged 30 - 34	84	214	22%
Births to Mothers aged 35 - 39	25	83	9%
Births to Mothers aged 40 - 44	5	18	2%
Births to Mothers aged 45 and over	-	-	-

Deaths in Canton City	MAR 2017	2017 YTD	YTD Male	YTD Female
Total	172	499	51%	49%
Deaths aged 0 - 9	1	3	100%	0%
Deaths aged 10 - 19	-	-	-	-
Deaths aged 20 - 29	1	8	75%	25%
Deaths aged 30 - 39	4	6	100%	0%
Deaths aged 40 - 49	9	21	57%	43%
Deaths aged 50 - 59	23	58	52%	48%
Deaths aged 60 - 69	36	111	59%	41%
Deaths aged 70 -79	40	100	51%	49%
Deaths aged 80 and over	58	192	43%	57%

Based on the number of births and deaths registered for the month of March 2017.

City of Canton
Statement Of Cash Position

Report Date: 03/31/2017

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$149,482.63	\$2,090.56	\$8,354.98	\$2,746.82	\$6,094.50	\$151,743.11	\$8,452.13	\$143,290.98
2313 - Local Health Dept Prev Support	\$176,731.04	\$147.00	\$28,813.39	\$9,637.82	\$14,971.85	\$190,572.58	\$18,025.12	\$172,547.46
2314 - Family Health (476)	\$1,328,616.75	\$1,174,290.52	\$1,480,597.26	\$38,226.43	\$114,871.20	\$2,694,342.81	\$429,987.69	\$2,264,355.12
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,572.32	\$0.00	\$5,572.32
2316 - WIC Supplemental Health - FY 77	\$345,341.41	\$101,804.67	\$313,704.02	\$102,930.80	\$289,781.73	\$369,263.70	\$114,005.40	\$255,258.30
2317 - Local Health Assess & Accred Fnd	\$19,192.82	\$0.00	\$0.00	\$0.00	\$0.00	\$19,192.82	\$0.00	\$19,192.82
2318 - Local Aids Prevention	\$352,968.27	\$22,130.86	\$81,491.68	\$16,492.79	\$64,087.96	\$370,371.99	\$113,076.09	\$257,295.90
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$296,056.83	\$26,915.35	\$62,923.40	\$19,246.11	\$27,719.75	\$331,260.48	\$5,021.93	\$326,238.55
2321 - Immunization Action Grant	\$141,993.06	\$1,182.60	\$12,230.68	\$8,964.04	\$27,533.04	\$126,690.70	\$5,153.70	\$121,537.00
2322 - Dental Sealant 132T Grant	\$149,358.44	\$6,194.00	\$19,997.03	\$11,778.82	\$21,393.34	\$147,962.13	\$19,921.10	\$128,041.03
2323 - Personal Responsibility Ed Pr Fd	\$27,746.81	\$10,673.68	\$47,951.92	\$13,450.02	\$34,494.89	\$41,203.84	\$5,250.24	\$35,953.60
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$12,174.31	\$0.00	\$0.00	\$0.00	\$0.00	\$12,174.31	\$5,940.00	\$6,234.31
2327 - Lead Assessment Fund	\$17,737.42	\$1,800.00	\$4,463.21	\$1,317.18	\$2,074.33	\$20,126.30	\$1,806.00	\$18,320.30
2328 - Public Health Infrastructure	\$46,923.04	\$17,560.68	\$55,450.60	\$27,383.02	\$67,548.56	\$34,825.08	\$57,421.59	(\$22,596.51)
2329 - Smoke Free Ohio	\$23,611.59	\$0.00	\$0.00	\$500.61	\$879.20	\$22,732.39	\$0.00	\$22,732.39
2331 - Air Pollution (134)	\$592,653.57	\$96,784.00	\$325,676.00	\$85,077.23	\$192,996.18	\$725,333.39	\$52,810.70	\$672,522.69
2332 - Air Pollution (135)	\$40,258.25	\$0.00	\$0.00	\$4,850.12	\$11,444.53	\$28,813.72	\$0.00	\$28,813.72
2335 - EARLY HEAD START	\$15,797.67	\$1,903.70	\$2,806.12	\$2,734.25	\$6,034.61	\$12,569.18	\$3,608.11	\$8,961.07
2351 - Food Service (055)	\$62,873.52	\$71,766.75	\$233,481.75	\$20,771.37	\$48,748.15	\$247,607.12	\$0.00	\$247,607.12
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,502.34	\$0.00	\$0.00	\$459.34	\$1,070.33	\$33,432.01	\$0.00	\$33,432.01
2354 - Solid Waste Disposal License	\$118,186.61	\$435.70	\$19,551.06	\$9,210.73	\$25,879.43	\$111,858.24	\$4,000.00	\$107,858.24
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.40	\$0.00	\$5,172.40

City of Canton
Statement Of Cash Position

Report Date: 03/31/2017

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$18,888.12	\$0.00	\$520.00	\$384.91	\$896.64	\$18,511.48	\$0.00	\$18,511.48
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,982,175.72	\$1,535,680.07	\$2,698,013.10	\$376,162.41	\$958,520.22	\$5,721,668.60	\$844,479.80	\$4,877,188.80
Fund Category 1 - Governmental Funds Subtotal:	\$3,982,175.72	\$1,535,680.07	\$2,698,013.10	\$376,162.41	\$958,520.22	\$5,721,668.60	\$844,479.80	\$4,877,188.80
Grand Total:	\$3,982,175.72	\$1,535,680.07	\$2,698,013.10	\$376,162.41	\$958,520.22	\$5,721,668.60	\$844,479.80	\$4,877,188.80

City of Canton
Budget by Fund Category Report

03/31/2017

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$237,100.00	\$0.00	\$237,100.00	\$71,766.75	\$0.00	\$242,751.75	(\$5,651.75)	102%	\$252,525.89
53 - Intergovernmental revenue	\$4,950,033.00	\$0.00	\$4,950,033.00	\$1,444,664.10	\$0.00	\$2,398,735.51	\$2,551,297.49	48%	\$4,759,197.21
54 - Charges for services	\$273,100.00	\$0.00	\$273,100.00	\$19,063.72	\$0.00	\$56,276.58	\$216,823.42	21%	\$219,105.85
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	\$185.50	\$0.00	\$249.26	(\$249.26)	+++	\$4,690.74
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals	\$5,500,233.00	\$0.00	\$5,500,233.00	\$1,535,680.07	\$0.00	\$2,698,013.10	\$2,802,219.90	49%	\$5,275,519.69
Expense									
61 - Salary and benefits	\$1,950,889.00	\$0.00	\$1,950,889.00	\$214,634.16	\$0.00	\$498,346.57	\$1,452,542.43	26%	\$1,731,961.68
62 - Payroll fringes	\$862,285.00	\$0.00	\$862,285.00	\$49,039.10	\$0.00	\$113,718.23	\$748,566.77	13%	\$730,079.08
70 - Services	\$2,128,071.00	\$574,594.84	\$2,702,665.84	\$79,922.50	\$747,089.88	\$293,272.63	\$1,662,303.33	38%	\$1,410,151.02
71 - Utilities	\$7,944.00	\$2,610.77	\$10,554.77	\$286.23	\$5,720.27	\$1,128.50	\$3,706.00	65%	\$5,392.18
73 - Supplies	\$330,799.00	\$3,846.99	\$334,645.99	\$21,501.94	\$64,972.06	\$34,898.42	\$234,775.51	30%	\$149,896.67
74 - Refunds, claims and reimbursements	\$16,400.00	\$980.61	\$17,380.61	\$137.89	\$618.43	\$1,380.92	\$15,381.26	12%	\$14,879.19
75 - Capital Outlay	\$89,407.00	\$20,128.98	\$109,535.98	\$1,663.21	\$15,972.00	\$5,820.19	\$87,743.79	20%	\$14,283.46
77 - Other	\$86,831.00	\$3,068.31	\$89,899.31	\$8,977.38	\$10,107.16	\$9,954.76	\$69,837.39	22%	\$23,715.09
Revenue Totals:	\$5,500,233.00	\$0.00	\$5,500,233.00	\$1,535,680.07	\$0.00	\$2,698,013.10	\$2,802,219.90	49%	\$5,275,519.69
Expenditure Totals:	\$5,472,626.00	\$605,230.50	\$6,077,856.50	\$376,162.41	\$844,479.80	\$958,520.22	\$4,274,856.48	30%	\$4,080,358.37
1 - Governmental Funds Net Totals:	\$27,607.00	(\$605,230.50)	(\$577,623.50)	\$1,159,517.66	(\$844,479.80)	\$1,739,492.88	(\$1,472,636.58)		\$1,195,161.32
Revenue Grand Totals:	\$5,500,233.00	\$0.00	\$5,500,233.00	\$1,535,680.07	\$0.00	\$2,698,013.10	\$2,802,219.90	49%	\$5,275,519.69
Expenditure Grand Totals:	\$5,472,626.00	\$605,230.50	\$6,077,856.50	\$376,162.41	\$844,479.80	\$958,520.22	\$4,274,856.48	30%	\$4,080,358.37
Grand Totals:	\$27,607.00	(\$605,230.50)	(\$577,623.50)	\$1,159,517.66	(\$844,479.80)	\$1,739,492.88	(\$1,472,636.58)		\$1,195,161.32



Budget by Account Classification Report

Through 03/31/17
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	23,000.00	.00	23,000.00	.00	.00	.00	23,000.00	0	24,674.31
Charges for services	440,850.00	.00	440,850.00	45,260.15	.00	129,210.15	311,639.85	29	446,796.95
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other misc revenue	7,500.00	.00	7,500.00	774.50	.00	2,624.63	4,875.37	35	9,157.60
REVENUE TOTALS	\$471,350.00	\$0.00	\$471,350.00	\$46,034.65	\$0.00	\$131,834.78	\$339,515.22	28%	\$480,628.86
EXPENSE									
Salary and benefits	1,021,770.00	.00	1,021,770.00	113,645.42	.00	262,569.59	759,200.41	26	1,054,745.66
Payroll fringes	442,390.00	.00	442,390.00	71,100.82	.00	105,175.02	337,214.98	24	509,476.83
Services	114,857.00	7,278.49	122,135.49	8,352.25	68,278.39	24,353.77	29,503.33	76	138,263.42
Utilities	39,896.00	1,484.26	41,380.26	3,534.05	32,843.87	8,177.20	359.19	99	36,196.24
Inter-departmental charges	2,009.00	.00	2,009.00	2,009.00	.00	2,009.00	.00	100	2,009.00
Supplies	59,942.00	1,756.61	61,698.61	19,753.77	24,936.19	23,386.65	13,375.77	78	52,373.58
Refunds, claims and reimbursements	290,000.00	1,774.60	291,774.60	315.00	3,085.00	51,099.06	237,590.54	19	262,838.42
Capital Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other	10,371.00	454.74	10,825.74	525.00	2,559.10	2,348.74	5,917.90	45	5,942.05
Advance out - due to other fund	54,335.00	.00	54,335.00	.00	.00	.00	54,335.00	0	.00
EXPENSE TOTALS	\$2,035,570.00	\$12,748.70	\$2,048,318.70	\$219,235.31	\$131,702.55	\$479,119.03	\$1,437,497.12	30%	\$2,061,845.20
Fund 1001 - General Operating Totals									
REVENUE TOTALS	471,350.00	.00	471,350.00	46,034.65	.00	131,834.78	339,515.22	28%	480,628.86
EXPENSE TOTALS	2,035,570.00	12,748.70	2,048,318.70	219,235.31	131,702.55	479,119.03	1,437,497.12	30%	2,061,845.20
Fund 1001 - General Operating Totals	(\$1,564,220.00)	(\$12,748.70)	(\$1,576,968.70)	(\$173,200.66)	(\$131,702.55)	(\$347,284.25)	(\$1,097,981.90)		(\$1,581,216.34)
Grand Totals									
REVENUE TOTALS	471,350.00	.00	471,350.00	46,034.65	.00	131,834.78	339,515.22	28%	480,628.86
EXPENSE TOTALS	2,035,570.00	12,748.70	2,048,318.70	219,235.31	131,702.55	479,119.03	1,437,497.12	30%	2,061,845.20
Grand Totals	(\$1,564,220.00)	(\$12,748.70)	(\$1,576,968.70)	(\$173,200.66)	(\$131,702.55)	(\$347,284.25)	(\$1,097,981.90)		(\$1,581,216.34)

Canton City Health Department

March 2017 Report (Meeting 4/24/2017)

Health Commissioner's Report

All-Staff Training Day

Plans are currently underway for an all staff training day. Following the success of our All Staff Day in 2016, we will again be closing our offices on November 1, 2017 for this event. We will be hosting the event off site at the Canton Garden Center. Plans are well on the way for an action-packed agenda.

Canton Public Health 2020 – Strategic Plan

Included with my report are three documents related to strategic planning. The first is a summary document of the Ohio Health Improvement Plan. The second is the recently release Stark County Health Improvement Plan. These documents, as well as our community health assessment, feedback from the Canton health advisory group, and other information, provided the data needed for the drafting of our next iteration of our strategic plan. The working title is "Canton Public Health 2020 – A Vision for the Future". A summary of the key elements is provided for your review and comment. We would like to present the full plan for Board approval at the May 2017 meeting. This plan is a required document for our PHAB Accreditation application pursuant to standard 5.3.2.

Community Complaints – Georgetown Road and 8th Street, NE

Our staff participated in a public meeting that was facilitated by us at Canton City Council on 4/4/2017. This meeting was the result of several complaints made to City Council about air quality that was allegedly related to a steel making facility in the area. Several concerns were identified by residents during this meeting. We are actively investigating all complaints and concerns at this time. We anticipate the completion of a preliminary assessment by the end of this month with recommendations. Further details will be provided by APC and at the Board meeting.

Personnel

- We note two staff changes. The first is the resignation of Julie Edwards, APC Clerk. The second is the resignation of Gina Premier, RN, Nurse Practitioner. APC is evaluating their staffing needs and is not recommending filling this position at this time. Nursing is also evaluating their staffing needs. We are currently posting for the position of Advanced Nurse Practitioner – Part Time.



Snapshot

February 2017

The **2016 state health assessment (SHA)** described the current status of health and wellbeing in Ohio and highlighted the state's many opportunities to improve health outcomes, reduce disparities and control healthcare spending. The **2017-2019 state health improvement plan (SHIP)** seizes upon those opportunities by laying out specific steps to achieve measurable improvements on key priorities.

What is the state health improvement plan?

Ohio's 2017-2019 SHIP is a strategic menu of **priorities, outcome objectives** and **evidence-based strategies** designed to address three of Ohio's greatest health challenges:

- **Mental health and addiction**
- **Chronic disease**
- **Maternal and infant health**

Taking a comprehensive approach, the plan highlights powerful underlying drivers of wellbeing, such as student success, housing affordability and tobacco prevention (see diagram on page 2).

How will the plan be implemented?

SHIP priorities will inform resource allocation, including the Governor's proposed 2018-19 budget (see related **white papers from the Governor's Office of Health Transformation**), and state agencies will implement selected strategies. In addition, the plan includes a set of tools designed to help local

partners select and evaluate options from a strategy menu. Local health departments and hospitals will take a leadership role in implementing these strategies, in partnership with a wide variety of community partners, such as:

- Alcohol, Drug and Mental Health (ADAMH) boards
- Philanthropy
- Community-based organizations and local coalitions
- Education, housing, employers/business, regional planning, transportation, criminal justice, etc.

The state will track and report progress on the SHIP's outcome objectives on an annual basis.

How was the plan developed?

Led by the Governor's Office of Health Transformation in partnership with the Ohio Department of Health and other state agencies, the state health assessment and improvement plan were developed with input from hundreds of Ohioans:

- Priorities were informed by five regional forums and a review of local assessments and plans
- Multi-stakeholder groups reviewed the evidence on what works to improve health and recommended strategies to include in the plan

The state contracted with the Health Policy Institute of Ohio (HPIO) to prepare the SHA and develop the SHIP.

What makes this SHIP different?

The 2017-2019 SHIP builds upon past plans, adding several new components:

- Leadership from the Governor's Office of Health Transformation in partnership with the Ohio Department of Health and strong participation from other health-related state agencies
- Comprehensive review of community priorities informed the selection of SHIP priorities
- Specific and measurable outcome objectives for the state and an evaluation plan to monitor progress on an annual basis
- Toolkits that provide a menu of SHIP-aligned outcome indicators and evidence-based strategies for local partners to include in their community-level plans
- Stronger focus on health equity and the social determinants of health

The **2016 state health assessment** and full **2017-2019 SHIP** is available at

www.odh.ohio.gov/sha-ship



Ohio 2017-2019 state health improvement plan (SHIP)

Overall health outcomes

- ↑ Health status
- ↓ Premature death

3 priority topics

Mental health and addiction

Chronic disease

Maternal and infant health

10 priority outcomes

- | | | |
|--|---|--|
| <ul style="list-style-type: none"> ↓ Depression ↓ Suicide ↓ Drug dependency/abuse ↓ Drug overdose deaths | <ul style="list-style-type: none"> ↓ Heart disease ↓ Diabetes ↓ Child asthma | <ul style="list-style-type: none"> ↓ Preterm births ↓ Low birth weight ↓ Infant mortality |
|--|---|--|

Equity: Priority populations for each outcome above

Cross-cutting outcomes and strategies

The SHIP addresses the 10 priority outcomes through cross-cutting factors that impact all 3 priority topics

Cross-cutting factors

Social determinants of health

Public health system, prevention and health behaviors

Healthcare system and access

Equity

Strategies to promote:

-  Student success
-  Economic vitality
-  Housing affordability and quality
-  Tobacco prevention and cessation
-  Active living
-  Healthy eating
-  Violence-free communities
-  Population health infrastructure
-  Access to quality health care
-  Comprehensive primary care

 Strategies likely to decrease disparities for priority populations

STARK COUNTY

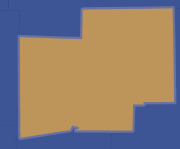
COMMUNITY HEALTH IMPROVEMENT PLAN

2017-2019



Public Health
Prevent. Promote. Protect.

**Stark County Community Health
Needs Assessment Advisory Committee**



ACKNOWLEDGEMENTS



Input for this report provided by staff from all four local health departments in Stark County. This includes: Alliance City Health Department, Canton City Health Department, Massillon City Health Department and Stark County Health Department.

For more information about this report, contact: Kay Conley, 330-493-9904 x 231 or conleyk@starkhealth.org

Graphic design and layout: Utt Brothers Marketing & Web Design

Contributors: Tonya Wagler, Integrated Health Science Intern from Kent State University



Table of Contents

Letter to the Community.....	1
10 Essential Services.....	2
Executive Summary.....	3
About the Plan.....	4
Stark County CHNA/CHA Process.....	5
CHIP Timeline.....	6
SWOT Analysis.....	7
Social Determinants of Health.....	8
Equality Vs. Equity.....	9
Health Priority Selection.....	10
Access to Health Care.....	11
Mental Health.....	13
Infant Mortality.....	15
Next Steps.....	17
Evidence-Based, Best Practice, Scientifically Supported, Expert Opinion Programs.....	18
Partners.....	21
Participants.....	23
State & National Alignment.....	24
Canton City CHIP Annex.....	25
Definitions/Glossary/Acronyms.....	29

LETTER TO THE COMMUNITY



This has been a most significant year in regards to population health planning in Stark County. Partnerships and collaborations are of vital importance in promoting health within a community. The public health departments, hospitals, social service agencies, and private health practitioners in Stark County are committed to making measurable improvements in the health of our community.

The development of the Stark County Health Improvement Plan (CHIP) is the result of collaboration with many community partners. The Stark County Community Health Assessment (CHA) was the foundation for determining the health priorities for the CHIP. The CHA data is a representation of the Stark County population that resides within the four local health districts of Alliance, Canton, Massillon and the Stark County Combined General Health District. This report summarizes the health status of the 375,165 residents who call Stark County home. This data includes: overall health data, behavioral health risks, health outcomes, the built environment and access to medical and dental care.

These partnerships and collaborations have identified significant social disparities and health inequities that are impacting socioeconomic groups within our communities. Together we are combating these factors that influence health by building public health policies, programs, and services to promote health equity and significantly decrease poor health outcomes.

The health of our community is our number one priority. We are committed to providing excellent public health services to the residents of Stark County. These services are built on the foundation of 10 Essential Services. These services are extremely important in guiding public health activities, as well as providing a structure for public health accreditation. Working with our community partners and aligning our resources will be essential to achieving our health priorities. We will all work together to improve the health of our neighbors and achieve a healthier and safer Stark County.

Together, we begin achieving health today.

James M. Adams, RS, MPH
Health Commissioner
Canton, OH

Terri Argent, RS, REHS
Health Commissioner
Massillon, OH

Randall M. Flint, RS, MPH
Health Commissioner
Alliance, OH

Kirkland K. Norris, RS, MPH
Health Commissioner
Stark County, OH

THE 10 ESSENTIAL SERVICES

The below framework provides a foundation for public health activities at the state and local level, and includes the 10 Essential Services. It is used as the foundation for the National Public Health Performance Standards (NPHPS), and provides structure for public health accreditation.



EXECUTIVE SUMMARY

Stark County began facilitating a Community Health Assessment (CHA) in 2010, when President Obama signed into law the Patient Protection and Affordable Care Act (ACA). The ACA requires charitable hospitals to conduct a Community Health Needs Assessment (CHNA) every three years and adopt strategies to meet community health needs identified through the assessment. The CHNA Advisory Committee is currently in their second CHA cycle.

A CHNA/CHA was completed by the Advisory Committee in 2015 which provided a valuable overview of the health issues and status of Stark County's residents. The first phase of the project consisted of a random sample telephone survey and an oversampling of African-American and Canton City residents. The second phase consisted of reviewing and analyzing secondary data sources to identify priority areas of concern. The third phase consisted of a web survey of community leaders who were knowledgeable about public health. Using all available data, the top five priority health areas were identified as part of the CHNA/CHA process.

An annual Health Improvement Summit has been organized each year since 2011. The 2016 Health improvement Summit was held Wednesday, February 24th at Walsh University. The purpose of the 2016 Summit was to narrow down the top five priority health areas identified within the 2015 CHNA and to create the framework for Stark County's 2017-2019 Community Health Improvement Plan (CHIP). Over 100 advocates with representatives from healthcare, mental health, non-profit organizations, public health, local business, governmental leaders, and community members attended the 2016 Summit to discuss the assessment findings and vote on the top three priority areas to be addressed within Stark County's CHIP. The three priority health areas voted the most important for Stark County were:

1. Access to Health Care
2. Mental Health
3. Infant Mortality

Additionally, the city of Canton has developed an annex for the plan, prioritizing Obesity and Healthy Lifestyles.

Stark County's CHIP is a plan that identifies health priorities, goals and long-term key measures that will be used by community partners to guide project development, programs, and policies targeted to improve the health outcomes of Stark County residents. Community advocates were closely involved in the development of Stark County's 2017-2019 CHIP. A lead agency was identified to facilitate a subcommittee for each priority area. The three subcommittees will create and work on action plans outlining how the long-term key measures will be accomplished through strategies and activities.

Implementation and monitoring of the CHIP will begin in mid-2017. Annually, the Advisory Committee will publish an evaluation report outlining the progress of the three priority health areas. Revisions to the plan will be based on the annual evaluation report. Following the next CHA in 2018 the community health improvement planning process will begin again.

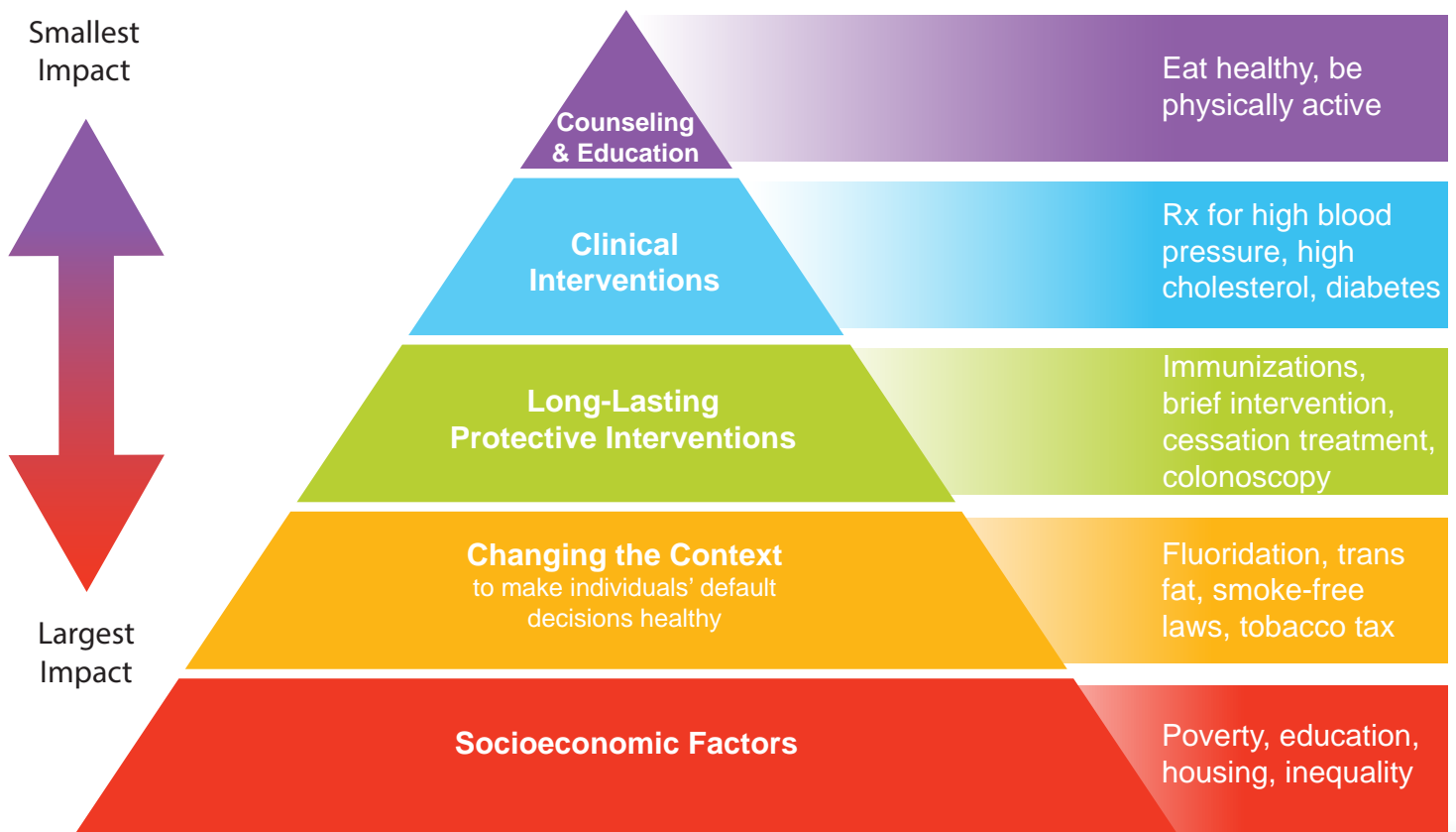
ABOUT THE PLAN

Lincoln Way

This document, the Community Health Improvement Plan (CHIP), provides a long-term vision and describes the goals and long-term key measures that will be addressed in the community as organizations and initiatives implement projects, programs, and policies. This plan is used by public health, health care, and other governmental, education and human service agencies, in collaboration with community partners, to set priorities, coordinate services, and target resources.

A Community Health Improvement Plan is critical for developing policies and defining actions to target efforts that promote health. It should define the vision for the health of the community through a collaborative process and should address the gamut of strengths, weaknesses, challenges, and opportunities that exist in the community to improve the health status of that community.

The Health Impact Pyramid, below, serves as a guide to identify the most effective strategies, or those with the largest impact.



The Health Impact Pyramid (Frieden, 2010)

STARK COUNTY CHNA/CHA PROCESS

CHNA Advisory Committee: Facilitated By Stark County Health Department

CHA Model Used: Community Health Improvement Cycle (CHIC)

Stark County uses the Community Health Improvement Cycle (CHIC), provided by the Ohio Department of Health, through the Child and Family Health Services (CFHS) program. This process includes performing ongoing community health assessment and planning by: building partnerships, coordinating a consortium, conducting planning, assessing data needs and capacity, conducting prioritization, planning interventions, planning implementation and conducting evaluation.

Cycle: Every 3-5 Years

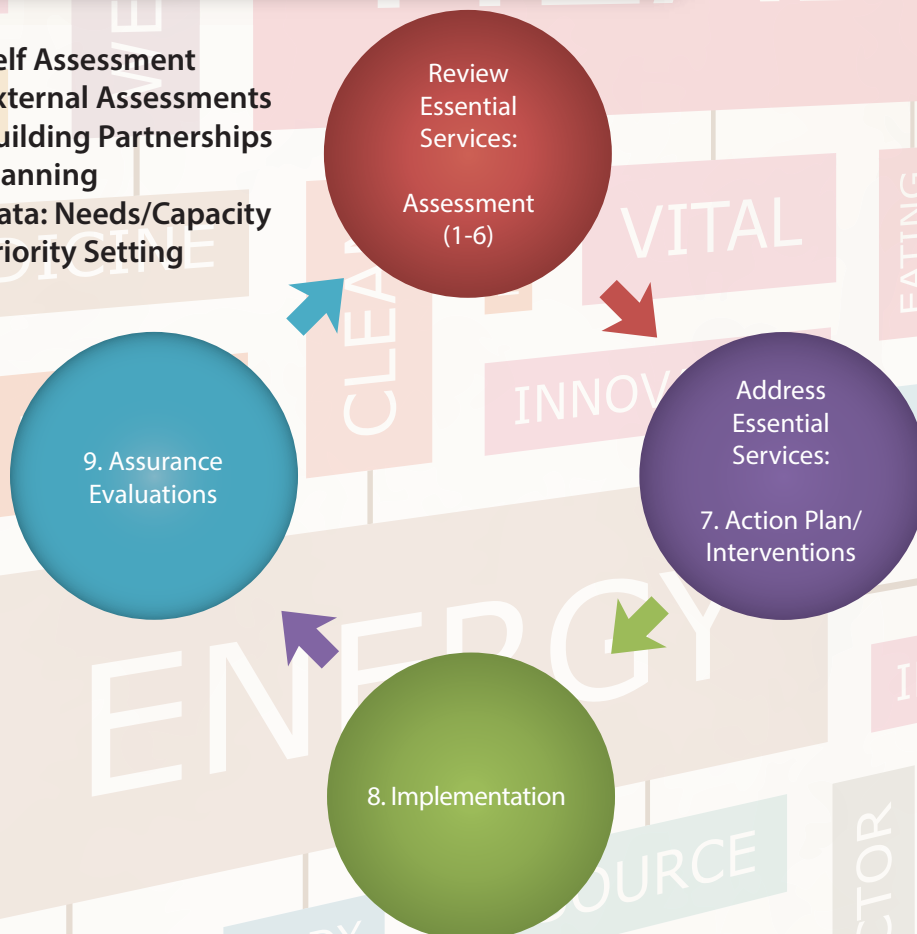
Participants:

- ✓ Health Departments
- ✓ Hospitals
- ✓ Social Service Agencies
- ✓ Non-Profit Organizations
- ✓ Community Advocates/Volunteers
- ✓ Foundations

Health Improvement Summits:

Since 2011, an Annual Health Improvement Summit has been held to provide updates to the CHNA process, as well as to provide information and presentations on topics addressed in the CHIP.

1. Self Assessment
2. External Assessments
3. Building Partnerships
4. Planning
5. Data: Needs/Capacity
6. Priority Setting



COMMUNITY HEALTH IMPROVEMENT PLAN TIMELINE



July 2015

Community Health Assessment (CHA) - Telephone Poll, Stakeholder Web Survey, Secondary Data Analysis

September 2015

SWOT Analysis

February 2016

Prioritization at Health Improvement Summit

Summer/Fall 2016

Community Health Improvement Plan (CHIP) Development; strategies and interventions identified

February 2017

CHIP Reviewed at Health Improvement Summit; begin CHIP implementation

March 2017

CHIP Finalized; begin to update, review and monitor CHIP implementation

January 2018

Evaluate CHIP; review and revise goals and objectives regularly; continue implementation

Spring 2018

CHA; data collection begins again

SOCIAL DETERMINANTS OF HEALTH

Many factors affect the health of individuals, namely diet, exercise, and smoking status. However, social determinants of health are better predictors of health outcomes. “Social determinants of health are conditions in the environment in which people are born, live, learn, work, play, worship, and age that affect a wide range of health, functioning, and quality-of-life outcomes and risks.” The social determinants of health include the neighborhood and the built environment in which you live, work, worship, etc; availability and quality of healthcare; the type of support available to you from your community and social groups; access to and quality of education; and economic stability. Unfortunately, better social and economic opportunities are afforded to some groups of people more than others contributing to health inequalities. Therefore, when looking at community health and developing plans for its improvement, considering social determinants of health is very important.

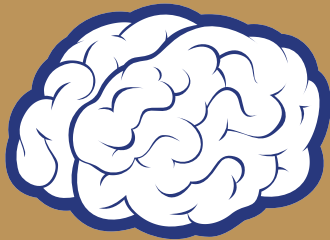


<https://www.healthypeople.gov/2020/topics-objectives/topic/social-determinants-of-health>

HEALTH PRIORITY SELECTION/ACTION PLAN DEVELOPMENT



**ACCESS TO
HEALTH CARE**



**MENTAL
HEALTH**



**INFANT
MORTALITY**

At the Health Improvement Summit in February, 2016, after voting for the top three health priorities, participants who attended were asked to indicate their interest in helping to develop an action plan to address each health priority. Volunteers were obtained from the Summit evaluation and from the regular CHNA Advisory Committee to work on one of the three priorities. From June until September of 2016, three separate groups met and created a framework for addressing the health priorities for the CHIP. More than 100 community partners representing hospitals and healthcare providers, city and county government, law enforcement, and not-for-profits participated in the development of the CHIP.



ACCESS TO HEALTH CARE

Goal 1

All people have equitable access to healthcare services.

Key Measures:

- ✓ Increase use of community health workers (CHW's) in Stark County by 75%.
- ✓ Reduce barriers to accessing health care for vulnerable populations.
- ✓ Decrease the percentage of respondents from vulnerable populations who report not having a primary care provider from 16% to 10%.
- ✓ Decrease the percentage of respondents from vulnerable populations who report not having health insurance from 10% to 5%.

Goal 2

All people have the ability to live their healthiest life.

Key Measure:

- ✓ Decrease the percentage of respondents from vulnerable populations who report their health as being poor or very poor from 7.7% to 5%.



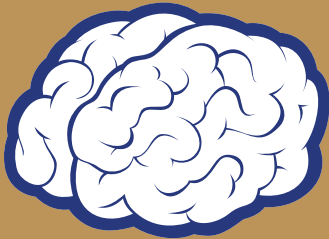
MERCY MEDICAL CENTER

Why is this Important?

Mercy Medical Center, Canton, OH

A large portion of county residents still do not have access to basic health care services.

- Lack of affordable insurance/health care was identified as the most important health issue by Stark County residents, with 27.9% of survey respondents citing this to be the case (Community Survey).
- 25% of community survey respondents receive health care most often from a place other than a primary care or family doctor. This includes 8.3% who receive health care most often at the emergency room and 6.5% at an urgent care center. Groups of respondents most likely to use a place other than a primary care doctor for health care include unemployed respondents, urban residents, those ages 18 to 44, minorities and those with an annual income under \$50,000 (Community Survey).
- 73% of community health leaders reported that community residents have difficulty getting needed medical services. The most common barriers to getting needed medical care were transportation, cost, and lack of understanding/knowledge of available services and programs (Community Health Leader Web Survey).
- 12% of Stark County residents reported not being able to see a doctor because of cost in the past year (County Health Ranking. Original Source: Behavioral Risk Factor Surveillance System, 2006- 2012).



MENTAL HEALTH

Goal 1

All people have equitable access to behavioral health services and supports.

Key Measures:

- ✓ Decrease the average appointment wait time for clients with referrals for behavioral health services and supports by 10%.
- ✓ Increase the number of mental health and substance abuse treatment and prevention programs and supports by 25%.

Goal 2

All people are aware of mental health services and substance abuse prevention.

Key Measures:

- ✓ Increase the use of the Mental Health First Aid Training by 50%.
- ✓ Increase the awareness of suicide prevention by increasing the utilization of the crisis text line by 10%.
- ✓ Decrease Prescription Drug Overdose deaths by 15%.

Goal 3

All people have the opportunity to receive behavioral and physical health services at the same time and the same place.

Key Measure:

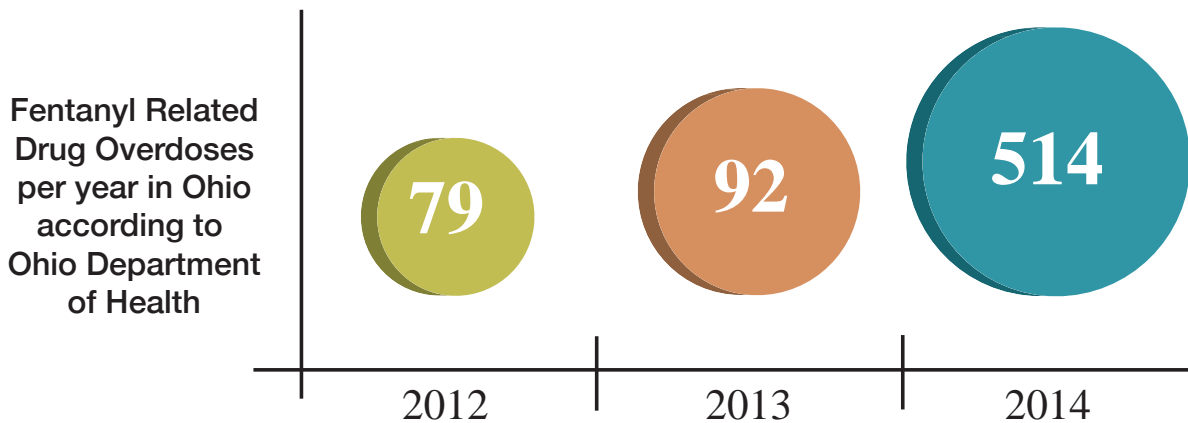
- ✓ Increase the number of co-locations that support and provide mental health and physical health services by 10%.

The need for mental health treatment and intervention continues to increase, especially for youth. High diagnosis rates of depression, as well as, a high percentage of youth with suicidal thoughts; substantiates this issue.

- More than two-thirds, 69%, of community health leaders felt that people with mental illness are not being adequately served by local health services (Community Health Leader Web Survey).
- Stigma, lack of mental health providers, and transportation were identified as the top 3 barriers that prevent residents from receiving needed mental health services (Community Health Leader Web Survey).

Number of Unintentional Stark County Overdose Deaths

2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
25	25	30	21	39	40	35	42	59	75



The Stark County suicide rate for 2015 is 59, two more than the previous year. Based on the average of 25 attempts for each suicide completion, Stark County had an estimated 1,475 suicide attempts in 2015.



Stark County's 2015 statistics above show that 45.7% of the individuals who completed suicide had one or more mental disorders, with depression the most common disorder. However, most of the information about mental illness (MI) was provided by surviving family members or friends. Stark County's 2015 statistics above also show that 30.5% of the individuals who completed suicide in 2015 tested positive for either alcohol and/or drugs (AoD) at the time of their deaths.



INFANT MORTALITY



Goal 1

All babies in Stark County will celebrate their first birthday.

Key Measures:

- ✓ Decrease the overall infant mortality rate to less than 6.0 (Healthy People 2020).
- ✓ Decrease the disparity in the infant mortality rate between white and black babies by more than 50%.
- ✓ Decrease the disparity in the gestational age between white and black babies by more than 50%.
- ✓ Decrease the disparity in the birth weight between white and black babies by more than 50%.
- ✓ Complete the evaluation of THRIVE Project and disseminate results of the project impacts

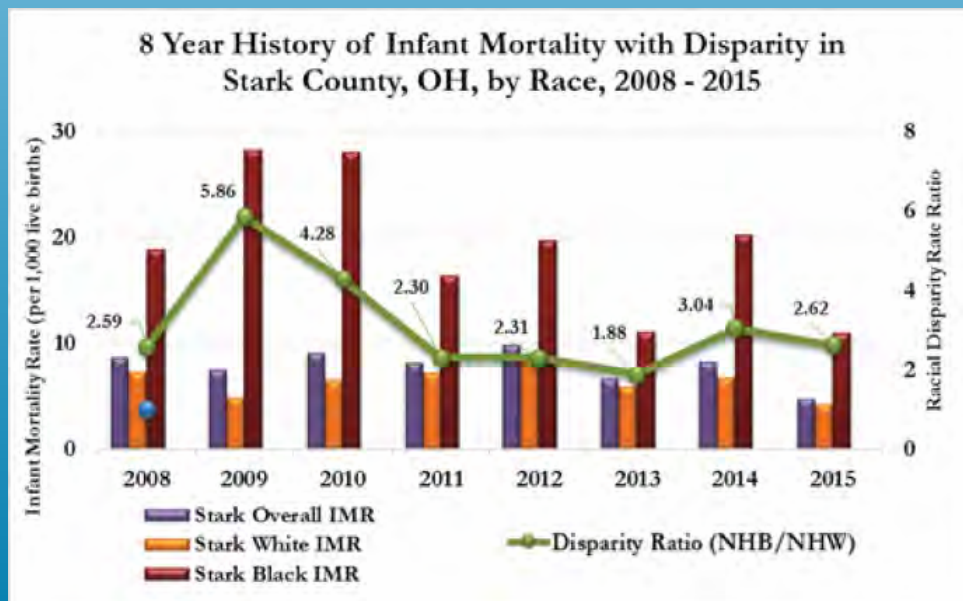




Why is this Important?

Infant mortality rates in Ohio are very high and not getting better. The situation is even more serious considering the disparity between white and black babies. Stark County has one of the highest disparities in birth outcomes of any large urban center in Ohio. Although some local rates show improvement, sustainable change and progress has not been demonstrated.

- As of 2013, Ohio ranks 46th in the nation in overall infant mortality and 48th in infant mortality for black babies. The disparity in infant mortality between white infants and black infants in Ohio is among the worst in the nation (National Vital Statistics Reports, Vol. 64, No. 9, August 6, 2015, Table 2)
- 10.4% of community survey respondent reported that either they or an immediate family member had a child that had low birthweight (Community Survey).
- 17.3% of community survey respondents reported that either they or an immediate family member had a child that was born prematurely (Community Survey).
- The Infant Mortality Rate (IMR) in Stark County is more than twice as high for black babies compared to white babies - 11.0 compared to 4.2, creating an infant death disparity of 2.62 by races. (Ohio Department of Health, Infant Mortality, 2015 Report)



NEXT STEPS

Community Health Improvement Plan Implementation will begin in 2017.

An agency or community partner has been identified to lead each priority sub-committee; they will be responsible for continued planning and implementation with community partners.



Conduct an annual review of the Community Health Improvement Plan.

The public health departments will review the CHIP and work plans annually and report to the CHNA Advisory Committee. Based on CHIP progress, revisions to the implementation plans may be needed, as well as updates to who will be responsible and appropriate time frames for completion.



A Community Health Improvement Plan is a long-term plan.

This CHIP describes the goals and long-term key measures to be implemented over the next three years (2017-2019). At the end of 2019, the Stark County Health Advisory Committee will initiate the next prioritization process, and will begin the Community Health Improvement Planning process again.

The most effective strategies are those that are Evidence-Based, Best Practice, Scientifically Supports or those that are Expert Opinion Programs. Evidence-based practice involves making decisions on the basis of the best available scientific evidence, using data and information systems systematically, applying program-planning frameworks, engaging the community in decision making, conducting sound evaluation, and disseminating what is learned. (This definition was adopted by the Public Health Accreditation Board (PHAB)).

The following 3 pages outline Evidence-Based strategies and policies that relate to the 3 priority areas selected for this CHIP.

Access to Health Care

Evidence based strategies from What Works For Health

[http://www.countyhealthrankings.org/policies?f\[0\]=field_program_health_factors%3A12068](http://www.countyhealthrankings.org/policies?f[0]=field_program_health_factors%3A12068)

- Community Health Workers: Engage professional or lay health workers to provide education, referral and follow-up, case management, home visiting, etc. for those at high risk for poor health outcomes. (What Works in Health)
- Cultural Competence Training for Health Care Professionals: Increase health care providers' skills and knowledge to understand and respond to cultural differences, value diversity, etc. via factual information, skills training, and other efforts. (What Works for Health)
- Telemedicine: Deliver consultative, diagnostic, and treatment services remotely for patients who live in areas with limited access to care or would benefit from frequent monitoring; also called telehealth. (What Works for Health)
- Federally Qualified Health Centers (FQHCs): Increase support for non-profit health care organizations and deliver comprehensive care to uninsured, underinsured, and vulnerable patients regardless of ability to pay; often called community health centers (CHCs). (What Works in Health)
- Individual Incentives for Public Transportation: Offer incentives such as free or discounted bus, rail, or transit passes, reimbursements, partial payments, or pre-tax payroll deductions to encourage individuals' use of existing public transit. (What Works for Health)



Evidence-Based, Best Practice, Scientifically Supported, Expert Opinion Programs

Infant Mortality

Evidence based strategies from What Works For Health

[http://www.countyhealthrankings.org/policies?f\[0\]=field_program_health_factors%3A12068](http://www.countyhealthrankings.org/policies?f[0]=field_program_health_factors%3A12068)

- CenteringPregnancy: Provide prenatal care in a group setting, integrating health assessment, education, and support. (What Works for Health)
- Reproductive Life Plans: Establish plans consistent with personal values and current life circumstances that set goals related to having or not having children; goals often change over time. (What Works for Health)
- Breastfeeding Promotion Programs: Engage health care professionals, lay health workers, and others to increase breastfeeding initiation, exclusive breastfeeding, and duration of breastfeeding. (What Works for Health)
- Community Health Workers: Engage professional or lay health workers to provide education, referral and follow-up, case management, home visiting, etc. for those at high risk for poor health outcomes (What Works in Health)
- Cultural Competence Training for Health Care Professionals: Increase health care providers' skills and knowledge to understand and respond to cultural differences, value diversity, etc. via factual information, skills training, and other efforts. (What Works for Health)
- Father Involvement Programs: Support fathers' active involvement in child rearing via various father-focused or family focused interventions.
- Individual Incentives for Public Transportation: Offer incentives such as free or discounted bus, rail, or transit passes, reimbursements, partial payments, or pre-tax payroll deductions to encourage individuals' use of existing public transit. (What Works for Health)



Mental Health

Evidence based strategies from What Works For Health

[http://www.countyhealthrankings.org/policies?f\[0\]=field_program_health_factors%3A12068](http://www.countyhealthrankings.org/policies?f[0]=field_program_health_factors%3A12068)

- Mental Health Benefits Legislation: Regulate mental health insurance to increase access to mental health services, including treatment for substance use disorders. (What Works for Health)
- Text Message-Based Health Interventions: Provide reminders, education, or self-management for health conditions, especially chronic disease, via text message. (What Works for Health)
- Behavioral Health Primary Care Integration: Revise health care processes and provider roles to integrate mental health and substance abuse treatment into primary care.
- Care Academies: Establish small learning communities in high schools focused on fields such as health care, finance, technology, communications, or public service. (What Works for Health)
- Cell Phone-Based Support Programs: Deliver real-time ongoing or crisis support to individuals with mental health concerns via mobile phone applications (apps) or texts. (What Works for Health)
- Community Health Workers: Engage professional or lay health workers to provide education, referral and follow-up, case management, home visiting, etc. for those at high risk for poor health outcomes (What Works in Health)
- Cultural Competence Training for Health Care Professionals: Increase health care providers' skills and knowledge to understand and respond to cultural differences, value diversity, etc. via factual information, skills training, and other efforts. (What Works for Health)
- Drug Courts: Use specialized courts to offer criminal offenders with drug dependency problems an alternative to adjudication or incarceration. (What Works for Health)
- Naloxone Access: Train and authorize all first responders to administer naloxone and permit prescribing to people likely to encounter those who might overdose. (What Works for Health)
- Prescription Drug Monitoring Programs: Use databases, housed in state agencies, to track prescription and dispensing of Schedule II, III, IV, and V drugs and other controlled substances. (What Works for Health)
- Individual Incentives for Public Transportation: Offer incentives such as free or discounted bus, rail, or t ransit passes, reimbursements, partial payments, or pre-tax payroll deductions to encourage individuals' use of existing public transit. (What Works for Health)



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* indicates attendance at the 2016 Health Improvement Summit.

Alliance Community Hospital



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Vicki Theis, Massillon City Health Department
Chanitta Westbrooks, Volunteer

STATE & NATIONAL ALIGNMENT

STARK COUNTY PRIORITY AREAS	STATE PRIORITY AREAS <i>Ohio 2017-2019 State Health Improvement Plan</i>	HEALTHY PEOPLE 2020 PRIORITY AREAS
Access to Healthcare <i>(Priority One)</i>	Healthcare system and access: Improve healthcare outcomes through increased access to patient-centered, community connected, high-value clinical care. <i>(Third Strategy)</i>	Access to Health Services
Mental Health <i>(Priority Two)</i>	Mental Health & Addiction <i>(Priority One)</i>	Mental Health and Mental Disorders Substance Abuse
Infant Mortality <i>(Priority Three)</i>	Maternal & Infant Health <i>(Priority Three)</i>	Maternal, Infant and Child Health



CANTON CITY HEALTH DEPARTMENT COMMUNITY HEALTH IMPROVEMENT PLAN 2017-2019 ANNEX

Public Health
Prevent. Promote. Protect.

Canton City Health Department

INTRODUCTION AND PURPOSE

The Canton City Health Department is pleased to offer this annex to the Stark County Community Health Improvement Plan. Canton, the largest city and county seat of Stark County, presents several unique challenges and opportunities for health improvement. Canton has an urban population that is older, poorer, and more ethnically diverse than the rest of Stark County. Poverty rates are higher, housing is older, and access to health care is generally less than the surrounding areas.

Although Canton City Health Department actively participated in the development of the Stark County Community Health Improvement Plan, this annex outlines the challenges and opportunities that make Canton distinctly different. Included in the annex are descriptions of the priority areas, objectives, and activities for health improvement for the City of Canton.

Where Receive Health Care by Selected Demographics, 2015				
		Primary Care Doctor	Something Else	Valid Responses
All respondents		75.0%	25.0%	795
Group	Subgroup			
General Location*	Alliance/Canton/Massillon	67.6%	32.4%	787
	Suburbia	80.1%	19.9%	

Health Insurance Coverage by Selected Demographics, 2015					
		Not insured	Employer paid	Private insurance	Medicare or Medicaid
All respondents		4.8%	38.5%	11.9%	42.9%
Group	Subgroup				
General Location*	Alliance/Canton/Massillon	5.5%	30.9%	11.6%	52.0%
	Suburbia	4.3%	45.3%	12.1%	38.3%

Tobacco Use by Selected Demographics, 2015				
		Everyday	Some days	Not at all
All respondents		22.0%	7.6%	70.4%
Group	Subgroup			
General Location*	Alliance/Canton/Massillon	27.4%	7.8%	64.8%
	Suburbia	17.8%	7.4%	74.8%

Personal Health Rating by Selected Demographics, 2015				
		Excellent/Good	Fair	Poor/Very Poor
All respondents		74.4%	20.6%	5.0%
Group	Subgroup			
General Location*	Alliance/Canton/Massillon	67.5%	25.3%	7.2%
	Suburbia	79.6%	17.2%	3.3%

METHODS

The Canton City Health Department convened the Canton City Health Improvement Advisory Group. Members represent city departments, residents, social service organizations, and the faith community. The advisory group provided feedback about the improvement plan to the Canton City Health Department.

A series of meetings were held on 2/18/2016, 3/23/2016, 7/7/2016, 7/21/2016, 8/25/2016, and 10/18/2016, the advisory group identified four priority areas for health improvement:

- Infant Mortality
- Mental Health
- Access to Health Care
- Obesity and Healthy Lifestyles

The members of the Canton City Health Improvement Advisory Group are:

- **Jim Adams**, Canton City Health Commissioner
- **Krista Allison**, Canton City School District
- **Amanda Archer**, Canton City Health Department
- **Darrell Austin**, resident of southeast Canton
- **Maureen Austin**, Community Building Partnership
- **Mary Gates**, Live Well Stark County, Stark County Parks
- **Debbie Mazzocca**, Canton City Health Department
- **Dawn Miller**, THRIVE, Canton City Health Department
- **Ryan Miller**, owner of Deli Ohio
- **Linda Morckel**, Canton City Health Department
- **Walter Moss**, Stark County Prosecutor's Office
- **Darlene Moss**, faith community
- **Ed Pabin**, Canton City Health Department
- **Don Patterson**, Canton City Parks Department
- **Tom Phillips**, StarkFresh
- **Laura Roach**, Canton City Health Department
- **Susan Ross**, Canton City School District
- **Jay Spencer**, Stark County Crime Lab

Priority Areas for Health Improvement

The Canton City Health District endorses the three priority areas selected for the Stark County Community Health Improvement Plan, Infant Mortality, Mental Health, Access to Care. In addition, specific to the city of Canton, a fourth priority was identified – Obesity/Healthy Lifestyles.

Priority Area: Obesity/Healthy Lifestyles

Every person will have access to and utilize the resources and services necessary to achieve and maintain a healthy weight and a healthy lifestyle.

Long Term Indicators

- ✓ Decrease the prevalence of obesity among adults (ages 18 and over) by 5%. (Ohio's Plan to Prevent and Reduce Chronic Disease, 2014-2019)
- ✓ Decrease the prevalence of obesity among high school students (grades 9-12) by 5%. (Ohio's Plan to Prevent and Reduce Chronic Disease, 2014-2019)
- ✓ Decrease the prevalence of current tobacco use among middle school students (grades 6-8) by 4.4%
- ✓ Decrease the prevalence of tobacco use among adults ages 18 and over by 3.3%.
- ✓ Increase the prevalence of students (grades 9-12) engaging in 60 minutes or more of physical activity per day by 5%.
- ✓ Increase the prevalence of adults consuming 5 or more servings of fruits/vegetable per day by 5% (Stark County Community Health Assessment)
- ✓ Increase the prevalence of adults meeting physical activity guidelines for aerobic activity and muscle strengthening by 5%. (Stark County Community Health Assessment)

Objective #1

Increase the number of outdoor areas in Canton that are designated as tobacco free areas.

Activities

- ✓ Establish tobacco free outside areas in at least three (3) public spaces (such as parks, neighborhood areas, public venues).
- ✓ Develop a model smoke free policy for congregate housing areas (housing, Stark Metropolitan Housing Authority, condominiums) and implement policy in at least three new locations.
- ✓ Increase utilization of tobacco cessation services.
- ✓ Encourage tobacco free sporting venues at schools and parks.

Objective #2

Increase access to outdoor recreation areas.

Activities

- ✓ Improve the walking areas of city parks by resurfacing the walking trail, adding ramps for accessibility, and cleaning park area.
- ✓ Conduct walkability assessments in at least 10 neighborhoods in the City of Canton to identify safe routes, potential improvements for walking routes, and appropriate signage.
- ✓ Develop a program targeting physicians that encourages them to offer their patients a "walking prescription" as a means to increase activity levels.
- ✓ Publish a city map that identifies "safe" walking routes.
- ✓ Participate in community planning efforts for community development, streets, sidewalks, parks, neighborhoods, and other community planning efforts.
- ✓ Increase amount of nutritional foods and level of physical activity in early pre-school and primary school settings.
- ✓ Implement the Safe Routes To Schools program in at least one Canton city school.

Objective #3

Increase access to fresh foods in neighborhoods identified as food deserts in Canton.

Activities

- ✓ Implement a mobile farmers market to at least three additional locations in identified food desert areas in Canton.
- ✓ Develop and promote a “Prescriptions for Fresh Food” program for area physicians.
- ✓ Develop at least one (1) permanent store that provides fresh food in identified food desert.
- ✓ Identify three convenience store locations in identified food desert areas and implement the sale of fresh foods at these locations.
- ✓ Expand the use of mobile fresh food delivery van to all year (from summer only).
- ✓ Expand distribution of fresh food into at least on non-traditional setting. (FQHC, schools, culinary training programs, etc.)

Next Steps

The Stark County Health Department convened an advisory group to develop a Community Health Improvement Plan. This advisory group has representation from the Canton City Health Department. This document represents the first step in the development of an action plan to implement priority areas, objectives, and activities that will result in the improvement of the health of the community. Over the next six of months, this advisory group will develop a work plan assigning responsibilities for various activities to community partners and monitoring progress toward outcomes. This work plan will be published as a separate document to this health improvement plan.

As part of that process, the Canton City Health Department will maintain the Canton City Health Improvement Advisory Group to ensure that the unique needs of Canton are addressed in the work plan.

Massillon Recreation Center



DEFINITIONS/GLOSSARY/ACRONYMS

Definitions/Glossary

Evidence-based strategy — A policy, program or service that has been evaluated and demonstrated to be effective based on the best available research evidence, rather than personal belief or anecdotal information.

Goal — The larger overarching outcome of a the project – the end toward which effort is directed.

Health disparities — Differences in health status among distinct segments of the population, including differences that occur by gender, race, ethnicity, education, income, disability or living in various geographic localities.

Health equity — Attainment of the highest level of health for all people. Achieving health equity requires valuing everyone equally with focused and ongoing societal efforts to address avoidable inequalities, historical and contemporary injustices, and the elimination of health and healthcare disparities.

Health inequity — A subset of health disparities that are a result of systemic, avoidable and unjust social and economic policies and practices that create barriers to opportunity.

Key measure — A type of performance measurement used to determine the success of a program or intervention.

Population health — The distribution of health outcomes across a geographically-defined group that results from the interaction between individual biology and behaviors; the social, familial, cultural, economic and physical environments that support or hinder wellbeing; and the effectiveness of the public health and healthcare systems (as defined by HPIO’s Population Health Definition Workgroup and published in the HPIO publication “What is ‘Population Health?’”)

Acronyms

State assessments and plans

SHA — State health assessment

SHIP — State health improvement plan

Hospital assessments and plans

CHNA — Community health needs assessment

IS — Implementation strategy

Local health department (LHD) assessments and plans

CHA — Community health assessment

CHIP — Community health improvement plan

Organizations

PHAB — Public Health Accreditation Board

Miscellaneous

CHR — County Health Rankings

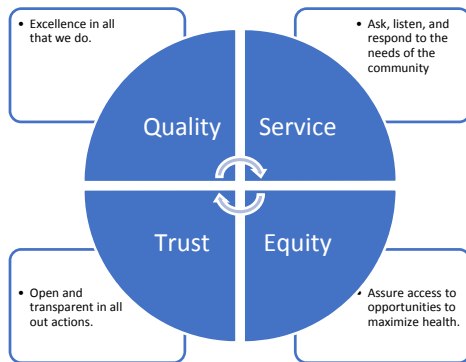
PCMH — Patient-Centered Medical Home

MISSION

Working together to prevent the spread of disease, promote health, and protect from harm.

VISION

The leader in advancing population health.



VALUES

- Quality - Excellence in all we do.
- Service – Ask, listen, and respond to the needs of the community.
- Equity – Assure access to opportunities for all to maximize health.
- Trust – Open and transparent in all our actions.

Priority Areas

1. Communicable Disease Control
 - Reduce risk of bloodborne pathogen infection in the community.
 - Decrease the rate of STI infections in the community.
2. Chronic Disease and Injury Prevention
 - Increase access to healthier lifestyle choices.
 - Decrease rate of animal bites in Canton.
3. Environmental Health & APC
 - Decrease the number of nuisance complaints in neighborhoods.
 - Improve relations with local fire departments in the county with APC.
 - Keep community informed of environmental issues and enforcement.
 - Increase efficiency of issuing and monitoring APC permits.
 - Increase the compliance with food protection rules.
 - Increase public access to enforcement information including summaries of complaints and enforcement actions.
4. Maternal, Child, and Infant Health
 - Promote WIC services throughout Stark County increase WIC caseload by 2%.
 - By 2020, the overall infant mortality rate in Stark County will be less than 6/1,000 live births (HP2020 Goal).
 - By 2020, decrease the disparity between black and white infant mortality rates, gestational age, and low birth rate by 50%.
 - Increase the number of children in compliance with recommended vaccination schedules.
5. Access to Health Care and Clinic Services
 - Promoting access to community health services.
 - Increase number of insurance providers accepted at public health clinics.

6. Foundational Services

- Increase marketing of health department and its services to the community.
- Increase use of fiscal and time accounting tools provided by the City (New World and Kronos).
- Improve information sharing for internal use relative to departmental community partnerships.
- Department will foster a "culture of quality".
- Increase utilization of department IT communication services to fully utilize tools provided by Office 365 subscription.
- Improve internal communication.
 - Department Intranet/Employee portal.
 - Host at least 2 "All Staff Meetings" (1 for training, 1 for "all staff day") each year.

7. Staff Development

- Streamline training programs for employees.
- Improve facility setting to better serve the public and enhance the work environment for staff.
- Establish ongoing agency wide training and professional development opportunities.
- Implement a staff recognition program that includes recognition for work, wellness, and staff retention.

Notes:

1. This is a summary document of a larger strategic plan document that is under development. It summarizes the main points and priority areas of the plan.
2. Each of the priority areas contains the goals for the priority area. Each goal will have a number of specific and measurable objectives that will advance the goal. Effort will be made to select objectives that are: specific and measurable, contain an evidence base of success at achieving their intended public health purpose, show a linkage with the Stark County Public Health Improvement Plan, and show a linkage with the Ohio Health Improvement Plan.
3. This strategic plan is not inclusive of all goals and objectives of Canton Public Health. It is only some of the priority areas that we will be focusing on for the next three years. We have many more priorities and requirements as part of our work in the community.
4. This strategic plan is developed to fulfill the requirements of the Public Health Accreditation Board (PHAB) standard 5.3.2 (version 1.5).
5. A detailed implementation plan that includes responsibilities, timelines, and specific data will be included with the main plan in an annex.

Canton City Health Department

March 2017 (Meeting 4/24/17)

ACCREDITATION TEAM

Accreditation Meetings

Accreditation Team meetings are the third Thursday of the month at 2:30pm, Board members are invited to attend.

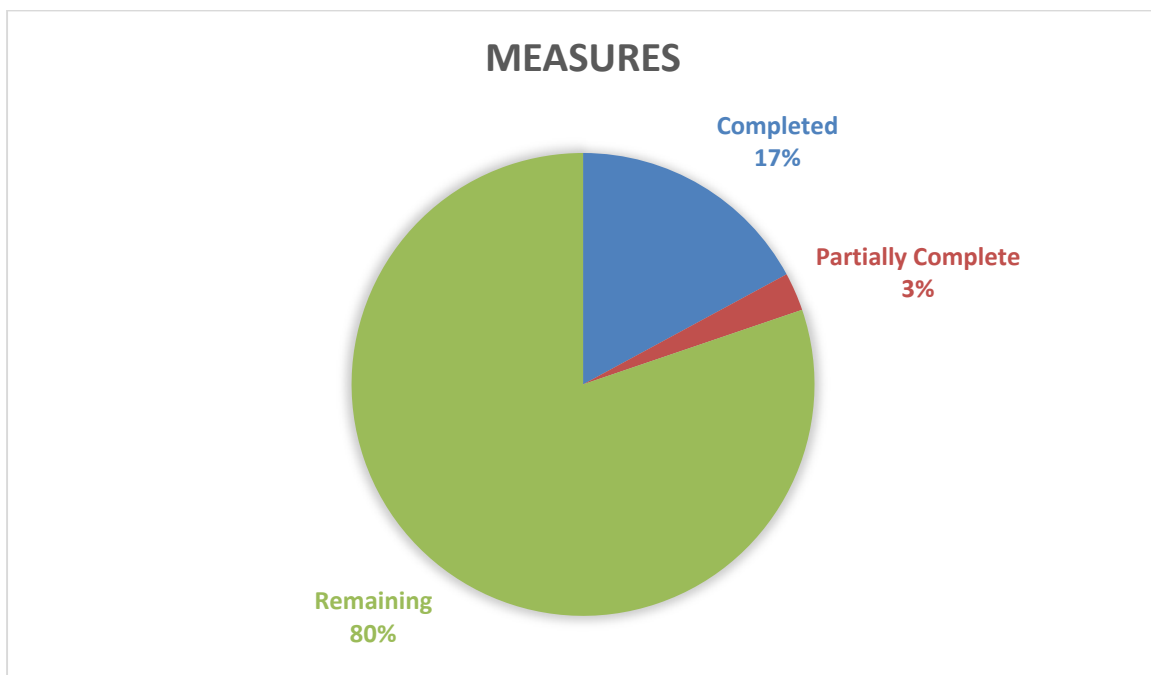
Accreditation

- 1) **Accreditation Intent to Apply for Accreditation** – On Thursday, March 30 the Health Commissioner and Accreditation Coordinator submitted the department's intent to apply for accreditation using the ePHAB website. The department now has six months to submit an application.

Several items are required to be completed or substantially underway prior to submission of the application. The department is on schedule for completion of the prerequisites prior to the September application deadline.

- 2) **Documentation** – Twelve teams, one for each of the major accreditation domains, have been assigned to gather the documentation necessary to demonstrate the department's ability to deliver core functions of public health and essential public health services.

The department must provide supporting documents for a total of 263 measures to demonstrate these standards. Of these 263 requirements, document gathering has been completed for 45. The remaining document must be compiled, then each of the documents must be reviewed and submitted to PHAB within one year of the application.



Canton City Health Department

March 2017 Report (Meeting 04/24/17)

QUALITY IMPROVEMENT

On a quarterly basis, the Quality Improvement Committee provides a written update to the Board of Health as to the progress of QI Plan goals and objectives and completed QI project outcomes per the 2016-2017 QI Plan 800-015-P approved on 06/09/2016.

PROGRESS OF QI PLAN GOALS AND OBJECTIVES:

- *QI Goals with deadlines within 1st quarter 2017 (01/01/2017-03/31/2017) due to extensions:*
 - Collect social media website views data on QI post due 03/31/2017:
 - Posted on Twitter/Facebook information about the quality improvement projects selected for 2017 on 02/16/2017.
 - Collected views data of this post on 03/15/2017 to serve as baseline data.
 - Goal Completed by deadline.
 - Develop/find QI skill assessment and conduct assessment due 03/31/2017
 - QIC was not able to locate an existing QI Skills assessment on the internet that would serve our purpose, so the QIC decided to develop one themselves using the resources found on the internet. This is near completion.
 - The assessment has not been conducted yet since the assessment is not yet completed.
 - Goal deadline extended to 06/30/2017.
 - QIC to select QI projects by 02/28/2017.
 - The QIC reviewed the project proposal rankings they completed during the November and December meetings, and selected two projects during their January meeting, which are:
 - QI Project in administrative area: Phone Routing and Answering
 - QI Project in program area: Improving Immunization Clinics
 - The QI project team (QIPT) members have also been selected and notified as of the February Meeting.
 - All information related to the selected QI projects are on the CCHD website under the Quality Improvement section.
 - Goal Completed by deadline.
 - Develop QIPT PDCA implementation structure for QIPT meetings due 03/31/2017:
 - The QIC reviewed resources available online to fulfill this requirement. Resources from LeanOhio were selected as fitting our needs.
 - Finalizing of the documents to use still needs completed. Also, purchase of supplies to use during projects still needs completed.
 - Goal deadline extended to 06/30/2017.

- Develop QIPT Charter for each QIPT due 03/31/2017.
 - The QIC reviewed the QIPT Charter form available in the QI Plan for adequacy. They found a couple items that needed added. This form still needs revised to add the missing items.
 - As part of the QIPT PDCA implementation structure goal above, the QIPT will complete their QIPT Charter. Since the QIPT Implementation structure is not completed, the QIPT have not been initiated yet, and therefore, the QIPT Charters have not been completed yet.
 - Goal deadline extended to 06/30/2017.
- Find free QI Tool training modules for QIPT members by 03/31/2017
 - The QIC reviewed resources available online to fulfill this requirement. Resources from LeanOhio and OhioTRAIN were selected as fitting our needs, but the resources still need to be narrowed down to the final selections.
 - Goal deadline extended to 06/30/2017.
- Find free QI 101 introduction training & conduct training due 03/31/2017
 - The QIC reviewed resources available online to fulfill this requirement. Resources from OhioTRAIN were selected as fitting our needs.
 - This training still needs to be conducted for all staff that don't have introductory QI skills. The determination of QI skill level is with the QI Skills Assessment, which is also not completed yet. When the QI Skills Assessment goal has been completed, this training can be conducted.
 - Goal deadline extended to 06/30/2017.
- Develop and implement Performance Management System (PMS) due 03/31/2017
 - Assigned to the Accreditation Domain 9 Team. The Domain 9 Team was actively progressing toward this goal during 4th quarter 2016, but was delayed due to data requested delays and staffing shortages. The CCHD Mission, Vision, and Values are needed to continue this work, but are being revised by Domain 5 and won't be final until 2nd quarter 2017, so delayed progress. Additionally, other high priority projects have taken precedence during the 1st quarter 2017 so little further progress has been achieved. This will need to be focused on during the 2nd quarter 2017.
 - Goal deadline extended to 06/30/2017.
- *QI Goals with deadlines within 4th quarter 2017 (10/01/2017-12/31/2017):*

Note: All these goals are more than 8 months away, so no progress is needed on them at this time. They are all considered still on target.

 - Conduct advanced QI training for QIPT Consultant and any other interested staff by 12/31/2017.
 - Complete one QI project in an administrative area by 12/31/2017.
 - Complete one QI project in a program area by 12/31/2017.
 - Develop and conduct one customer satisfaction survey by 12/31/2017.

COMPLETED QI PROJECTS:

No QI Projects were completed during the 1st quarter 2017. As specified above, the goal is to have two QI projects completed no later than 12/31/2017, which is still more than 8 months from now.



March 2017 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Adams, Jim	Meeting with administrators of Toledo's Pathways HUB	Toledo	03/08/2017
Butusov, Annie	Ohio Collaborative to Prevent Infant Mortality Qtr. Mtg	Columbus	03/21/2017
Campbell, Kim	Quarterly roundtable at Medina Health Department	Medina	03/09/2017
Catrone, Frank	Trauma-Informed Care Training as part of PREP grant	Akron	03/28/2017
Clark, Greg	Smoke School Field Certification Testing	Akron	03/29/2017
Dria, Gus	Food Roundtable meeting at Medina County H.D.	Medina	03/09/2017
Dria, Gus	Seeds for Sustainability at Cuyahoga County H.D.	Parma	03/09/2017
Dria, Gus	OEHA Audit committee meeting	Columbus	03/16/2017
Dzienis, T	Smoke School Field Certification Testing	Akron	03/29/2017
Gero, Brian	Annual Midwest Workshop in EH 2017	Columbus	03/20/2017
Gibbs, Pam	OCPG meeting	Columbus	03/08/2017
Hall, Maria	Midwest Conference for continuing ed in food safety, etc	Columbus	03/21/2017
Hampton, David	Smoke School Field Certification Testing	Akron	03/29/2017
Hupp, Jaelyn	Asbestos Workgroup Meeting	Columbus	03/08/2017
Hupp, Jaelyn	Smoke School Field Certification Testing	Akron	03/29/2017
Jones, Ron	Smoke School Field Certification Testing	Akron	03/29/2017
Malloy, Molly	Trauma-Informed Care Training as part of PREP grant	Akron	03/28/2017
Masters, Colton	OEHA planning committee meeting	Akron	03/14/2017
Masters, Colton	Zika Tabletop exercise	Medina	03/17/2017
Miller, Dawn	Meeting with administrators of Toledo's Pathways HUB	Toledo	03/08/2017
Miller, Dawn	Ohio Collaborative to Prevent Infant Mortality Qtr. Mtg	Columbus	03/21/2017
Miller, Rick	Annual Midwest Workshop in EH 2017	Columbus	03/20/2017
Morckel, Linda	OLAPCOA monthly/quarterly in-person meeting	Columbus	03/20/2017
Morckel, Linda	Smoke School Field Certification Testing	Akron	03/29/2017
Norman, Sam	Smoke School Lecture	Akron	03/28/2017
Norman, Sam	Smoke School Field Certification Testing	Akron	03/29/2017
Pabin, Ed	Smoke School Lecture	Akron	03/28/2017
Pabin, Ed	Smoke School Field Certification Testing	Akron	03/29/2017
Premier, Gina	Immunization Advocacy Day at Ohio Statehouse	Columbus	03/22/2017
Reamy, Rochelle	Meeting with administrators of Toledo's Pathways HUB	Toledo	03/08/2017
Reamy, Rochelle	Ohio Collaborative to Prevent Infant Mortality Qtr. Mtg	Columbus	03/21/2017
Roach, Laura	State WIC mandated the new Loving Support Peer Mgr	Tusc County	04/25/2017
Rusnak, Courtney	Smoke School Field Certification Testing	Akron	03/29/2017
Safreed, Carl	Smoke School Field Certification Testing	Akron	03/29/2017
Stolicny, Tammy	SIDS Training	Akron	03/30/2017

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Boley, Jessica	Nutrition and Breastfeeding Advisory Council	Columbus	3/10/2017	2316 301001 77240
Dzienis, Terri	OLAPCOA Meeting with Ohio EPA Director	Columbus	3/6/2017	2331 301001 77240
Hayden, Jennifer	OLCA's 25th Annual Breastfest Conference	Dublin	03/17-18/2017	2316 301001 77220 / 77240
Morckel, Linda	Region 5 Air Monitoring QA Meeting	Chicago, IL	3/21-23/2017	2331 301001 77220
Safreed, Carl	P & E Meetings (Bi-Monthly through Sept.)	Columbus	3/14/2017	2331 301001 77240